MORAY COMMUNITY PLANNING PARTNERSHIP

MINUTE OF THE COMMUNITY PLANNING BOARD

THURSDAY 6 NOVEMBER 2014

HIGHLANDS AND ISLANDS ENTERPRISE BOARD ROOM, FORRES

PRESENT

- Councillor A Wright (Chairman) Councillor S Cree Councillor J Divers Councillor P Paul David Oxley Councillor J Cowe Megan Palmer-Abbs Christine Lester Chief Superintendent Mark McLaren David Meldrum (Substituting for David Rout) Don Vass Roddy Burns (ex-officio) Mike Palmer (ex-officio)
- The Moray Council The Moray Council The Moray Council The Moray Council HIE Moray HITRANS Moray College NHS Grampian Police Scotland Scottish Fire & Rescue Service tsiMORAY The Moray Council Scottish Government

APOLOGIES

Apologies were intimated on behalf of Mr David Rout (Scottish Fire and Rescue Services) and Mr Anthony Standing (Skills Development Scotland).

IN ATTENDANCE

Mrs Pamela Gowans, Chief Officer (Health and Social Care Integration (Moray)) (NHS Grampian), Mr Mark Palmer, Corporate Director (Corporate Services), Mr Laurence Findlay, Corporate Director (Education and Social Care), Mrs Rhona Gunn, Acting Corporate Director (Economic Development, Planning & Infrastructure), Mr Jim Grant, Head of Development Services, Mrs Bridget Mustard, Corporate Policy Unit Manager, Mr John Ferguson, Community Planning and Development Manager, Mrs Donna Skene, Project Officer and Mr Darren Westmacott, Committee Services Officer, as Clerk to the Meeting (all The Moray Council).

Also in attendance by invitation, Councillors Lorna Creswell and Eric McGillivray (The Moray Council) and Mrs Tracey Gervaise, Public Health Lead and Programme Manager (Early Years Collaborative) (NHS Grampian) in respect of Item 2 'Overview of All Targets' of the Agenda.

1. MINUTE OF MEETING OF COMMUNITY PLANNING BOARD DATED 2 OCTOBER 2014

The Minute of the Meeting of the Community Planning Board dated 2 October 2014 was submitted for approval.

Referring to Paragraph 10 of the Minute, Chief Superintendent Mark McLaren (Police Scotland) advised that the scrutiny of Police Scotland also lay with the Police and Fire and Rescue Services Committee and requested that the Minute be amended accordingly.

Thereafter, the Board agreed to approve the Minute of the Meeting of the Community Planning Board dated 2 October 2014, subject to Paragraph 10 being amended to reflect that the scrutiny of Police Scotland lies with the Police and Fire and Rescue Services Committee.

2. OVERVIEW OF ALL TARGETS

(i) Review of Moray 2023 Targets

There was submitted a report by Mrs Bridget Mustard, Corporate Policy Unit Manager (The Moray Council) presenting the Board with a review of the Moray 2023 targets for approval.

Following consideration, the Board agreed to note the Moray 2023 targets and agreed to consider each set of targets in conjunction with the relevant Partnership Chair's update on progress in relation to confidence ratings and plans to deal with ratings lower than 4 and other outstanding points from review meetings.

(ii) Partnership Chairs – Updates on Progress in Relation to Confidence Ratings and Plans to Deal with Ratings Lower than 4 and Other Outstanding Points from Review Meetings

(a) Moray Economic Partnership

The Board noted an oral report by the Chairman of the Moray Economic Partnership (MEP), Councillor Cowe (The Moray Council), providing the Board with an update in relation to the Partnership's confidence ratings, plans to deal with ratings lower than 4 and any other outstanding points from review meetings.

