

MORAY COMMUNITY PLANNING PARTNERSHIP

MINUTE OF COMMUNITY PLANNING BOARD

12 SEPTEMBER 2017

BOARD ROOM, MORAY COLLEGE UHI, ELGIN

PRESENT

Councillor George Alexander (Chair)	Moray Council
Councillor James Allan	Moray Council
Councillor John Divers	Moray Council
Councillor Shona Morrison	Moray Council
Fiona Rolt	Community Engagement Group
Councillor John Cowe	HITRANS
Joe Bodman	Moray College UHI
Christine Lester	Moray Integration Joint Board
Chief Superintendent Campbell Thomson	Police Scotland
David Meldrum substituting for David Rout	Scottish Fire & Rescue Service
Fabio Villani substituting for Don Vass	tsiMORAY
Roddy Burns, Chief Executive (ex-officio)	Moray Council
Mike Palmer, Location Director (ex-officio)	Scottish Government

APOLOGIES

Apologies were intimated on behalf of Councillor Walter Wilson, Susan Webb, Director of Public Health, NHS Grampian; Rachel Hunter, HIE Moray; Grant Moir and Murray Ferguson, Cairngorms National Park Authority; David Rout, Scottish Fire and Rescue Service; Don Vass, tsiMoray and Anthony Standing, Skills Development Scotland.

IN ATTENDANCE

Mrs Rhona Gunn, Corporate Director (Economic Development, Planning and Infrastructure); Ms Denise Whitworth, Acting Corporate Director (Corporate Services); Mrs Bridget Mustard, Corporate Policy Unit Manager; Mrs Tracey Sutherland Committee Services Officer and Mrs Caroline Howie, Committee Services Officer as Clerk to the Board (all Moray Council).

1. WELCOME AND INTRODUCTIONS

The Chief Executive, Moray Council welcomed everyone to the meeting and explained that the Board had not met since the Local Government elections in May so were in a period where there was currently no Chair for the Board.

He further added that during the last administration it had been agreed that the role of Chair would be rotated around all the Partner agencies. As the Local Outcome

Improvement Plan (LOIP) had yet to be approved the Chief Executive proposed to continue with the Leader of the Council fulfilling the role of Chair.

As there was no-one otherwise minded the Chief Executive proposed Councillor George Alexander as the Chair of the Board until the LOIP is approved and then the chair role will be allocated on a rotational basis.

The Chief Executive informed the Board that himself and the Chief Superintendent would have to leave the meeting around 10.30am as they had been requested to meet with the Inspectors from the Care Inspectorate who are carrying out a follow up inspection of Children's Services in Moray.

Councillor Alexander accepted the role of chair and continued with the meeting.

2. MINUTE OF MEETING OF COMMUNITY PLANNING BOARD, 16 MARCH 2017

Ms Lester sought clarification on action (ii) on Item 2 – Joint Inspection of Services for Children and Young People in Moray. The minute stated that an update report on progress against the improvement plan will be submitted to every meeting of the Board, however there was no report on this agenda.

The Chief Executive confirmed that the Communication Plan had only been approved last week by the Chief Officers Group and he confirmed that update reports will be a standing item on the Board's agenda.

Thereafter Ms Lester proposed the Minute as a true and accurate record of the Meeting ; this was seconded by Councillor Cowe.

Thereafter the Board agreed to approve the Minute as a true and accurate record of the meeting.

3. SPORTS SCOTLAND – PRESENTATION

The Board noted that this presentation had been deferred until the next meeting on 26 September 2017.

4. MORAY REGION GROWTH DEAL – “INNOVATION FROM TRADITION”

A report by Mrs Rhona Gunn, Corporate Director (Economic Development, Planning and Infrastructure) (Moray Council) provided a progress update on the development of a growth funding proposal for Moray and sought endorsement of the work completed to date and agreement on the next steps proposed.

Mrs Gunn gave a brief presentation to the Board on the progress so far with the Moray Region Growth Deal.

It was noted that community engagement was still ongoing and a workshop has been arranged at Moray College to capture the 16-29 year old age group.

Christine Lester expressed concern that the Senior years in Secondary Schools had not been included in the consultation.

In response, Mrs Gunn confirmed that the workshop was scheduled to take place at the College on a Wednesday as this was the day in which Senior Secondary pupils attend various courses at the College and would therefore be able to take part.

Mrs Gunn asked Board Members to review the section Equality of Life/Balance and to send comments back to her with suggestions on how this section could be worded

Mrs Gunn informed the Board that the Heads of Terms should be complete by the end of the year following a meeting with Officials from both the Scottish and Westminster Governments on 5 October 2017.

The Chair thanked Mrs Gunn and her team on the work completed so far with the Growth Deal and urged all members of the board to consider using the Bid strapline 'Innovation from Tradition' on all correspondence.

In response to a question from Mike Palmer on how the Moray Bid fits strategically with other deals in the neighbouring authorities Mrs Gunn gave several examples of where projects in the other authorities were linked to projects in Moray.

Roddy Burns further stated that the Council had received full support from colleagues in Aberdeen City, Highland and Stirling Councils.

Thereafter the Board agreed to:-

- (a) note the progress made to date in developing the growth funding proposal;
- (b) endorse the draft vision for the bid as set out in Appendix 1 to the Report;
- (c) endorse the assessment criteria set out in Section 4.3 of the Report;
- (d) agree the next steps as set out in Section 5 of the Report;
- (e) note that community engagement and consultation relative to the draft vision is being undertaken as set out in Section 6 of the Report; and
- (f) that a further report on progress will be submitted before the end of the year.

