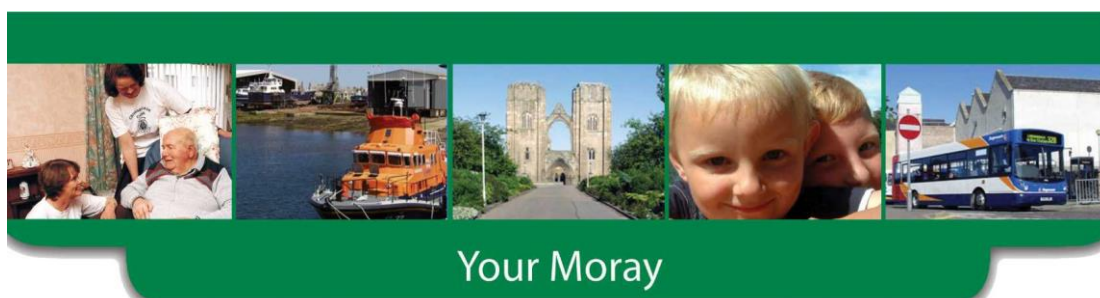


COMMUNITY PLANNING PARTNERSHIP GROUPS

ROLE & REMITS

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MORAY ECONOMIC PARTNERSHIP

1 Aim

The aim of the Partnership is to take forward the Moray Economic Strategy (MES) on behalf of the Community Planning Board and in doing so, to facilitate sustainable growth and diversification of the economy.

2 Specific Responsibilities

The MES is the short, medium and long-term strategy for the local economy, with core targets to;

- i. grow population to over 90,000 in the next 10 years, attracting new residents and people aged 16-25 years;
- ii. create over 5,000 jobs with a focus on high quality jobs in engineering, science and technology, coupled with an increase in employment in established sectors including tourism, food and drink;
- iii. increase average earnings to the regional and Scottish average by an emphasis on higher values;

3. Moray Economic Partnership Membership Roles and Responsibilities

The Moray Council

- Corporate Director: Environmental Services (Lead Officer)
- Chair of Economic Development & Infrastructure Committee

Representing overall Council policy, providing an overview of all Economic Development and Environmental Services and ensuring appropriate links to Environmental and Economic related services.

Moray Business Forum

- Chair (also Vice Chair of MEP)

Representing and ensuring that the voices and views of the Business Community are heard within the arena of the Economic Partnership

NHS Grampian

- General Manager

Representing the strategic health and welfare needs of the Moray Community and also providing a link to digital health.

Skills Development Scotland

- Area Manager

Ensuring links are available along with support and advice on supporting the people and businesses of Moray to develop and apply their skills.

HIE

- Area Manager

Ensuring work is being done to make the Highlands and Islands a highly successful and competitive region where increasing numbers of people choose to live, work, study and invest.

Moray College UHI

- Depute Principal

Representing Further and Higher Education and what this means for the Moray Economy.

Moray Chamber of Commerce

- Executive Officer

Providing support, coordinating input from the business community and participating in the implementation of The Moray Economic Strategy and the Elgin City for the Future action plans prepared by the Community Planning Partnership.

Hitrans

- Director

Providing effective and current links into transport related matters and helping the Community Planning Partners to develop transport in order to achieve National Outcomes

tsiMoray

- Chief Officer or substitute

Providing a link to the Social Enterprise Strategy and ensuring consistent links with the third sector in Moray

Cairngorms National Park Authority

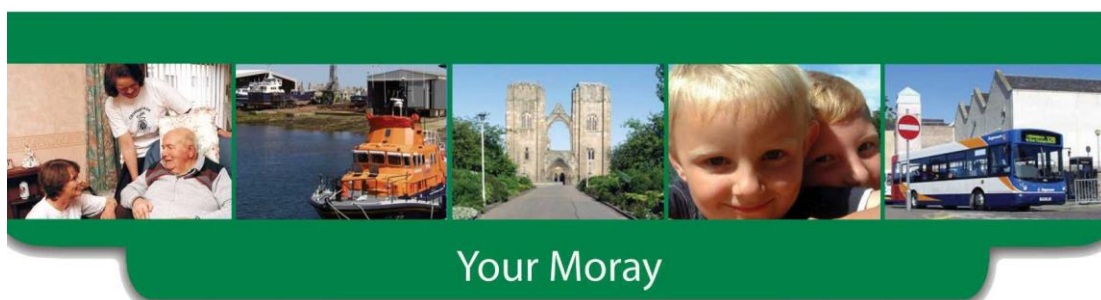
- Director Planning & Rural Development

Providing a coordinated approach to economic development in the National Park and Moray

