

MORAY COMMUNITY PLANNING PARTNERSHIP

MINUTE OF COMMUNITY PLANNING BOARD

THURSDAY 2 OCTOBER 2014

TRAINING ROOMS, MORAY COUNCIL ANNEXE

PRESENT

Councillor Allan Wright (Chair)	The Moray Council
Councillor Stewart Cree	The Moray Council
Councillor John Divers	The Moray Council
Councillor Pearl Paul	The Moray Council
Mr David Oxley	HIE Moray
Councillor John Cowe	HITRANS
Mrs Megan Palmer-Abbs	Moray College
Mrs Christine Lester	NHS Grampian
Chief Inspector Willie Findlay (Substituting for Chief Superintendent Mark McLaren)	Police Scotland
Mr David Rout	Scottish Fire and Rescue Services
Mr Anthony Standing	Skills Development Scotland
Mr Fabio Villani (Substituting for Mr Don Vass)	TSI Moray
Mr Roddy Burns (ex-officio)	The Moray Council

APOLOGIES

Apologies for absence were intimated on behalf of Chief Superintendent Mark McLaren (Police Scotland), Mr Don Vass (TSI Moray) and Mr Mike Palmer (ex-officio) (Scottish Government).

IN ATTENDANCE

Mr David Meldrum (Scottish Fire and Rescue Services), Ms Lynn Peterson, (Scottish Government), Mr Mark Palmer, Corporate Director (Corporate Services), Mrs Bridget Mustard, Corporate Policy Unit Manager, Mrs Shelley Lawson, Project Officer, Mrs Caroline Howie, Committee Services Officer and Mrs Lissa Rowan, Committee Services Officer as Clerk to the Meeting (all The Moray Council)

Also in attendance by invitation, Mr Jim Grant, Head of Development Services, Councillor Eric McGillivray, Chair of the Community Safety Partnership (both of The Moray Council) and Chief Inspector Peter Morrison (Police Scotland)

Also in attendance as an observer, Mrs Pamela Gowans, Chief Officer (Health and Social Care Integration (Moray)) (NHS Grampian/The Moray Council)

1. MINUTE OF MEETING OF COMMUNITY PLANNING BOARD DATED 14 AUGUST 2014

The Minute of the meeting of the Community Planning Board dated 14 August 2014 was submitted and approved.

2. MINUTE OF MEETING OF COMMUNITY PLANNING BOARD DATED 4 SEPTEMBER 2014

The Minute of the meeting of the Community Planning Board dated 4 September 2014 was submitted for approval.

During discussion, the Chair sought an update with regard to the action plan to address the target of Chart 22 'Teenage Pregnancy Rate in Under 16s per 1000 Women Aged 13-15 yrs', that was to be reported to a future meeting of the Community Planning Board. In response, Mrs Bridget Mustard, Corporate Policy Unit Manager (The Moray Council) advised that work on Chart 22 was captured in Item 5 of the Agenda '10 Year Plan'.

Thereafter, the Board approved the Minute of the meeting of the Community Planning Board dated 4 September 2014.

3. MINUTE OF MEETING OF COMMUNITY PLANNING OFFICER GROUP DATED 17 JUNE 2014

The Minute of the meeting of the Community Planning Officer Group dated 17 June 2014 was submitted and approved.

4. MINUTE OF MEETING OF THE COMMUNITY PLANNING OFFICER GROUP DATED 4 SEPTEMBER 2014

The Minute of the meeting of the Community Planning Officer Group dated 4 September 2014 was submitted and approved.

5. PUBLIC SECTOR CORRUPTION

The Board noted a presentation by Chief Inspector Morrison on Public Sector Corruption.

Following discussion, whereby Chief Inspector Morrison responded to questions from the Board with regard to Public Sector Corruption, the Chair thanked Chief Inspector Morrison for his interesting and informative presentation.

6. SAFER COMMUNITIES

There was submitted a report from the Public Protection Partnership on their review of Charts 25 to 29 in the Moray 2023: A Plan for the Future, providing the Board with

their findings, proposing any changes to the targets and providing a confidence rating regarding the likelihood of achieving each target.

The Board noted presentations by Councillor Eric McGillivray (The Moray Council), Chief Inspector Willie Findlay (Police Scotland) and Mr David Meldrum (Scottish Fire and Rescue Services) on each target and the Partnership's aims to achieve them.