5. AREA FORUMS – THE FUTURE

A report by Anita Milne, Area Forum Chair on the Area Forums – The Future provided information of the establishment of Area Forums and how they provide a link between communities and the Board.

Ms Rolt, Chair of the Community Engagement Group expressed the concern of Area Forums that they are not being recognised by the Community Planning Board but worked well together. The report urged the Board to recognise the place Area Forums have in the community and to remit the Community Engagement Group to look at the remit of the forums and how to move the issue forward.

Ms Rolt informed the group that there are now only 4 active Forums within Moray. The Elgin South Forum has gone into abeyance with members of the forum now sitting on the Community Council. It is felt that the Community Councils are carrying out work which should be done by the Area Forums.

The Chair questioned whether there was duplication of effort with the Community Councils and Area Forums.

In response to a question by Chief Superintendent Thomson on whether the Area Forums set up in 2006 were still relevant today, given the changes that would take place when the LOIP comes into effect, Ms Rolt advised that the purpose of the Area Forums was to support the Community Planning Board in engaging with the local communities.

The Chief Superintendent was of the opinion that community engagement in some areas was poor and it would be useful to look at other ideas for improving engagement e.g. Social Media.

Mr Palmer, Location Director, felt it would be useful to see how the Area Forums fit with the broader approach of Community Engagement and in response Mr Burns advised that Item 7 'Draft Local Outcome Improvement Plan' coming later on the agenda would highlight the direction and the move from a universal approach to a more asymmetric approach.

Following further lengthy discussion Ms Whitworth agreed all comments would be considered when reviewing the LOIP following today's meeting.

Thereafter the Board agreed to Ms Whitworth taking into consideration the comments expressed when reviewing the LOIP

Mr Burns and Chief Superintendent Thomson left the meeting at this juncture.

6. 10 YEAR PLAN – PERFORMANCE MONITORING – MORAY ECONOMIC PARTNERSHIP

A report by Mrs Rhona Gunn, Corporate Director (Economic Development, Planning and Infrastructure) on the 10 Year Plan – Performance Monitoring – Moray Economic Partnership provided a summary of the action plan for 2017/18 for Moray Economic Partnership.

In response to a question from the Chair on the improvement in performance for Planning Applications, Mrs Gunn confirmed that a number of actions had resulted in the improvement namely:

- Improvement in the quality of applications received
- Revised internal processes
- The use of e-planning

Councillor Cowe further added that the pre-application process had also assisted in the improvements.

The Chair sought clarification on whether the Council's reputation when dealing with planning applications was improving.

In response Mrs Gunn confirming that with Planning Applications there had been an improvement in reputation however there were still issues in regards to Building Control and an improvement plan was in place and being monitored regularly.

Ms Lester sought clarification on whether Brexit would have an impact on the working population of EU nationals in Moray and was there a mechanism for monitoring.

In response Mrs Gunn informed the Board of the regular surveys being carried out by Highlands and Islands Enterprise and confirmed that Brexit has been added as an item on the next Moray Economic Partnership meetings.

Thereafter the Board agreed to note the Report.

7. 10 YEAR PLAN – PERFORMANCE MONITORING – EMPLOYABILITY MORAY

A report by Mr Laurence Findlay, Corporate Director (Education and Social Care) on the 10 Year Plan – Performance Monitoring – Employability Moray provided a summary of the action plan for 2017/18 for Employability Moray.

The Board agreed to defer this item to the next meeting on 26 September 2017 as Mr Laurence Findlay, Corporate Director (Education and Social Care), was meeting with the Care Inspectorate and unable to attend today's meeting.

8. DRAFT LOCAL OUTCOME IMPROVEMENT PLAN - PRESENTATION

The Board noted an informative presentation by Ms Denise Whitworth, Acting Corporate Director (Corporate Services) on work being undertaken on the Draft Local Outcome Improvement Plan.

The Board joined the Chair in thanking Ms Whitworth for the presentation.

Councillor Divers expressed concern at the removal of criminal justice as one of the priorities given that Moray has a low crime rate and that this suggested that initiatives currently in place are working.

Mr Meldrum was of the opinion that there will still be a requirement for these initiatives to continue.

Ms Lester raised concern that the Health and Wellbeing Partnership, NHS Grampian and Public Health did not appear to be included in the governance structures. She was of the opinion that if alcohol is going to be one of the themes then this would have to take into account Adult Health.

Ms Whitworth suggested that the Integration Joint Board box in the governance structure could be re-named Health and Wellbeing Partnership and agreed to discuss this further with Susan Webb, Director of Public Health, NHS Grampian and Pam Gowans Chief Officer, Moray Integration Joint Board.

In response to a question from Ms Lester on whether the Community Planning Officers Group had seen the document/presentation, Ms Whitworth advised that all agencies who would be affected by the LOIP would be consulted.

Ms Lester suggested changing the terminology used in describing the areas of focus to be 'Areas with most immediate opportunities' and also expressed concern about the rurality of the 2 areas identified.

Ms Whitworth responded to a question regarding the other 5 vulnerable areas and when they would be tackled by confirming that they would be done using a phased approach.

As a result of this suggestion, the Board tasked Ms Whitworth with sending a copy of the presentation and also maps highlighting the 2 areas to all members with the agreement that any comments on the content of the LOIP would be sent to Bridget Mustard by 5pm on Friday 15 September. This will allow any comments to be incorporated into the report which will be brought to the next meeting on 26 September 2017.

Thereafter the Board noted the presentation by Ms Whitworth.

Date of Next Meeting – 26 September 2017 at 9.30am, HIE Board Room, Forres