4. Main Contact Person

Gordon Sutherland, Planning and Economic Development Manager
The Moray Council
High Street
Elgin,
IV30 1BX

01343 563278
gordon.sutherland@moray.gov.uk



PUBLIC PROTECTION PARTNERSHIP

1 Aim

The aim of the Partnership is to set and oversee the strategic direction for public protection in Moray.

2 Specific Responsibilities

- (i) Take responsibility for the coordinated development, implementation and monitoring of a strategic plan for public protection across Moray;
- (ii) Agree the joint actions and resources necessary to support the effective delivery of the Plan;
- (iii) Take lead responsibilities to implement specific SOA outcomes on behalf of the Community Planning Partnership Board;
- (iv) Take responsibility for the development and review of policy and strategy for those areas within the Moray Council, NHS Grampian, Police Scotland, partner agencies and multi agency partnerships that involve collaborative and integrated working in public protection;
- (v) Provide effective governance and performance management arrangements locally and report on progress to the Community Planning Partnership Board and Scottish Ministers as requested;
- (vi) Consult with other agencies and organisations, including the third sector as appropriate, to achieve a co-ordinated approach to the development of local policy and services;
- (vii) Promote and seek opportunities to further embed collaborative and integrated working in public protection and community safety in Moray;
- (viii) Promote the streamlining and co-ordination of development activity within and between committees/partnerships to allow the opportunity for wider

policy development and service interventions to take place on an evidence and intelligence-led basis;

- (ix) Encourage and promote training and development opportunities across agencies and sectors on areas of public protection where there are shared interests/concerns; and
- (x) Respond to consultations from Government and statutory bodies and make representations to Ministers and those national bodies regarding the services within the Partnership's remit.

3. Moray's Public Protection Partnership - Membership Roles and Responsibilities

The Moray Council

- Chair **(TBC)**
- Corporate Director (Environmental Services) **(Lead Officer)** or designate

Representing overall Council policy, providing an overview of all relevant services and resources and ensuring appropriate links across community safety and public protection services.

Grampian NHS

- Public Health Lead

Ensuring that the wider determinants of health and wellbeing are considered in the development of policies and services across the wider public protection arena.

N.B. this representation will be kept under review in view of the prospective Health and Social Care Partnership with, for example, the need to have Moray's Jointly Accountable Officer as a member.

Police Scotland

- Appropriate representation at senior level once local structure confirmed.

Ensuring effective links between local/regional wide strategies and area based offices to deliver agreed outcomes.

Scotland's Fire and Rescue Service

- Area Manager

Ensuring effective links between local/regional wide strategies and area based offices to deliver agreed outcomes.

Moray's Adult Protection Committee

- Independent Convener or designate as required.

Ensuring that the Partnership activity complements and supports the work progressed locally in relation to adult support and protection.

Moray's Child Protection Committee

- Representative as required.

Ensuring that the Partnership activity complements and supports the work progressed locally in relation to child protection.

Community Safety Partnership

- Chair

Ensuring that the Partnership activity complements and supports the work progressed locally in relation to the wider public protection arena.

