

THE MORAY COUNCIL

MINUTE OF MEETING OF THE COMMUNITY PLANNING BOARD

THURSDAY 12 FEBRUARY, 2015

**ALEXANDER GRAHAM BELL CONFERENCE CENTRE,
MORAY COLLEGE, ELGIN**

PRESENT

Councillor A. Wright (Chairman)	The Moray Council
Councillor J. Divers	The Moray Council
Councillor G. McDonald (Substituting for Cllr P. Paul)	The Moray Council
Councillor J. Cowe	HITRANS
Mrs M. Palmer-Abbs	Moray College UHI
Mrs C. Lester	NHS Grampian
Chief Inspector W. Findlay (Substituting for Chief Superintendent M. McLaren)	Police Scotland
Mr D. Meldrum (Substituting for Mr D. Rout)	Scottish Fire & Rescue Service
Mr D. Vass	tsiMORAY
Mr R. Burns, Chief Executive (ex-officio)	The Moray Council
Mr M. Palmer, Location Director (ex-officio)	Scottish Government

APOLOGIES

Apologies were intimated on behalf of Councillor S. Cree and P. Paul (both The Moray Council), Mr D. Oxley (HIE Moray) and Mr A. Standing (Skills Development Scotland).

IN ATTENDANCE

Mrs P. Gowans, Chief Officer (Health and Social Care Integration (Moray) (NHS Grampian), Mr F. Villani (tsiMORAY), Mr F. Hughes (Moray College UHI), Ms K. Campbell (Scottish Government), Councillor L. Creswell, Mr M. Palmer, Corporate Director (Corporate Services), Mr L. Findlay, Corporate Director (Education and Social Care), Mrs R. Gunn, Acting Corporate Director (Economic Development, Planning & Infrastructure), Mrs B. Mustard, Corporate Policy Unit Manager, Mr J. Ferguson, Community Planning & Development Manager, Ms A. Walker, Project Officer and Mrs D. Skene, Project Officer, as Clerk to the Meeting (all The Moray Council).

Also in attendance by invitation, Ms K. McLoughlin and Ms Y. Hastie (both Improvement Service) in respect of Item 3 'Moraay Self-Assessment – Consensus Day – Improvement Service' of the Agenda.

1. MINUTE OF MEETING OF COMMUNITY PLANNING BOARD DATED 4 DECEMBER 2014

The Minute of the Meeting of the Community Planning Board dated 4 December 2014 was submitted for approval.

Under reference to paragraph 2 of the Minute, Mr D. Vass (tsiMORAY) advised that “empathised” should be read “emphasise”.

Thereafter, the Minute of the Meeting of the Community Planning Board dated 4 December 2014 was approved, subject to Paragraph 2 being amended to read “emphasise” and not “empathised”.

2. COMMUNITY PLANNING OFFICER GROUP MINUTES

(a) PREVIOUS MINUTE – 9 OCTOBER 2014

The Minute of the Meeting of the Community Planning Officer Group dated 9 October 2014 was submitted and approved.

(b) PREVIOUS MINUTE – 25 NOVEMBER 2014

The Minute of the Meeting of the Community Planning Officer Group dated 25 November 2014 was submitted and approved.

3. MORAY SELF ASSESSMENT – CONSENSUS DAY – IMPROVEMENT SERVICE

There was a presentation by Ms K. McLoughlin and Ms Y. Hastie (both Improvement Service) on the Moray Self-Assessment – Consensus Day.

The Board was divided into 3 working groups which covered the following headings:-

- **Group A** – Community Engagement, Use of Evidence, Accountability
- **Group B** – Leadership, Resources, Impact
- **Group C** – Focus on Outcomes, Governance, Performance Management & Reporting

The Board noted that all information gathered from the working groups will be compiled by the Improvement Service and reported back to the Improvement Planning Session at the next meeting of the Board on 16 April 2015.

4. COMMUNITY LEARNING AND DEVELOPMENT STRATEGY AND STRATEGIC GUIDELINES

There was submitted a report by Mrs B. Mustard, Community Planning and Development Officer (The Moray Council) on the implications for Moray of the Community Learning and Development Regulations.