Referring to Charts 25, 26 and 27, Chief Inspector Findlay advised that the Public Protection Partnership were proposing that these be replaced with one chart entitled 'Annual Reduction of 3% based on present Police Scotland projections', which would help to provide more meaningful statistics. This was unanimously agreed by the Board.

Councillor Divers noted that there was no mention of criminal justice within the document and queried its omission. In response, Mr Roddy Burns, Chief Executive (The Moray Council) advised that the subject would be covered by the emerging Prevention Plan which was in its first draft and would be presented at the Board's meeting in November.

With regard to Chart 28 'Number of Domestic Abuse Crimes', Chief Inspector Findlay drew attention to the fact that the Partnership were giving consideration to appointing a Domestic Abuse Early Intervention Worker and a Domestic Abuse Co-ordinator in order to maintain and enhance effective partnership working between agencies. In response, Mr Mark Palmer, Corporate Director (Corporate Services) (The Moray Council) sought the Board's agreement to amend the confidence level in achieving the target detailed to include a caveat "subject to agreeing additional resources". This was unanimously agreed.

During discussion surrounding the proposed Chart 'Number of Fatal, Serious and Slight Injuries due to road traffic collisions', clarification was sought by the Board as to whether the graph could be colour coded to reflect fatal, serious and slight injuries as oppose to grouping them altogether. On confirmation from Chief Inspector Findlay, this was unanimously agreed by the Board.

Referring to the proposed Chart '% of Community Safety Offences Involving Alcohol', Mr Fabio Villani (TSIMoray) noted that support from the third sector was not mentioned in the assets column. Mr David Rout, (Scottish Fire and Rescue Services SFRS) advised that the SFRS was also omitted from the Assets column. In response, the Board agreed to amend the column accordingly.

Mr Rout proposed that reference also be made to the SFRS Local Plan within the target. This was unanimously agreed.

The Board noted an update by Mr David Meldrum (Scottish Fire and Rescue Services (SFRS)) with regard to Chart 29 'Accidental Dwelling Fires (including Chimney Fires)' and proposed that the chart only record the number of accidental dwelling fires and not chimney fires in an effort to provide more meaningful statistics. This was unanimously agreed.

The Chair sought further clarification as to whether it was possible to find out how much an average accidental house fire costs taxpayers. In response, Mr Meldrum agreed to provide this information at a future meeting of the Board.

Following consideration, the Board unanimously agreed to adopt the proposed target 'Number of Anti-Social Behaviour Incidents per 1,000 Population'.

Thereafter, the Board agreed to note:

- (i) the Public Protection Partnership's review of Charts 25 to 29 in the Moray 2023: A Plan for the Future and agreed the following actions:-

Chart	Target	Confidence rating to achieve target	Action agreed
25	Number of Serious Assaults	N/A	Delete targets and replace with 'Annual Reduction of 3% based on present Police Scotland projections'.
26	Number of Common Assaults	N/A	
27	Number of Assaults & Robbery or Assaults with Intent to Rob	N/A	
28	Number of Domestic Abuse Crimes	4	Confidence level to include a caveat "subject to agreeing additional resources".
29	Accidental Dwelling Fires (including Chimney Fires)		Remove Chimney Fires from target and rename 'Accidental Dwelling Fires'.
New	Number of Fatal, Serious and Slight Injuries due to road traffic collisions	4	Agreed, subject to the graph being colour coded to reflect fatal, serious and slight injuries separately.
New	Number of Anti-Social Behaviour Incidents per 1,000 Population	4	Agreed.
New	% of Community Safety Offences Involving Alcohol	4	Agreed, subject to the third sector and SFRS being included in the assets column and reference being made to SFRS local plan.

- (ii) that Mr Meldrum, (SFRS) would provide the Board with a cost an average accidental house fire costs the taxpayers.

7. 10 YEAR PLAN

There was submitted a report by Mrs Bridget Mustard, Corporate Policy Unit Manager (The Moray Council) providing the Board with an update on agreements reached against each target and a programme to complete the revision of the 10 Year Plan.

During discussion Mr Roddy Burns, Chief Executive (The Moray Council) sought the agreement of the Board to include the draft prevention plan at the Board meeting on the 6 November and follow up workshop on 20 November. This was unanimously agreed.

During further discussion, Mrs Bridget Mustard, Corporate Policy Unit Manager (The Moray Council) sought the agreement of the Board to invite the Chairs of the Partnership Groups to the meetings on 6 and 20 November in order to present against any actions on the targets for further development of the Plan and proposed to develop a timetable for Chairs to attend. This was unanimously agreed.

