

MORAY COMMUNITY PLANNING PARTNERSHIP
MINUTE OF THE COMMUNITY PLANNING BOARD

THURSDAY 19 JUNE 2014

HIGHLANDS AND ISLANDS ENTERPRISE BOARD ROOM, FORRES

PRESENT

Councillor Allan Wright (Chairman)	The Moray Council
Councillor John Divers	The Moray Council
Councillor Pearl Paul	The Moray Council
Mr David Oxley	HIE Moray
Mrs Christine Lester	NHS Grampian
Chief Superintendent Mark McLaren	Police Scotland
Mr Don Vass	TSI Moray

APOLOGIES

Apologies were intimated on behalf of Councillors Stewart Cree (The Moray Council) and Fiona Murdoch (HITRANS), Mrs Megan Palmer-Abbs (Moray College), Mr David Rout (Scottish Fire and Rescue Services), Mr Anthony Standing (Skills Development Scotland), Mr Roddy Burns (ex-officio) (The Moray Council) and Mr Alistair Merrill (ex-officio) (Scottish Government).

IN ATTENDANCE

Mr Mark Palmer, Corporate Director (Corporate Services), Mrs Jill Stewart, Acting Corporate Director (Environmental Services), Mrs Bridget Mustard, Corporate Policy Unit Manager and Mr Darren Westmacott, Committee Services Officer (all The Moray Council) as Clerk to the meeting.

Also in attendance by invitation, Councillor John Cowe, Mr Jim Grant, Head of Development Services, Mr Gordon Sutherland, Planning and Economic Development Manager (all The Moray Council) and Mr James Johnston, Vice Chair (Moray Economic Partnership) in respect of Item 2 of the Agenda.

**1. MINUTE OF MEETING OF COMMUNITY PLANNING BOARD
DATED 15 MAY 2014**

The minute of the meeting of the Community Planning Board dated 15 May 2014 was submitted and approved.

**2. A GROWING AND DIVERSE ECONOMY CHARTS 1 TO 9 AND 35 – REPORT BY
MORAY ECONOMIC PARTNERSHIP**

There was submitted a report from the Moray Economic Partnership (MEP) on their review of charts 1 to 9 and 34 in the Moray 2023: A Plan for the Future, providing the Board with

their findings, proposing any changes to the targets and providing a confidence rating regarding the likelihood of achieving each target.

The Board noted presentations by Councillor John Cowe (The Moray Council) on each target and the Partnership's aims to achieve them.

Referring to Chart 1 '% of Adults Who Rate Their Neighbourhood as a Very Good Place to Live', the Board queried whether there was a need to source local data to allow the Partnership to assess whether they were on track to meet the target on an annual basis as national data was provided every two years. In response, Mr Grant, Head of Development Services (The Moray Council) advised that whilst using local data would potentially create variances, it was something that the Moray Economic Partnership was currently investigating.

During discussion regarding Chart 2 'How We Want to See our Population Grow', the Board queried the Partnership's confidence regarding The Moray Council match funding for an employability programme. In response, Councillor Cowe advised that match funding for apprenticeships was provided by the Scottish Government previously but was due to cease in a year. He confirmed that if The Moray Council were to provide this match funding then the confidence rating would rise to 3 or 4.

In response to a query regarding the inclusion of Dr Grays within 'Facilitate Development', Mr Grant advised that at the time of developing the Moray Economic Strategy it was anticipated that there may be development at Dr Grays and as such was included in the Strategy. Thereafter, the Board agreed to remove reference to Dr Grays from 'Facilitate Development'.

Referring to Chart 3 'Average Gross Full-Time Weekly Wage', Councillor Cowe and Mr Oxley (HIE) expressed concern regarding the target as Self-Employed and Military personnel were not included in the Annual Survey of Hours and Earning (ASHE) and advised that the MEP would be conducting an investigation at alternative options for the target. This was noted by the Board.

Mr Grant, referring to Chart 4 '% Workforce in Private Sector', advised that the Moray Economic Partnership would be investigating what resources were required to achieve the target including collecting other data such as the value of the private sector and numbers of staff recruited. This was noted by the Board.

During discussion regarding Chart 6 '% of Those in Employment Aged 25-64 Years Who Are Graduates', the Board queried whether the chart was the most appropriate available. In response, Mr Johnston (MEP) advised that alternative charts were available and could be provided in a short timescale once the MEP had agreed a target. Thereafter, the Board agreed that Chart 6 '% of Those in Employment Aged 25-64 Years Who Are Graduates' be reviewed by the MEP and a revised target be submitted to a future meeting of the Board for approval.

In response to a query from the Board regarding Chart 35 '% of Households with Next Generation Broadband', Mr Oxley moved that the wording be amended from "households" to "premises" to allow for businesses to be covered under the target. This was unanimously agreed by the Board.