Mr F. Villani (tsiMORAY) advised that he is investigating the possibility of leading the strategy by tsiMORAY provided he can allocate a member of staff to the project.

Chief Inspector W. Findlay (Police Scotland) advised that someone from his team would be in touch with Mr Villani to assist.

Following consideration, the Board agreed to:-

- (i) note the Community Learning and Development Guidance (CLD) and in particular the requirement for a 3 year Moray CLD plan to be in place by September 2015; and
- (ii) Establish a short life working group which will prepare and consult on the plan and bring a completed draft plan back to the Board for approval.

5. COMMUNITY COVENANT

There was submitted a report by Mrs B. Mustard, Community Policy Unit Manager (The Moray Council) asking the Community Planning Board to revise the Community Covenant to reflect changes within the Partnership.

The Chair advised that the following 3 applications submitted from Moray were all successful, and all received the full sum requested:-

- St Geraldine's Primary School, Lossiemouth – outdoor play and sports equipment (£68,500);
- Skillforce – veterans employment projects and junior outreach work (£70,000); and
- Moray Duke of Edinburgh Award support group (MLAC) – expedition equipment (£11,879.79)

It was noted that Moray was the only local covenant partnership to have 100% success rate in this round of funding.

Referring to the list of signatories to the Covenant, Mr Mike Palmer (Scottish Government) suggested that the Scottish Government should be invited to sign up to the Covenant.

Following consideration, the Board agreed:-

- (i) to note the content of the Community Covenant;
- (ii) to invite other organisations to sign up to the Covenant, including the Scottish Government and other organisations as appropriate; and
- (iii) that arrangements for a date for re-signing the Community Covenant be delegated to Mrs B. Mustard, Corporate Policy Unit Manager (The Moray Council).

6. COMMUNITY PLANNING: TURNING AMBITION INTO ACTION – ACCOUNTS COMMISSION

There was submitted and noted a report by Mrs B. Mustard, Corporate Policy Unit Manager (The Moray Council) asking the Community Planning Board to consider the

findings from the Audit Scotland National Report “Community Planning: Turning Ambition into Action”.

7. COMMUNITY PLANNING STRUCTURES

There was submitted a report by Mrs B. Mustard, Corporate Policy Unit Manager (The Moray Council) asking the Community Planning Board to consider the Community Planning Structures.

Mrs C. Lester (NHS) advised that she would represent both NHS Grampian and Integrated Joint Board (IJB) at the present time. The Board noted that Mrs P. Gowans, Chief Officer (Health and Social Care Integration (Moray) (NHS Grampian) will continue to work on IJB and Health & Social Care Partnership. Mr R. Burns, Chief Executive (ex-officio) (The Moray Council) advised will he would discuss interim arrangements for NHS representation with the Chief Executive of NHS Grampian.

Thereafter, the Board agreed to note the content of the report in relation to community planning structures.

8. PRE-PLANNED AGENDA

There was submitted a report by Mrs B. Mustard, Corporate Policy Unit Manager (The Moray Council) asking the Community Planning Board to consider the Pre-Planned Agenda for 2015.

During discussions, the Board agreed that Item (b) ‘Health & Social Care Partnership or Integrated Joint Board’ scheduled for 16 April 2015 be rearranged for the meeting of the Board on 4 June 2015.

Thereafter, the Board agreed to approve the Pre-Planned Agenda for 2015, subject to Item (b) ‘Health & Social Care Partnership or Integrated Joint Board’ being rescheduled from 16 April 2015 to 4 June 2015.

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9. PARTICIPATORY BUDGETING

There was submitted and noted a report by Mr Mark Palmer, Corporate Director (Corporate Services) (The Moray Council) asking the Community Planning Board to consider the update on Participatory Budgeting.

10. tsiMORAY STRATEGIC DEVELOPMENT PLAN

There was submitted and noted a report by Third Sector Interface Moray (tsiMORAY) asking the Community Planning Board to consider the tsiMORAY Strategic Development Plan.

11. DATES OF NEXT MEETING

The Board agreed to reschedule the meeting of the Board on Thursday 16 April 2015, in the Alexander Graham Bell Conference Centre, to begin at 9:00am.