

MORAY COMMUNITY PLANNING PARTNERSHIP

MINUTE OF COMMUNITY PLANNING BOARD

THURSDAY 19 MAY 2016

BOARD ROOM, MORAY COLLEGE UHI, ELGIN

PRESENT

Councillor Allan Wright (Chairman)	The Moray Council
Councillor Stewart Cree	The Moray Council
David Oxley	HIE Moray
Councillor John Cowe	HITRANS
Councillor Lorna Creswell	Moray Integration Joint Board
Megan Palmer-Abbs	Moray College UHI
Susan Webb	NHS Grampian
Superintendent Kate Stephen (substituting for Chief Superintendent Campbell Thomson)	Police Scotland
David Meldrum (substituting for David Rout)	Scottish Fire & Rescue Service
Anthony Standing	Skills Development Scotland
Don Vass	tsiMORAY
Roddy Burns, Chief Executive (ex-officio)	The Moray Council
Mike Palmer, Location Director (ex-officio)	Scottish Government

APOLOGIES

Apologies were intimated on behalf of Councillors Gary Coull and John Divers (both The Moray Council), Chief Superintendent Campbell Thomson (Police Scotland) and Mr David Rout (Scottish Fire & Rescue Service).

IN ATTENDANCE

Mrs Pamela Gowans, Chief Officer (Moray Integration Joint Board), Mr Fabio Villani, Chief Officer (tsiMORAY), Mr Mark Palmer, Corporate Director (Corporate Services), Mrs Rhona Gunn, Corporate Director (Economic Development, Planning & Infrastructure), Mr Laurence Findlay, Corporate Director (Education and Social Care), Mrs Bridget Mustard, Corporate Policy Unit Manager, Mr John Ferguson, Community Planning & Development Manager and Mr Darren Westmacott, Committee Services Officer as Clerk to the Board (all The Moray Council).

Also in attendance, as an observer, Councillor George Alexander (The Moray Council).

1. TRIBUTE

The Board, in noting that this would be her last meeting of the Board prior to standing down as the Moray College UHI representative following the completion of her term on the Moray College UHI Board of Directors, joined the Chair in paying tribute to Mrs Palmer-Abbs for her contribution to community planning in Moray and wished her well for the future.

2. MINUTES OF PREVIOUS MEETINGS

(a) COMMUNITY PLANNING BOARD DATED 21 APRIL 2016

The minute of the meeting of the Community Planning Board dated 21 April 2016 was submitted for approval.

Referring to paragraph 3 of the minute, Mrs Megan Palmer-Abbs (Moray College UHI) advised that positive destination criteria had been omitted from the subjects that had been referred to Employability Moray. The Board agreed to amend the minute accordingly.

Mrs Palmer-Abbs, referring to paragraph 3, clarified that it was only the Moray College UHI representation on the Sustainable & Communities Partnership that was being reviewed. The Board agreed to amend the minute accordingly.

Mr Mike Palmer (Scottish Government) advised the Board, in response to a query at the meeting on 21 April 2016, that the public sector bodies subject to community planning duties under the Community Empowerment (Scotland) Act 2015 did not require to be members of the Community Planning Board but could fulfil their duty by demonstrating their participation in the community planning process, such as being involved in the Partnership Groups.

Thereafter, the Board agreed to approve the minute of the meeting of the Community Planning Board dated 21 April 2016, subject to paragraph 3 being amended to:-

- (i) include positive destination criteria being referred to Employability Moray; and
- (ii) clarify that only the Moray College UHI representation on the Sustainable & Communities Partnership was being reviewed.

(b) COMMUNITY PLANNING OFFICERS GROUP DATED 14 APRIL 2016

The minute of the meeting of the Community Planning Officers Group dated 14 April 2016 was submitted and approved.

3. GOVERNMENT'S PROGRAMME: GENERAL OVERVIEW

The Board noted an information presentation by Mr Mike Palmer (Scottish Government) on the Scottish Government's priorities, which included public service delivery and reform; the economy and community empowerment. Mr Palmer advised that the next spending review was expected to be a three year one to commence before the end of the calendar year.

4. COMMUNITY EMPOWERMENT (SCOTLAND) ACT 2015

A report was submitted by Mr Mark Palmer (The Moray Council) informing the Board of the consultation on the proposed secondary legislation (draft guidance and regulations) covering three areas of the Community Empowerment (Scotland) Act 2015 and to seek how the Community Planning Partnership should respond.

The Board noted an informative presentation from Mr Ferguson (The Moray Council)

on the overview of the Community Empowerment (Scotland) Act 2015.

Mrs Mustard (The Moray Council) advised the Board of their requirements under the Act in relation to developing the 10 Year Plan, locality plans, performance monitoring and annual reports.

In response to statements made by the Board, Mr Palmer advised that he had drafted a response to the consultation on Part 2: Community Planning that incorporated elements of the Chair's draft response, as set out in Appendix 1, and reflected some of the opinions being expressed during discussion. He suggested that the response could be circulated to the Board for approval.

Mr Mike Palmer (Scottish Government) suggested that the Board's response reflect and confirm their understanding of the role of new public sector bodies subject to community planning duties under the 2015 Act. This was agreed by the Board.

Mr Don Vass (tsiMORAY) and Mr David Meldrum (Scottish Fire and Rescue Service) advised that locality plans – which exist within other partners – will take time and resources to complete. In response, Mr Mark Palmer advised that the 10 Year Plan, with some additions, would effectively become Locality Outcomes Improvement Plan (LOIP), which in turn would assist in preparing locality plans.