Following consideration, the Board agreed to:-

- (i) note the Moray Economic Partnership (MEP)'s review of targets 1 to 9 and 35 in the Moray 2023: A Plan for the Future and agreed the following actions:-

Chart	Target	Confidence rating to achieve target	Action agreed
1.	% of Adults Who Rate Their Neighbourhood as a Very Good Place to Live	O/S	Community Planning Board (CPB) to agree the confidence rating once all other targets have been reviewed.
2.	How we want to see our population grow	3	Monitor progress.
3.	Average Gross Weekly Wage	2/3	Moray Economic Partnership (MEP) to look at alternative methods of measuring this target.
4.	% of Workforce in the Private Sector	4	MEP to investigate additional; resources required to achieve this target.
5.	How long it takes to process planning applications	4	Monitor progress.
6.	% of those in employment aged 25 – 64 yrs who are graduates	4	MEP to submit a replacement target to a future meeting of the Board.
7.	Progress in dualling A9 and A96	Not set	Monitor progress (Can lobby but not within the power of the Board to deliver)
8.	Business start-ups	4	Monitor progress.
9.	Business 5 yr survival rate	4	Monitor progress.
35.	% of premises with next generation broadband	4	Monitor progress.

- (ii) remove reference to Dr Grays from 'Facilitate Development' under Chart 2 'How We Want to See our Population Grow' within the Moray Economic Partnership's action plan;
- (iii) note MEP's concerns regarding the exclusion of Self-Employed and Military personnel from the Annual Survey of Hours and Earnings (ASHE) and its effect on Chart 3 'Average Gross Full-Time Weekly Wage' and that the MEP would be conducting an investigation at alternative options;
- (iv) note that the MEP would be investigating what resources were required to achieve Chart 4 '% Workforce in Private Sector' including collecting other data such as the value of the private sector and numbers of staff recruited;

- (v) to refer Chart 6 ‘% of Those in Employment Aged 25-64 Years Who Are Graduates’ back to the MEP with a view of revised target being submitted to a future meeting of the Board for approval; and
- (vi) to amend Chart 35 ‘% of Households with Next Generation Broadband’ to ‘% of Premises with Next Generation Broadband’.

3. ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) – FUNDING FOR 2014-15 – REPORT BY CORPORATE POLICY UNIT MANAGER

There was submitted a report by the Corporate Policy Unit Manager to advise the Community Planning Board of the successful application for English for Speakers of Other Languages (ESOL) funding and seeking formal acceptance of funding.

The Chair moved that Moray College provide an update report of ESOL and how the funding is being spent to the Board twice a year. This was unanimously agreed by the Board.

Following consideration, the Board agreed:-

- (i) to formally accept the £31,945 awarded for English for Speakers of Other Languages (ESOL) funding; and
- (ii) that Moray College provide an update report of ESOL and how the funding is being spent to the Board twice a year.

4. MORAY COMMUNITY PLANNING PARTNERSHIP AUDIT: ORAL UPDATE BY THE CHIEF EXECUTIVE, THE MORAY COUNCIL

Mr Palmer, Corporate Director (Corporate Services) (The Moray Council) updated the Board on the Community Planning Partnership Audit.

He advised that the Officer Group were currently looking at the Improvement Agenda provided within Audit Scotland’s report on the Moray Community Planning Partnership Audit and an action plan was being developed to address outstanding actions and would be presented to the Board at its August meeting. He informed the Board that a lot of the work recommended was currently taking place and that the Partnership was committed to an annual review.

The Chair, noting a number of apologies for the meeting, proposed that he write to all partners reminding them of the importance of delivering on the 10 Year Plan and that full attendance of members, or a substitute, at meetings of the Board is essential. This was unanimously agreed by the Board.

5. TRANSPORT GUIDE – USE OF CPP LOGO – REPORT BY THE COMMUNITY PLANNING AND DEVELOPMENT MANAGER, THE MORAY COUNCIL

There was submitted a report by the Community Planning and Development Manager informing the Board that the Moray Forum, along with key agencies and services, are

producing a transport guide for Moray and seeking agreement to use the Moray Community Planning Partnership logo on the cover.

Following consideration, the Board agreed in principal that the Moray Community Planning Partnership logo can be used on the cover of the proposed Transport Guide, as set out in Appendix of the report.

6. ANY OTHER COMPETENT BUSINESS

Mr Palmer, Corporate Director (Corporate Services) (The Moray Council), noted that the Board had deferred consideration of targets for 'Ambitious and Confident Young People' and queried whether the Board wished to arrange an additional meeting to consider the Children and Young People's Partnership's review of the targets. Following consideration, the Board unanimously agreed to an additional meeting to consider the Children and Young People's Partnership's review of the targets within 'Ambitious and Confident Young People' and noted that the Clerk would confirm a date in due course.

Mr Oxley (HIE) queried whether the Board could hold a discussion regarding the Community Empowerment Bill and its implications at its August meeting. This was unanimously agreed by the Board.

In response to a further query from Mr Oxley regarding a staff event being held by tsiMoray, Mrs Mustard, Corporate Policy Unit Manager (The Moray Council) advised that the Board would be taking part in a self-assessment with the Improvement Service before the end of the year.