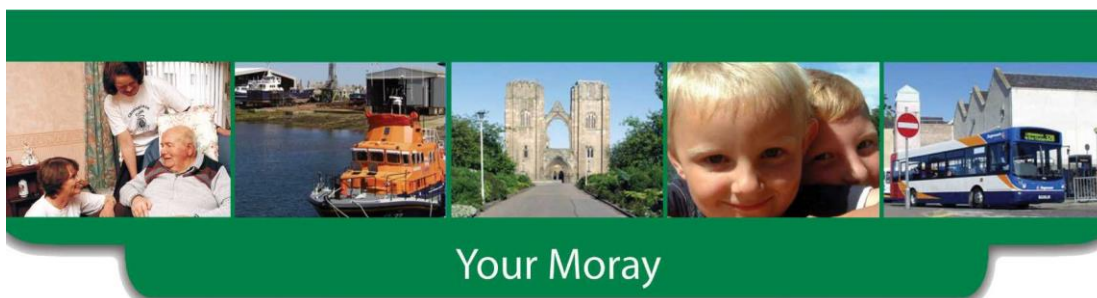
Third Sector Representatives

- Chief Officer or substitute

Further Representation (as required) from The Moray Council

- Head of Direct Services
- Head of Community Care
- Head of Integrated Children's Services

Providing representation and decision making in key areas of service activity in order to strengthen public protection locally.



CHILDREN & YOUNG PEOPLE'S PARTNERSHIP

1 Aim

The aim of the Partnership is to set and oversee the strategic direction for children & young people's services in Moray and lead the ongoing implementation and review of getting it right for every child in Moray.

2 Specific Responsibilities

- (i) Take responsibility for the coordinated development, implementation and monitoring of Moray's Integrated Children's Services Plan;
- (ii) Agree the joint actions and resources necessary to support the effective delivery of the Plan;
- (iii) Take lead responsibilities to implement specific SOA outcomes on behalf of the Community Planning Partnership Board;
- (iv) Take responsibility for the development and review of policy and strategy for those areas within the Moray Council, NHS Grampian and partner agencies that involve collaborative and integrated working across children's services;
- (v) Provide effective governance and performance management arrangements locally and report on progress to the Community Planning Partnership Board as requested;
- (vi) Consult with other agencies and organisations, including the third sector as appropriate, to achieve a co-ordinated approach to the provision of local services;
- (vii) Promote and seek opportunities to further embed collaborative and integrated working in children's services in Moray;
- (viii) Promote the streamlining and co-ordination of development activity within and between committees/partnerships to allow the opportunity for wider policy development and service interventions to take place on an evidence and intelligence-led basis;
- (ix) Encourage and promote training and development opportunities across agencies and sectors on areas of children's services where there are shared interests/concerns; and

(x) Respond to consultations from Government and statutory bodies and make representations to Ministers and those national bodies regarding the services within the Partnership's remit.

3. Moray's Children & Young People's Partnership Membership Roles and Responsibilities

The Moray Council

- Chair of Moray Council's Children & Young People's Committee **(Chair)**
- Corporate Director (Education and Social Care)/Chief Social Work Officer/Chair of Child Protection Committee **(Lead Officer)**

Representing overall Council policy, providing an overview of all Education and Social Care's Services and resources and ensuring appropriate links to Children Protection and related services

Moray College UHI

- Depute Principal

Representing Further and Higher Education and what this means for the Moray Economy.

Grampian NHS

- Community Health Services Manager.

Representing the strategic health and welfare needs of children and young people and responsible for ensuring effective links across maternity and other health service planning, commissioning, quality and performance monitoring including acute services, mental health and substance misuse.

- General Manager Child Health.

Representing children's hospital and community based paediatric and therapy services.

Further Representation (as required) from NHS Grampian

- NHSG Area Manager – Children and Families.
- Public Health Lead.

N.B. this representation will be kept under review in view of the prospective Health and Social Care Partnership with, for example, the need to have Moray's Jointly Accountable Officer as a member.

Police Scotland

- Appropriate representation at senior level once local structure confirmed.

Ensuring effective links between local/regional wide strategies and area based offices to deliver agreed outcomes.

Scottish Children's Reporter Administration

- Authority Children's Reporter

Young People – Engagement And Representation

- **Children 1st** - Local Representative

Ensuring that the Partnership activity supports and monitors approaches to engagement, participation and rights regarding local children and young people.