Char	Target	Confidence Rating to Achieve Target	Action Agreed
1.	% Of Adults Who Rate Their Neighbourhood As A Very Good Place To Live	N/A	 note that performance indicator (PI) is published nationally every 2 years; note the Moray Economic Partnership (MEP)'s opinion that the PI should be for overall Community

Following consideration, the Board agreed the following actions:-

			 Planning Partnership (CPP) and not just the MEP; agreed that the CPP look at local PIs to underpin results; and agreed the target and to move responsibility to the Community
2.	How We Want To See Our	3-4	Planning Board.noted there are
	Population Grow		 factors beyond the CPP's control and that Partners can influence with actions such as:- job creation – MEP to consider possibilities for joint funding to help meet target; retention/attraction of young people – MEP to join activities to help address; and population grown – relies on presence of MOD and the decisions on numbers are not in the control of CPP/MEP; and agreed the target.
3.	Median Gross Full-Time Weekly Wage	2-3	 noted that the MEP aims to source more relevant local data over the coming year and provide a narrative which gives a more accurate local picture for inward investment; and agreed the target.
4.	% Workforce In Private Sector	4	 noted that the MEP aims to source other data to supplement this statistic to ensure there is a good

			understanding of the context in which it is set; andagreed the target.
5.	How Long It Takes to Process Planning Applications	4	 noted that whilst it was previously agreed that the final target should be 10.4 weeks, on review, the MEP feel that due to improved performance this should revised to 9 weeks; and agreed the target.
6.	% Of Those In Employment	4	 noted that the MEP had revised the target to show a spread of qualifications, not just graduates; noted that targets to be identified for levels of qualification except graduates; noted that the MEP plan to use Regional Skills Investment Plan Local Action Plan as main driver for improvements and to determine target levels for additional qualifications; and agreed the target.
7.	Progress in Dualling A9 & A96	4	 noted that the target reflect the Scottish Government's timetable; noted that the MEP is not directly in control of construction and its role is to lobby to get early implementation, to get the best route for Moray community, improve access to markets and make Moray easier to reach; and

			agreed the target.
8.	Business Start-Ups	4	 noted that there was a national downward trend in Committee of Scottish Bankers (CSCB) data since 2011 (179 in 2013) and that the business survival rate is more important to influence; noted that confidence rating for target would need to be lowered to 2 or the target reduced based on current resources and trends and that MEP will review this over the next 6 months; noted that target would be supplemented with data from Business Gateway; and agreed the target.
9.	Business 5yr Survival Rate	4	 noted that there was a national downward trend in Committee of Scottish Bankers (CSCB) data and was at 44.7% in 2012; noted that as the target was an important one and the downward trend needed to be reversed, the MEP would review the actions necessary to support this over the next six months; and agreed the target.
35.	% Of Premises With Next Generation Broadband	4	 noted that the target had been amended to show the percentage of premises, instead of households; and agreed the target.

(b) Health and Social Care Partnership

The Board noted an oral report by the Co-Chair of the Health and Social Care Partnership (HSCP), Mrs Christine Lester (NHS Grampian), providing the Board with an update in relation to the Partnership's confidence ratings, plans to deal with ratings lower than 4 and any other outstanding points from review meetings.

Following consideration, the Board agreed the following actions:-

Chart	Target	Confidence Rating to Achieve Target	Action Agreed
10.	Rate Per 1000 People Aged 65+ Who Receive Intensive Care (10+hrs) At Home	4	 agreed the target.
11.	Rate Per 1000 People Aged 65+ Who Are In Permanent Care	4	 agreed to consider increasing the target; and agreed the target.
12.	% Of People Receiving Care & Support Who Report Having More Things To Do	3	 agreed the target.
13.	Number Of Referrals Made To Moreinfo	2	 noted that the Health and Social Care Partnership (HSCP) will investigate a fuller development of performance indicator (PI) to capture outcomes; noted that the Community Engagement Group (CEG) were reviewing information on Moreinfo and tsiMORAY and would report any overlaps to tsiMORAY; noted that this was a potential area requiring increased budget; and

			• agreed the target.
14.	% Adults Who Are Obese	2	 noted that in addition to the pre- identified planned and ongoing services, to reduce the prevalence of obesity key actions will need to be identified, agreed and staged over the time span of the ten year plan; noted that this will require dedicated input and commitment from all Community Planning Partners; and agreed the target.
15.	% Adults Smoking	2	 noted that in addition to the pre- identified planned and ongoing services, to reduce the prevalence of smoking key actions will need to be identified, agreed and staged over the time span of the ten year plan; noted that this will require dedicated input and commitment from all Community Planning Partners; and agreed the target.
16.	% People Receiving Care & Support Who Report Feeling Safe	3	 agreed the target.
17.	People On Hospital With An Alcohol Dependence	2	 noted that in addition to the pre- identified planned and ongoing

			 services, to reduce the prevalence of those discharged from hospital with an alcohol dependence key actions will need to be identified, agreed and staged over the time span of the ten year plan; noted that this will require dedicated input and commitment from all Community Planning Partners; and agreed the target.
New	Mental Health	N/A	• agreed that the proposed target will be considered in 2015 following the publication of the national mental health strategy due in February/March 2015.

