

AUDIT AND SCRUTINY COMMITTEE

WEDNESDAY 16 MARCH 2016

NOTICE IS HEREBY GIVEN that a Meeting of the **AUDIT AND SCRUTINY COMMITTEE** is to be held within the Council Chambers, Council Office, High Street, Elgin on **WEDNESDAY 16 MARCH 2016** at **9.30am**.

BUSINESS

1. [Sederunt](#)
2. Declaration of Group Decisions and Members Interests *
3. Resolution

Consider, and if so decide, adopt the following resolution:-

"That under Section 50A (4) and (5) of the Local Government (Scotland) Act 1973, as amended, the public and media representatives be excluded from the meeting for Items 17 and 18 of business on the grounds that it involves the likely disclosure of exempt information of the class described in the relevant Paragraphs of Part 1 of Schedule 7A of the Act", as shown against the Item."

4. [Minute of Meeting dated 20 January 2016](#)
5. Written Questions **

CONTINUOUS IMPROVEMENT FRAMEWORK

6. [Statutory Performance Indicators – Direction 2015](#) – Report by Chief Executive [App](#)

PERFORMANCE MANAGEMENT EXTERNAL AUDIT AND INSPECTION REPORTS

7. [External Audit Plan For The Year Ending 2015/16](#) - Report by Corporate Director (Corporate Services) [App](#)

INTERNAL AUDIT

8. [Report On The Work Of The Internal Audit Section In The Period From 1 July 2015 To 31 December 2015- Supplementary Paper](#) - Report by Corporate Director (Corporate Services) App App App App App App App

RESPONSE IN RELATION TO REQUESTS FOR INFORMATION AT PREVIOUS MEETINGS

9. [Change Fund Overview](#) – Report by Chief Officer – Moray Integration Joint Board
10. [Integration Care Fund Position And Progress](#) - Chief Officer – Moray Integration Joint Board [App](#)
11. [Community Asset Transfers](#) - Report by Corporate Director (Corporate Services) [App](#) [App](#)
12. [Customer Focus And Complaints Annual Reports 2014-15](#) – Report by Chief Executive [App](#) [App](#)
13. [Scrutiny Of The Moray Integrated Joint Board For Health And Social Care](#) - Report by Chief Executive
14. [Statement Of Outstanding Business](#) - Report by Chief Executive
15. [Pre-Planned Agenda – May 2016](#) - Report by Chief Executive
16. **QUESTION TIME*****

Consider any oral questions on matters delegated to the Audit and Scrutiny Committee in terms of the Council's Scheme of Administration.

Items which the Committee may wish to consider with the Press and Public excluded

INTERNAL AUDIT

17. [Letting Of Premises - Buckie Harbour](#) - Report by Corporate Director (Corporate Services) (Paras 6 and 9)
18. [Social Care Contracts](#) - Report by Corporate Director (Corporate Services) (Para 6)

NB	Para 6	Information relating to the financial or business affairs of any particular person(s)
	Para 9	Information on terms proposed or to be proposed by or to the Authority

Any person attending the meeting who requires access assistance should contact customer services on 01343 563217 in advance of the meeting.

Summary of Audit and Scrutiny Committee functions:

Audit Functions - Consider reports from the Council's internal auditor & Audit Scotland concerning Council Functions

Scrutiny Functions - Scrutinising the policies of the Council and their effectiveness in meeting the action plans of the Council as set out in the Corporate Development Plan and evaluating the actions of Committees in implementing the action plans set out in the Corporate Development Plan

Performance Monitoring - To receive reports on the performance of and trends within all of the Council's services in terms of service standards and performance information.

Standards - To ensure that the highest standards of probity and public accountability are demonstrated.

A full description of the delegated functions of the Audit and Scrutiny Committee can be found in the Council's Scheme of Administration.