- **Youth Council** – Representative

Ensuring the views of children and young people shape/inform the work of the Partnership.

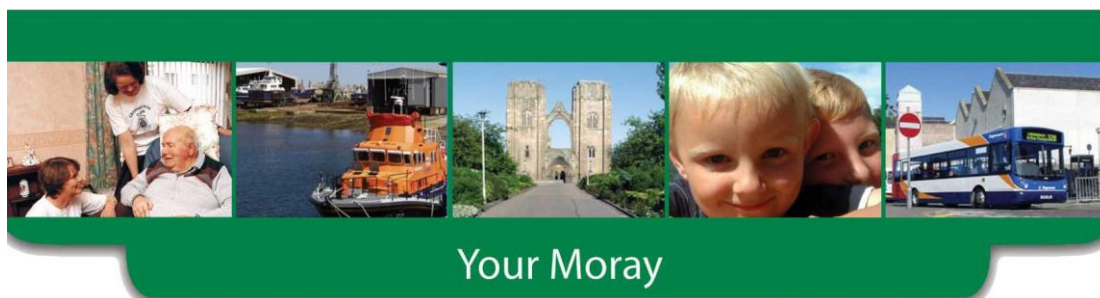
Third Sector Representatives

- Chief Officer or substitute

Further Representation (as required) from The Moray Council

- Head of Integrated Children's Services
- Head of Schools and Curriculum Development
- Head of Lifelong Learning, Culture and Sport

Providing representation and decision making in key areas of service activity including planning and performance, schools and community based services in order to support children and young people.



Your Moray

SUSTAINABILITY & COMMUNITIES PARTNERSHIP

1. Aim

The aim of the Sustainability and Communities Partnership (SCP) is to set and oversee the strategic direction for sustainability on behalf of the Community Planning Board (CPB)

2. Specific Responsibilities

The issues encompassed within a remit for sustainability are many and varied and as a result, if the partnership is to make an impact in this area, some prioritisation of objectives is necessary. In addition, it is recognised that certain areas of importance to the CPB but which do not readily sit within the remits of the four other partnerships may be referred to the SCP to progress. In recognition of this, the SCP has set out its responsibilities in three tiers:

Primary – the areas of high priority for the partnership

Secondary – the areas of medium priority for the partnership, to be actioned if high priority areas are otherwise being adequately addressed

Tertiary – the areas within the remit of the SCP but afforded low priority due to other pressures. This may include areas assigned to the SCP under a watching brief as they do not readily sit under any other partnership.

The priority assigned to issues will be kept under review.

Primary

- i. **Energy** – promoting zero carbon technology, improvements to green infrastructure, carbon reduction through reduced energy consumption, sustainable travel and construction. Operational coordination will be provided through the Energy Group, Community Transport Forum and Health Transport Action Plan Strategic Group.
- ii. **Fuel Poverty** - Seeking to reduce fuel poverty across all tenures through energy efficiency measures which include property insulation/heating upgrades and energy advice.
- iii. **Waste** – reducing waste generation, promoting recycling and re-use of waste

- iv. **Housing** - promoting the supply of high quality affordable housing. Operational coordination will be provided through the Housing Strategy and Homelessness Groups
- v. **Flood Risk Management** – focusing on where flood impacts are greatest and where the benefits of joint action can be maximised

Secondary

- i. **Biodiversity** – secondary except in so far as this is progressed through the energy priority, the Local Development Plan and relevant Planning Regulations. This is also an area addressed through the work of the Forestry Commission whose objectives include restoring around 85% of areas on ancient woodland sites to largely native species; increasing broadleaf cover from 8% to around 20%; maintaining the best open habitats in good ecological condition, taking specific conservation action for particularly vulnerable species for which the National Forest Estate is important and dealing with invasive plants and animals that threaten habitats and biodiversity.
- ii. **Climate Change** – secondary except in so far as this is progressed through the energy priority. This is also an area addressed through the work of the Forestry Commission whose objectives include exploring how best to steward the carbon resources locked in the Estate's trees and soils and helping the Estate adapt to climate change.
- iii. **Coastal and Marine** - secondary except for maintaining an overview of national developments relating to the marine environment such as the National Marine Plan and the Scottish Marine Protected Areas Project being progressed by SNH.