(c) Children and Young People's Partnership

The Board noted an oral report by Mr Laurence Findlay, Corporate Director (Education and Social Care (The Moray Council) and Lead Officer to the Children and Young People's Partnership (CYPP), providing the Board with an update in relation to the Partnership's confidence ratings, plans to deal with ratings lower than 4 and any other outstanding points from review meetings.

During discussion, Mrs Tracey Gervaise, Public Health Lead and Programme Manager (Early Years Collaborative) (NHS Grampian) suggested that Charts 17, 18 and 22 be replaced by new charts that were more relevant. This was unanimously agreed by the Board.

In response to a query from the Board regarding proposed targets that refer to Moray children reaching expected milestones, Mrs Gervaise advised that these were developmental milestones. The Board unanimously agreed to amend the titles of these targets to include "developmental".

Referring to Chart 20 '% Of Children Living in Households Dependent on Benefits', Mr Mark Palmer, Corporate Director (Corporate Services) advised that a Partnership was

required to take a lead on the matter and expressed his belief that the CYPP were the most appropriate. In response, Mr Findlay agreed that the CYPP would take a lead in respect of Chart 20.

In response to a query regarding the inconsistency with charts presenting numbers or percentages, the Board agreed to incorporate numbers alongside percentages and throughout the CYPP's targets.

Following consideration, the Board agreed the following actions:-

Chart	Target	Confidence Rating to Achieve Target	Action Agreed
17.	% Reduction In Rate Of Stillbirths & Infant Mortality	N/A	 agreed to remove target.
18.	% Newborn Children Exclusively Breastfed	2	 agreed to remove target.
19.	Looked After Children	3	 amend to show percentages followed by figure in brackets; and agreed the target.
20.	% Of Children Living In Households Dependent On Benefits	N/A	 agreed that the target remain the responsibility of the Children and Young People's Partnership; and agreed the target.
21.	% Of Children 0-7yrs Referred To Children's Reporter (On Care & Protection)	3	 agreed the target.
22.	Number Of Teenage Pregnancies In Under 16s	1	 agreed to remove the target.
23.	% Adults Satisfied With Local Schools	3	 agreed the target.
24.	Number Of S6 Pupils Achieving 5+ Highers	3	 amend to show percentages followed by figure in brackets; and agreed the target.
New	% Moray Children Reaching	N/A	 noted that

	Expected Milestones By 27 – 30 Month		 confidence rating, current level and target to be identified amend the name to "developmental milestones"; and agreed the target in principal.
New	% Moray Children Reaching Expected Milestones By Start Of Primary School	N/A	 noted that confidence rating, current level and target to be identified amend the name to "developmental milestones"; and agreed the target in principal.
New	% Moray Children Reaching Expected Milestones By P4	N/A	 noted that confidence rating, current level and target to be identified amend the name to "developmental milestones"; and agreed the target in principal.
New	% Good Or Better For Improvements In Performance	N/A	 noted that confidence rating and target to be identified; and agreed the target in principal.
New	% Good Or Better For Curriculum	N/A	 noted that confidence rating and target to be identified once current year's figures are made available; and agreed the target in principal.
New	% Good Or Better For Learners' Experiences	N/A	 noted that confidence rating

			 and target to be identified once current year's figures are made available; and agreed the target in principal.
New	% School Leavers Achieving Level 4 In Literacy & Numeracy	2	 noted that target to be identified once current year's figures are made available; and agreed the target in principal.
New	% School Leavers Achieving Level 5 Literacy & Numeracy	N/A	 noted that confidence rating and target to be identified once current year's figures are made available; and agreed the target in principal.
New	% School Leavers Entering A Positive Destination	N/A	 noted that confidence rating and target to be identified once current year's figures are made available; and agreed the target in principal.
New	Average Tariff Scores Of School Leavers	N/A	 noted that confidence rating and target to be identified once current year's figures are made available; and agreed the target in principal.
New	Performance Of School Leavers By SIMD Level – 3+ Highers	N/A	 noted that confidence rating and target to be identified once current year's

	figures are made available; and • agreed the target in principal.

