

MORAY COMMUNITY PLANNING PARTNERSHIP

MINUTE OF COMMUNITY PLANNING BOARD

4 JUNE 2015

MORAY COLLEGE BOARD ROOM, ELGIN

PRESENT

Councillor A. Wright (Chairman)	The Moray Council
Councillor J. Divers	The Moray Council
Councillor G. Leadbitter (Substituting for Councillor P. Paul)	The Moray Council
Mr D. Oxley	HIE Moray
Councillor J. Cowe	HITRANS
Mrs M. Palmer-Abbs	Moray College UHI
Chief Superintendent M. McLaren	Police Scotland
Mr D. Rout	Scottish Fire & Rescue Service
Mr D. Vass	tsiMORAY
Mr R. Burns, Chief Executive (ex-officio)	The Moray Council
Ms K. Campbell (Substituting for Mr Mike Palmer, Location Director) (ex-officio)	Scottish Government

APOLOGIES

Apologies were intimated on behalf of Councillors S. Cree and P. Paul (The Moray Councillor), Mrs C. Lester (NHS Grampian), Mr A. Standing (Skills Development Scotland) and Mr Mike Palmer (Scottish Government) (Ex-Officio).

IN ATTENDANCE

Dr C. Littlejohn, Consultant in Public Health (NHS Grampian), Mr F. Villani, Chief Officer (tsiMORAY), Councillor L. Creswell, Mr Mark Palmer, Corporate Director (Corporate Services), Mr L. Findlay, Corporate Director (Education and Social Care), Mrs R. Gunn, Acting Corporate Director (Economic Development, Planning & Infrastructure), Mrs B. Mustard, Corporate Policy Unit Manager and Mrs D. Skene, Project Officer and Mr D. Westmacott, Committee Services Officer as Clerk to the Meeting (all The Moray Council).

1. TRIBUTE TO CHIEF SUPERINTENDENT MCLAREN

The Board, in noting that this would be his last meeting of the Board prior to retiring from Police Scotland, joined the Chair in paying tribute to Chief Superintendent Mark McLaren for his contribution to community planning in Moray and wished him well for the future.

The Chair noted that Chief Constable Sir Stephen House had written to Mr R. Burns, Chief Executive (The Moray Council) nominating Chief Superintendent Campbell Thomson, originally from Lossiemouth, as the Local Police Commander.

2. MINUTES OF PREVIOUS MEETINGS

(a) COMMUNITY PLANNING BOARD DATED 16 APRIL 2015

The Minute of the Meeting of the Community Planning Board dated 12 April 2015 was submitted and approved.

(b) COMMUNITY PLANNING OFFICERS GROUP DATED 27 MARCH 2015

The Minute of the Meeting of the Community Planning Officers Group dated 27 March 2015 was submitted and approved, subject to:-

- (i) under "Present", Pamela Gowans being listed as from the Integrated Joint Board and the inclusion of John Ferguson and Alison Hannan, The Moray Council; and
- (ii) the inclusion of "Plan", following 10 year", under Paragraph 7 of the Minute.

3. PERFORMANCE AGAINST TARGETS: HEALTH AND SOCIAL CARE PARTNERSHIP

There was a report submitted by Councillor L. Creswell, Chair of the Shadow Integration Joint Board (IJB), updating the Board on progression of the IJB and performance against the targets set out in Moray 2023: A Plan for the Future.

Noting some concern within the targets update, Mr Mark Palmer, Corporate Director (Corporate Services) (The Moray Council) queried whether the Health and Social Care Partnership had taken ownership of Targets 10-17 or were proposing some changes. He also noted that more detail was required regarding how the Partnership intended to raise the confidence ratings from 2 to 4.

In response, the Board agreed that the Chair of the IJB ensure that the targets allocated to the Health and Social Care Partnership be reviewed by the IJB and that the IJB report back to the Board with any proposed changes to the targets together with additional proposals, or timescales, for presenting proposals that will shift the confidence ratings closer to level 4.

Mr D. Rout (Scottish Fire and Rescue Services), referring to the Smoke Free Homes Pilot Project as detailed under Chart 15 Tobacco, expressed a keen interest in the project and intimated a willingness to pledge financial and human resource support.

Referring to the draft Criminal Justice Bill, the Chair agreed to circulate a report summarising the latest draft to the Board for their information.

Following consideration, the Board agreed:-

- (i) that the Chair of the Shadow Integration Joint Board (IJB) ensure that the targets allocated to the Health and Social Care Partnership be reviewed by the IJB and that the IJB report back to the Board with any proposed changes to the targets together with additional proposals, or timescales, for presenting proposals that will shift the confidence ratings closer to level 4;

- (ii) to note that the Scottish Fire and Rescue Services were interested to pledge financial and human resource support towards the Smoke Free Homes Pilot Project; and
- (iii) to note that the Chair would circulate a report summarising the latest draft of the Criminal Justice Bill to the Board for their information.

4. COMMUNITY ENGAGEMENT GROUP REMIT AND COMMUNITY ENGAGEMENT COORDINATION

There was submitted a report by Mr F. Villani, Lead Officer (Community Engagement Group) updating the Board on discussions regarding community engagement coordination and the role of the Community Engagement Group, and to seek the Board's endorsement of the recommendations set out in the report.