Tertiary

- i. **Local Food Networks** – this aspect of the remit will be influenced by the Community Empowerment (Scotland) Bill 2014 and the statutory guidance issued as supplementary to this, including guidance on food growing strategies.

3. Membership Roles and Responsibilities

The Moray Council

- Chair
- Corporate Director (Economic Development, Planning and Infrastructure Services)(Lead Officer) or designate
- Councillor Margo Howe
- Administration Group Member(TBC)

Representing overall Council policy, providing an overview of all relevant services and resources and ensuring appropriate links across environmental services.

CIFAL

- Executive Director, Findhorn

CIFAL Scotland is part of UNITAR's network of International Training Centres, dedicated to provide innovative training to strengthen the capacities of government and civil society leaders to advance sustainable development

Moray College UHI

- Depute Principal

Representing Further and Higher Education and what this means for the Moray Economy.

Integrated Joint Board

- Chief Officer or substitute

Representing adult health and social care in Moray and what this area can contribute to the partnership aims

Third Sector

- TSI representative or substitute

Representing what the third sector can contribute towards the partnership aims

Forestry Commission

- Forest District Manager Moray and Aberdeenshire Forest District

Representing the contribution which forestry can make to sustainability

SNH

- Grampian Manager

Representing the contribution which natural heritage can make to sustainability in Moray

Moray Federation of Community Halls and Associations

- Convener

Representing the contribution which our communities can make to the partnership aims

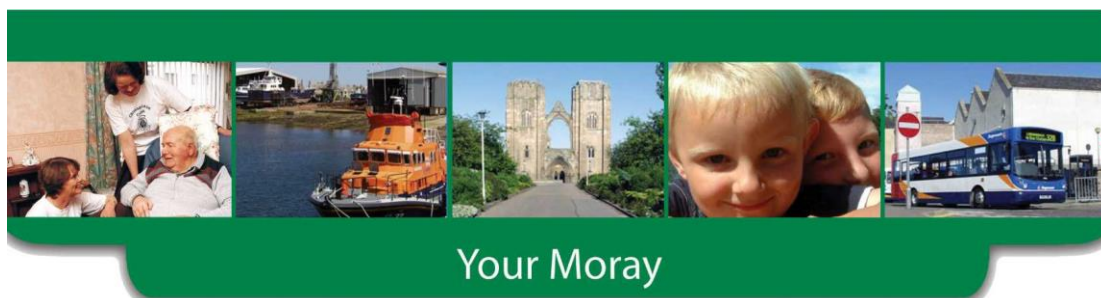
Moray Housing Partnership (as representative of RSLs in Moray)

- Housing Services Director

Representing the contribution which registered social landlords can make to the housing and sustainability aims of the partnership

4. Main Contact Person

Richard Anderson, Head of Housing and Property Services
The Moray Council
High Street
Elgin
IV30 1BX
01343 563535
richard.anderson@moray.gov.uk



COMMUNITY ENGAGEMENT GROUP

The Role of the **Community Engagement Group** is a key element of the CPP structure delegated by the Board of the CPP and its Purpose is listed in the Action plan as agreed by the CPP which is:

Purpose

The purpose of the Community Engagement Group is to make sure that Moray has the right people right skills and sets the right standards for effective community engagement.

Right People

- To provide and establish links between local organisations and the Community Planning Board on matters relating to community engagement.
- To examine and pursue opportunities for joint community consultations exercises wherein members of the Community Planning Partnership can jointly benefit from consultations and engagements planned by individual partners

Right Skills

- To encourage community planning partners to recognise the value of appropriate community engagement in planning for and delivering their services.
- To increase the understanding of community engagement within communities.
- To help community planning partners and community organisations develop community engagement approaches that are consistent, inclusive and undertaken with integrity and respect.
- To share information and best practice and in doing so increase the community's confidence in such engagement practices.
- To help communities to undertake community engagement or to respond as consultees.