(d) Public Protection Partnership

The Board noted an oral report by the Chairman of the Public Protection Partnership (PPP), Councillor Eric McGillivray (The Moray Council), providing the Board with an update in relation to the Partnership's confidence ratings, plans to deal with ratings lower than 4 and any other outstanding points from review meetings.

In response to a further query regarding the inconsistency with charts presenting numbers or percentages, the Board agreed to take a pragmatic approach to incorporating percentages and numbers throughout all targets in the Moray 2023 Plan.

Following consideration, the Board agreed:-

- (i) to take a pragmatic approach to incorporating percentages and numbers throughout all targets in the Moray 2023 Plan; and
- (ii) the following actions:-

Chart	Target	Confidence Rating to Achieve Target	Action Agreed
28	Number Of Domestic Abuse Crimes	4	 noted that confidence rating has a caveat "subject to additional resources"; amend to show percentages followed by figure in brackets; and agreed the target.
29	No Of Accidental Dwelling House Fires	2	 noted that target had been amended to exclude chimney fires; amend to show percentages followed by figure in brackets; and agreed the target.
New	Number Of Crimes Of Violence	4	 amend to show

			percentages followed by figure in brackets; andagreed the target.
New	Number Of Injuries Due To Road Traffic Collisions By Severity	4	 amend to show percentages followed by figure in brackets; and agreed the target.
New	Number Of ASB Incidents Per 10,000 Population	4	 noted that still awaiting ASB alcohol offences figures for inclusion; amend to show percentages followed by figure in brackets; and agreed the target.
New	% Community Safety Offences Involving Alcohol	<4	 agreed the target.

Councillor Cowe left the meeting at this juncture.

(e) Communities and Sustainability Partnership

The Board noted an oral report by Mrs Rhona Gunn, Acting Corporate Director (Economic Development, Planning & Infrastructure) (The Moray Council) and Lead Officer to the Communities and Sustainability Partnership (CS&P), providing the Board with an update in relation to the Partnership's confidence ratings, plans to deal with ratings lower than 4 and any other outstanding points from review meetings.

Mr David Oxley (HIE Moray) advised that the CS&P proposed that their name be revised to the Sustainability and Communities Partnership (S&CP) to better reflect their aims. This was unanimously agreed by the Board.

In response to a query regarding Chart 34 '% Household in Fuel Poverty', the Board agreed to remit the chart back to the S&CP to set a target against the current levels.

Referring to Chart 37 'Energy consumption Kw/h (OOO)', Mr Don Vass (tsiMORAY) advised that the measurement should be 'Kwh' and not 'Kw//h'. The Board unanimously agreed to amend the target accordingly.

In response to further queries regarding the data used for Chart 37, the Board agreed to broaden the data to include all Community Planning Partners and public buildings where possible.

Following consideration, the Board agreed:-

- (i) to revised the name of the Partnership to the Sustainability and Communities Partnership; and
- (ii) the following actions:-

Chart	Target	Confidence Rating to Achieve Target	Action Agreed
31.	Number of council houses	3	• agreed the target.
32.	% Council Housing Stock meeting the energy efficiency standard	2	 noted that the confidence rating would be reviewed once the strategy to achieve higher efficiency standard in adopted in 2015; and agreed the target.
33.	% Council housing stock meeting the moray housing standard	4	 agreed the target.
34.	% Household in Fuel Poverty	2	 remit the Sustainability and Community Partnership to set a target against current levels; and agreed the target in principle.
36.	% of waste diverted from landfill	3	 noted that the target had been renamed from "% Of Local Authority Collected Municipal Waste Recycled; and agreed the target.
37.	Energy consumption Kw/h (OOO)	2	 noted that the confidence rating would be reviewed once the consultant's report had been considered;

				 broaden the data to include all Community Planning Partners and public buildings where possible; amend the title to "Kwh" not "Kw/h"; and agreed the target.
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3. DRAFT PROGRAMME FOR 10 YEAR PLAN REVIEW WORKSHOP ON 20 NOVEMBER 2014