Referring to Question 4 of the Consultation Questions, Mrs Susan Webb (NHS Grampian) moved that the response emphasise that the frequency of 4 to 6 months for progress reports would be ineffective. This was agreed.

Following consideration, the Board agreed to note:-

- (i) a request by the Scottish Government for responses on proposed secondary legislation covering three areas of the Community Empowerment (Scotland) Act 2015;
- (ii) the information made available on the following three areas for consultation:-
 - Part 2 - Community Planning;
 - Part 3 - Participation Requests; and
 - Part 5 - Asset Transfer;
- (iii) that Mr Mark Palmer (The Moray Council) would circulate a draft response to the consultation on Part 2: Community Planning, incorporating the Board's understanding of the role of new public sector bodies subject to community planning duties under the 2015 Act and emphasising that the frequency of 4 to 6 months for progress reports would be ineffective, to all Members of the Board electronically for approval prior to submission; and
- (iv) the wider implications of the Act on the work programme for the Partnership.

5. PREVENTION UPDATE

A report was submitted by Mr Laurence Findlay (The Moray Council) to ask the Community Planning Board to note work being carried out by the Prevention Working Group and suggesting a recommendation on prevention be issued to the Partnership Groups.

Following consideration, the Board agreed that the following statement, in respect of

prevention, be applied and issued to all Partnership Groups:-

- (i) The strategic and service plans of all Community Planning Partners should make appropriate reference to their approaches to prevention;
- (ii) When any Community Planning Partner is considering requests for funding, business cases and so forth, they should be satisfied that prevention is being appropriately addressed;
- (iii) When considering joint funding of projects, Partners should consider the extent to which any investment will be preventative;
- (iv) When reviewing the Board's strategic plan and targets, Members should consider how preventative the targets are and should amend them as necessary to ensure a clear focus on prevention and community engagement, assets and capacity building; and
- (v) Prevention should be a standing item on each Partnership Group meeting and the representative from each partnership who sits on the Prevention Working Group will be able to facilitate discussion and information sharing between the Partnership and the Prevention Working Group.

6. COMMUNITY ENGAGEMENT PROGRAMME FEEDBACK FOR MORAY 2023 - NOVEMBER 2015

A report was submitted by Mr Mark Palmer (The Moray Council) to inform the Board of the outcome of community engagement activity undertaken on Moray 2023: A Plan for the Future and to present recommendations for the Board to review.

Following consideration, the Board agreed to note:-

- (i) the feedback received from the community engagement events in November 2015;
- (ii) that the feedback was considered in developing Moray 2026; and
- (iii) that the feedback assisted in informing the development of the Community Engagement Six Point Action Plan.

7. MARKETING STRATEGY – ITEMS HIGHLIGHTED FOR POTENTIAL MEDIA COVERAGE – VERBAL UPDATE

A verbal update by Mrs Rhona Gunn (The Moray Council) invited the Board to identify items for potential press releases.

Mrs Gunn suggested that the work of the Prevention Group could be considered as an item for potential press release. This was agreed by the Board.

Councillor Lorna Creswell (Integration Joint Board) moved that the approval of Moray Compact 2016-18, to be considered later in the agenda, be considered as an item for potential press release. This was agreed.

Mr Laurence Findlay (The Moray Council) suggested that the publication of

Education Scotland's inspection report entitled 'Report of a Thematic Review in the Moray Area', to be considered later in the agenda, could be considered as an item for potential press release. This was agreed.

Following consideration, the Board agreed the following items as potential press releases:-

- (i) the work of the Prevention Group;
- (ii) Moray Compact 2016-18; and
- (iii) the publication of Education Scotland's inspection report entitled 'Report of a Thematic Review in the Moray Area'.

8. PRE-PLANNED AGENDA FOR COMMUNITY PLANNING BOARD 2016

A pre-planned agenda for meetings of the Community Planning Board in 2016 was submitted for approval.

Referring to the scheduled meetings on 16 November and 13 December, Mr Mark Palmer (The Moray Council) advised the Board that these would likely to require full days for considering the items proposed.

The Chair moved that the meeting scheduled for 16 November be moved to Thursday 24 November. This was agreed.

Thereafter, the Board agreed:-

- (i) the pre-planned agenda for meetings of the Community Planning Board in 2016; and
- (ii) that the meeting on 16 November be rescheduled to 24 November.

9. REPORT OF A THEMATIC REVIEW IN THE MORAY AREA

A report was submitted and noted by Mr Laurence Findlay (The Moray Council) providing the Board with a copy of Education Scotland's alternative inspection report entitled 'Report of a Thematic Review in the Moray Area.'

10. MORAY COMPACT

A report was submitted by Mr Fabio Villani (tsiMORAY) informing the Board of the Community Engagement Group's approval of the Moray Compact 2016-2018 which sets out how the public sector and the third sector intend to work together for the benefit of the people of Moray.

Following consideration, the Board agreed to:-

- (i) note the Community Engagement Group's approval of the Moray Compact 2016-2018, as set out in Appendix 1 of the report;
- (ii) note plans for the development of a secondary set of documents to outline the

protocols and practical details of working together; and

- (iii) encourage interest and support within their organisations for Moray Compact 2016-2018 and its implementation.