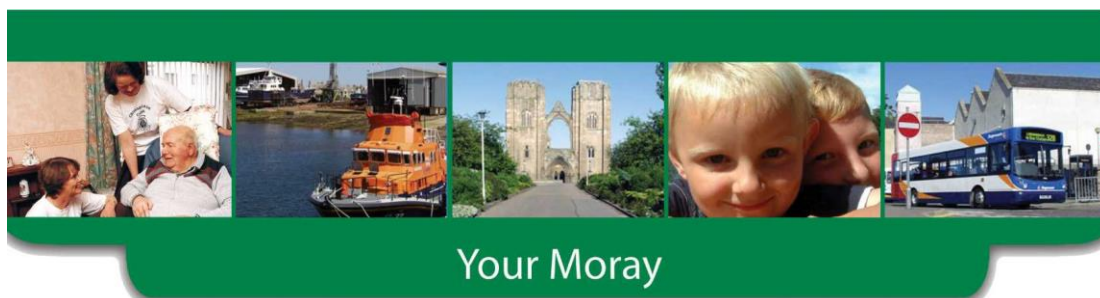
Right Standards

- To ensure that the relevant legislative requirements in relation to community engagement practices are met.
- To keep all such engagement practices under review so that their effectiveness can be valued.
- To encourage all members to follow the national standards that exists for community engagement activities.

The CPP/CE network is a group for officers from the partnership organisation which was established as part of the CEG action plan, is an accredited corporate community engagement resource involving officers from council departments and all CPP partner agencies. Its role is to provide a forum for staff from the partnership to assist develop the quality of community engagement through the sharing of good practice, training, information and to provide the CEG with a resource to assist develop community engagement in Moray

Membership

- The Moray Council
- Community Planning Officer Group
- Community Councils
- Area Forums
- Disability Forum
- Moray Federation of Village Halls & Associations
- tsiMoray
- Moray Youth Council
- Scottish Fire & Rescue Service
- Moray College UHI
- Highlands & Islands Enterprise
- Equalities Forum
- Tenants Forum
- Patient Participation Forum
- Moray Health & Social Care Partnership
- Police Scotland



Your Moray

INTEGRATED JOINT BOARD

Aims and Outcomes of the Integration Scheme

The main purpose of integration is to improve the wellbeing of people who use health and social care services, particularly those whose needs are complex and involve support from health and social care at the same time. The Integration Scheme is intended to achieve the National Health and Wellbeing Outcomes prescribed by the Scottish Ministers in Regulations under section 5(1) of the Act, namely:

1. People are able to look after and improve their own health and wellbeing and live in good health for longer.
2. People, including those with disabilities or long term conditions or who are frail, are able to live, as far as reasonably practicable, independently and at home or in a homely setting in their community.
3. People who use health and social care services have positive experiences of those services, and have their dignity respected.
4. Health and social care services are centred on helping to maintain or improve the quality of life of people who use those services.
5. Health and social care services contribute to reducing health inequalities.
6. People who provide unpaid care are supported to look after their own health and wellbeing, including to reduce any negative impact of their caring role on their own health and wellbeing.
7. People using health and social care services are safe from harm.
8. People who work in health and social care services feel engaged with the work they do and are supported to continuously improve the information, support, care and treatment they provide.
9. Resources are used effectively and efficiently in the provision of health and social care services.

Our Vision, Purpose, Principles and Values

In aiming to fulfil the above 9 National Health and Well-being Outcomes, the following Vision, Purpose, Local Principles and Values have been developed by listening to the views of people who presently use health and social care services in Moray or who are involved in the delivery of care and support.

Our Vision

- To enable the people of Moray to lead independent, healthy and fulfilling lives in active and inclusive communities, where everyone is valued, respected and supported to achieve their own goals.