Thereafter, the Board agreed:

- (i) to note the agreements against each of the targets, as detailed in Section 4 of the report;
- (ii) to confirm its commitment to completing the outstanding actions identified in Section 4 of the report;
- (iii) the programme to revise the 10 Year Plan as set out in paragraph 4.2 and 4.3 of the report;
- (iv) that the draft prevention plan be included in the Board meeting on the 6 November and follow up workshop on 20 November 2014;
- (v) that Chairs of Partnership Groups be invited to attend the meetings on 6 and 20 November to present against any actions on the targets for further development of the Plan and that Mrs Mustard, Corporate Policy Unit Manager would develop a timetable for Chairs to attend.

8. COMMUNITY PLANNING AUDIT ACTION PLAN

Under reference to paragraph 9 of the Minute of this Board dated 14 August 2014, there was submitted a report by Mrs Bridget Mustard, Corporate Policy Unit Manager (The Moray Council) providing the Board with an updated Action Plan from Audit Scotland Improvement Agenda.

Following consideration, the Board agreed to approve the Community Planning Audit Action Plan.

9. SELF ASSESSMENT

Under reference to paragraph 16 of the Minute of this Board dated 31 October 2013, there was submitted a report by Mrs Bridget Mustard, Corporate Policy Unit Manager (The Moray Council) requesting the Board to undertake a self-assessment, based on the Public Service Improvement Framework, with the assistance of the Improvement Service.

Following consideration, the Board agreed to undertake a self-assessment with the assistance of the Improvement Service following the review of the 10 Year Plan.

10. COMMUNITY PLANNING PARTNERSHIP AGREEMENT

Under reference to paragraph 10 of the Minute of this Board dated 14 August 2014, there was submitted a report by Mrs Bridget Mustard, Corporate Policy Unit Manager (The Moray Council) providing the Community Planning Board with a copy of the draft Community Planning Partnership Agreement for approval.

During discussion, Mr David Rout (Scottish Fire and Rescue Services) sought clarification with regard to paragraph 4.1 which stated that one of the core duties of the Statement of Ambition of the Moray Community Planning Partnership was to “scrutinise and challenge all partner’s contributions to the delivery of the agreed shared priorities”, as scrutiny with regard to the Scottish Fire and Rescue Services and Police Scotland lay with the Police and Fire and Rescue Services Committee. In response, Mr Roddy Burns, Chief Executive (The Moray Council) advised that the 10 Year Plan target report due to be presented to the Board on 6 November 2014 would rectify this issue.

During further discussion, Ms Megan Palmer-Abbs (Moray College) suggested that the role of the Community Planning Board could be expanded within the Agreement. In response Mr Burns, Chief Executive (The Moray Council) agreed to review the role and responsibility of the Board once its members had undertaken the self assessment based on the Public Service Improvement Framework, which had been agreed earlier in the meeting.

Mr Fabio Villani (TSIMoray) advised that he was in possession of a useful document detailing the TSI representatives within the Community Planning Partnerships and sought the Boards agreement to circulate it to Members of the Board. This was unanimously agreed.

Under reference to paragraph 5.8.10 of the Agreement relating to substitutes, Mrs Palmer-Abbs advised that, as the college board members were volunteers, substitutes may be difficult to provide and asked if proxy comments could be considered at meetings. In response, Mr Burns advised that in such circumstances, proxy comments would be accepted and agreed to include wording to this effect in the Agreement.

Thereafter, the Board agreed:

- (i) to approve the Community Planning Partnership Agreement, subject to:
 - (a) clarification being made that scrutiny of the Scottish Fire and Rescue Services and Police Scotland lies with the Police and Fire and Rescue Services Committee;
 - (b) the role and responsibilities of the Community Planning Board being expanded within the Agreement once the results of the self assessment were available;
 - (c) the Agreement reflecting that proxy comments should be accepted from Board Members when substitutes were not available to attend meetings;
- (ii) that Mr Villani (TSMoray) would circulate the document detailing the TSI representatives within the Community Planning Partnerships

11. ANY OTHER COMPETENT BUSINESS

Mr David Oxley (Highlands and Islands Enterprises) advised that a Design Thinking in Public Service workshop series was in the early stages of being organised in the Highlands and Islands and sought the agreement to provide further information at the next meeting of the Board. This was unanimously agreed.