Following consideration, the Board agreed to:-

- (i) re-state the Community Planning Partnership's commitment to community engagement and the National Standards for Community Engagement;
- (ii) confirm it is the responsibility of the Community Planning Partnership and its partners (jointly and severally) to carry out effective community engagement;
- (iii) endorse the role and responsibilities of the Community Engagement Group, as summarised in paragraph 3.2 of the report, and commit the Community Planning Partnership and its partners to engage with the Community Engagement Group; and
- (iv) task the Community Engagement Group and the Community Planning Officers Group to work together to further develop arrangements to coordinate community engagement.

5. PREVENTION PLAN: REVIEW OF ACTIVITIES

There was submitted a report by Mr L. Findlay, Corporate Director (Education and Social Care) (The Moray Council) reviewing activities carried out in relation to the Moray 2023: A Plan for the Future – Prevention Plan.

During lengthy discussion, the Board agreed to form a working group to look at prevention with key aims such as developing approaches to prevention planning. It was noted that Mr Findlay would circulate an email with more information and an invitation for Board Members, or other representatives from their organisation, to join.

In response to a suggestion from the Chair, the Board unanimously agreed to commit, and transfer as required, funds towards prevention.

Following consideration, the Board agreed to:-

- (i) note the review of activities carried out in relation to the Moray 2023: A Plan for the Future – Prevention Plan;

- (ii) form a working group to look at prevention with key aims such as developing approaches to prevention planning;
- (iii) note that Mr L. Findlay, Corporate Director (Education and Social Care) (The Moray Council) would circulate an email with more information and an invitation for Board Members, or other representatives from their organisation, to join the working group on prevention;
- (iv) commit, and transfer as required, funds towards prevention.

6. COMMUNITY PLANNING PARTNERSHIP AUDIT: PROGRESS AGAINST ACTION PLAN

There was submitted a report by Mrs B. Mustard, Corporate Policy Unit Manager (The Moray Council) providing an update on progress against the Action Plan arising from the Community Planning Partnership Audit.

Mrs Mustard advised that the formation of a working group to look at prevention would be included under paragraph reference 3.1.

Following consideration, the Board agreed to note:-

- (i) progress against the Action Plan arising from the Community Planning Partnership Audit; and
- (ii) that the formation of a working group to look at prevention would be included under paragraph reference 3.1 of the Action Plan.

7. SELF ASSESSMENT ACTION PLAN

There was submitted a report by Mrs B. Mustard, Corporate Policy Unit Manager (The Moray Council) to finalise the Action Plan arising out of the recent self-assessment with the Improvement Service.

Mrs R. Gunn, Acting Corporate Director (Economic Development, Planning and Infrastructure) (The Moray Council) proposed that the Board establish a Working Group to develop a marketing strategy for the Moray Community Planning Partnership (CPP). The Board unanimously agreed to form a Working Group to develop a marketing strategy for Moray CPP and that Mrs Gunn circulate an email with more information and an invitation for Board Members, or other representatives with the relative expertise from their organisation, contact Mrs Gunn to join.

The Chair moved that Mrs Gunn approach Platform PR, a company who manage public relations for the Moray Economic Partnership, to gauge their interest, noting that a budget would be required if they were to proceed further. This was unanimously agreed.

Following consideration, the Board agreed:-

- (i) the Lead Officer for each priority area, as detailed in Paragraph 3.5 of the report;
- (ii) the action plan, as set out in Appendix 1 of the report;

- (iii) note that actions will be progressed by the identified Lead Officer and update reports will be submitted to the Board as required;
- (iv) form a working group to develop a marketing strategy for the Moray Community Planning Partnership (CPP);
- (v) Mrs R. Gunn, Acting Corporate Director (Economic Development, Planning and Infrastructure) (The Moray Council) would circulate an email with more information and an invitation for Board Members, or other representatives from their organisation, to join the working group; and
- (vi) note that Mrs Gunn would approach Platform PR to gauge their interest in assisting with develop a marketing strategy for the Moray CPP.

8. COMMUNITY PLANNING CONFERENCE

There was submitted a report by Mrs B. Mustard, Corporate Policy Unit Manager (The Moray Council) setting out the timetable for the Community Planning Conference 'Changing Lives, Delivering Success: Turning Ambition into Action' to be held in Glasgow on 26 June 2015.

The Chair advised that the Moray Community Planning Partnership had been offered 6 places, with an additional 2 places for tsiMORAY, and asked Partners to advise Mrs Mustard of their interest in attending.

9. EUROPEAN STRUCTURAL FUND

The Chair advised the Board that a report entitled 'European Structural Fund – Bidding Proposal to Support Employability in Moray' was to be considered at the meeting of Policy and Resources Committee on 9 June 2015.

He stated that whilst it was not a direct priority of the Board, there was previous discussions regarding employability in Moray and that the matter should be referred to the Prevention Working Group once formed.

Mr R. Burns, Chief Executive (The Moray Council) (Ex-Officio) advised that it was his understanding that that bid would be subject to another stage and that Officers and Community Planning Partners would be consulted on the submission.