Our Purpose

- Through health, social care and third sector professionals and commercial providers working together with patients, unpaid carers, service users and their families, we will promote choice, independence, quality and consistency of services by providing a seamless, joined up, high quality health and social care service. When it is safe to do so, we will always do our utmost to support people to live independently in their own homes and communities for as long as possible. We will strive to ensure resources are used effectively and efficiently to deliver services that meet the needs of the increasing number of people with longer term and often complex care needs; many of whom are older.

Our Local Principles

- **A single point of contact.** We will make it easier for people to access information and support by having a single point of contact for accessing all health and social care services.
- **Continuity of Care.** We will appoint a single lead professional across health and social care to facilitate improved communication with people in need of support and when possible we will aim to provide continuity of care.
- **Health and social care professionals share information.** We will work to ensure that people will have to tell their story only once and that their information is shared with all relevant professionals.
- **Signposting.** Information and advice should be provided in a format that is right for the person and is readily available in their community.
- **Personalisation.** Our vision means that we do not provide the same service for everyone but the right service for each person. We will always aim to provide choice and control.
- **Community Outcomes.** We will aim to support local communities to determine their own health and well-being priorities and we will work in partnership towards the realisation of these agreed outcomes.
- **The conversation is at the heart of what we do and is the key to meaningful action.** Identifying positive outcomes that matter to people is based on a conversation with the service user, patient, unpaid carer and

sometimes the whole community. This level of engagement is the essential first step in delivering an outcomes based service.

- **Best Value.** We will always endeavour to make the best use of public money by ensuring that our services are efficient, effective and sustainable.

Our values

- We will always work to support people to achieve their own outcomes and goals that improve their quality of life.
- We will always listen and treat people with respect.
- We will always value the support and contribution provided by unpaid carers.
- We will respect our workforce and give them the support and trust they need to help them achieve positive outcomes for the people of Moray.

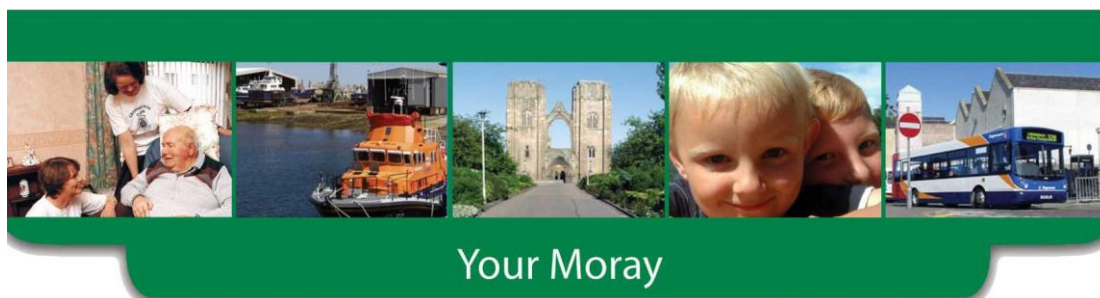
Integration Scheme

The parties:

THE MORAY COUNCIL, established under the Local Government etc (Scotland) Act 1994 and having its principal offices at Council Offices, High Street, Elgin, Moray IV30 1BX (hereinafter referred to as “the Council” which expression shall include its statutory successors);

And

GRAMPIAN HEALTH BOARD, established under section 2(1) of the National Health Service (Scotland) Act 1978 (operating as “NHS Grampian”) and having its principal offices at Summerfield House, 2 Eday Road, Aberdeen AB15 6RE (hereinafter referred to as “NHS Grampian” which expression shall include its statutory successors)



COMMUNITY COVENANT STEERING GROUP

Background

The first meeting of this group was held in July 2012. This group was formally known as the Moray Community Covenant Grant Scheme Panel.

Role/Remit

The Aim of the Community Covenant Steering Group is to :

- Ensure that the principles of the Community Covenant are implemented, locally, and to foster good relations between agencies, particularly, in regard to Service Personnel, Ex-Service Personnel and their families.
- Responsibility for scrutinising grant applications before submission for funding related to supporting armed forces.
- Strengthen the bond between military and civilian communities.
- Act as an information sharing group.