There was submitted and agreed a report by Mrs Bridget Mustard, Corporate Policy Unit Manager (The Moray Council) presenting the Draft Programme for 10 Year Plan Review Workshop to be held on Thursday, 20 November 2014 at 2.00 p.m. at the Alexander Graham Bell Conference Centre.

4. COMMUNITY PLANNING PARTNERSHIP STRUCTURES

There was submitted a report by Mrs Bridget Mustard, Corporate Policy Unit Manager (The Moray Council) on the Community Planning Partnership Structures.

Mr Don Vass (tsiMORAY) advised that tsiMORAY were represented on the Children & Young People's Partnership (CYPP) and the Sustainability and Communities Partnership (S&CP) but this was not reflected in the Structure. This was noted by the Board.

Councillor John Divers (The Moray Council), noting that he would replace Councillor Barry Jarvis on the Community Engagement Group (CEG) following Cllr Jarvis' resignation as a Councillor, expressed concern at the lack of notification he received in respect of the Partnerships that he currently sat on. This was noted by the Board.

In response to a query regarding the remit and membership of S&CP, Mr Mark Palmer, Corporate Director (Corporate Services) (The Moray Council) suggested that it may be beneficial for the S&CP to have an open meeting that lets Partners review its' remit and membership. This was agreed by the Board.

The Chairman requested that the Structure be reviewed accordingly and resubmitted to the Board at its' meeting on 4 December 2014.

Thereafter, the Board agreed:-

- (i) to note that tsiMORAY were represented on the Children & Young People's Partnership (CYPP) and the Sustainability and Communities Partnership (S&CP);
- (ii) to note that Councillor John Divers had replaced Councillor Barry Jarvis on the Community Engagement Group (CEG) following Cllr Jarvis' resignation as a Councillor;

- (iii) that the S&CP hold an open meeting to allow all Community Planning Partners to review its' remit and membership; and
- (iv) that the Community Planning Partnership Structures be amended accordingly and resubmitted to the Board at its' meeting on 4 December 2014.

5. COMMUNITY ENGAGEMENT CONSULTATION PARTNERSHIP

There was submitted a report by Mr John Ferguson, Community Planning and Development Manager (The Moray Council) informing and seeking agreement of the Board for the proposed arrangements to engage the community in the development of the 10 Year Plan.

Following consideration, the Board agreed the proposals for the community engagement process for the 10 Year Plan, the implementation, timescale and management of the process, as set out in Appendices 1 and 2 of the report.

6. DRAFT PREVENTION PLAN

There was submitted a report by Mr Laurence Findlay, Corporate Director (Education and Social Care) (The Moray Council) on the Draft Prevention Plan for Moray 2023 – A Plan for the Future: Prevention Plan.

In response to a query from the Board, Mr Findlay agreed to send a PDF version of the draft Prevention Plan to all members of the Board for wider circulation in their respective organisations and set a deadline of 31 December 2014 for any comments to be submitted.

Thereafter, the Board agreed to note:-

- (i) the draft Prevention Plan for Moray 2023: A Plan for the Future Prevention Plan; and
- (ii) that Mr Laurence Findlay, Corporate Director (Education and Social Care) (The Moray Council) would issue a PDF version of the draft Prevention Plan to all members of the Board for wider circulation in their respective organisations and set a deadline of 31 December 2014 for any comments to be submitted.

7. COMMUNITY AWARDS

There was submitted a report by Mr John Ferguson, Community Planning and Development Manager (The Moray Council) to inform the Board of the Community Awards Scheme and requesting that it homologate the decision to provide sponsorship to that scheme.

Following consideration, the Board agreed to:-

(i) note the details of the Moray Community Award Scheme, as detailed in Section 3 of the report; and

(ii) homologate the decision to provide £185 to sponsor the Youth Support Champion Award as part of that scheme.