

AUDIT AND SCRUTINY COMMITTEE

WEDNESDAY 23 NOVEMBER 2016

NOTICE IS HEREBY GIVEN that a Meeting of the **AUDIT AND SCRUTINY COMMITTEE** is to be held within the Council Chambers, Council Office, High Street, Elgin on **WEDNESDAY 23 NOVEMBER 2016** at **9.30am**.

BUSINESS

1. [Sederunt](#)
2. Declaration of Group Decisions and Members Interests *
3. Resolution

Consider, and if so decide, adopt the following resolution:-

"That under Section 50A (4) and (5) of the Local Government (Scotland) Act 1973, as amended, the public and media representatives be excluded from the meeting for Items 13, 14 and 15 of business on the grounds that it involves the likely disclosure of exempt information of the class described in the relevant Paragraphs of Part 1 of Schedule 7A of the Act", as shown against the Item."

4. [Minute of Meeting dated 28 September 2016](#)
5. Written Questions **

CONSIDER REPORTS FROM AUDIT SCOTLAND'S NATIONAL STUDY PROGRAMME

6. [Roads Asset Management Planning](#) – Report by Corporate Director (Economic Development, Planning & Infrastructure) [App](#) [App](#) [App](#)

INTERNAL AUDIT

7. [Report On The Work Of The Internal Audit Section In The Period From 1st July 2016 To 30th September 2016](#) – Report by Corporate Director (Corporate Services) [App](#) [App](#)

RESPONSE IN RELATION TO REQUESTS FOR INFORMATION AT PREVIOUS MEETINGS

8. [Corporate Integrity Group Update](#) – Report by Head Of Legal And Democratic Services [App](#)
9. [Local Government Benchmarking Framework 2014/15 Results – Secondary Education / Museum Cost Indicators](#) – Report by Chief Executive

10. [Statement Of Outstanding Business](#) – Report by Chief Executive
11. [Pre-Planned Agenda – November 2016](#) - Report by Chief Executive
12. **QUESTION TIME*****

Consider any oral questions on matters delegated to the Audit and Scrutiny Committee in terms of the Council’s Scheme of Administration.
13. [Housing Contract Reviews](#) - Report by Corporate Director (Corporate Services) [Para 14]
14. [School Contract Review](#) - Report by Corporate Director (Corporate Services) [Paras 10 and 12]
15. [Social Work Complaints Review Committee – Case No. CO0316](#) - Report by Corporate Director (Corporate Services) [Paras 3 and 4]

NB	Para 3	Information relating to any applicant for, or recipient or former recipient of, any service provided by the Authority.
	Para 4	Information relating to any applicant or recipient of any financial assistance provided by the Authority.
	Para 10	Information relating to the identity of the Authority as the person offering any particular tender for a contract.
	Para 12	Information relating to instructions to Counsel any opinion of Counsel and any advice received, information obtained or action to be taken in connection with any legal proceedings.
	Para 14	Information relating to action taken in connection with the prevention, investigation or prosecution of crime.

Any person attending the meeting who requires access assistance should contact customer services on 01343 563217 in advance of the meeting.

Summary of Audit and Scrutiny Committee functions:

Audit Functions - Consider reports from the Council's internal auditor & Audit Scotland concerning Council Functions

Scrutiny Functions - Scrutinising the policies of the Council and their effectiveness in meeting the action plans of the Council as set out in the Corporate Development Plan and evaluating the actions of Committees in implementing the action plans set out in the Corporate Development Plan

Performance Monitoring - To receive reports on the performance of and trends within all of the Council's services in terms of service standards and performance information.

Standards - To ensure that the highest standards of probity and public accountability are demonstrated.

A full description of the delegated functions of the Audit and Scrutiny Committee can be found in the Council's Scheme of Administration.