

MORAY COMMUNITY PLANNING PARTNERSHIP

MINUTE OF COMMUNITY PLANNING BOARD

7 DECEMBER 2017

CONFERENCE ROOM, MORAY COLLEGE, ELGIN

PRESENT

Councillor George Alexander (Chair)	Moray Council
Councillor John Divers	Moray Council
Councillor Shona Morrison	Moray Council
Grant Moir	Cairngorms National Park Authority
Fiona Rolt	Community Engagement Group
Donna Chisholm	HIE Moray
Councillor John Cowe	HITRANS
Joe Bodman	Moray College UHI
Chief Superintendent Campbell Thomson	Police Scotland
Anthony Standing	Skills Development Scotland
Don Vass	tsiMORAY
Roddy Burns, Chief Executive (ex-officio)	Moray Council
Mike Palmer, Location Director (ex-officio)	Scottish Government

APOLOGIES

Apologies were intimated on behalf of Mr David Rout, Scottish Fire & Rescue Service, Ms Susan Webb, NHS Grampian, Ms Christine Lester, Moray Integration Joint Board, Councillor James Allan and Councillor Walter Wilson.

IN ATTENDANCE

Councillor Lorna Creswell, Mr David Meldrum, Scottish Fire and Rescue Service; Mrs Laura Sutherland, Mrs Tracey Gervaise, both Moray Integration Joint Board; Ms Denise Whitworth, Acting Corporate Director (Corporate Services); Mrs Bridget Mustard, Corporate Policy Unit Manager and Mrs Tracey Sutherland, Committee Services Officer as Clerk to the Board all Moray Council.

**1. MINUTE OF MEETING OF COMMUNITY PLANNING BOARD OF 26
SEPTEMBER 2017**

The Minute of the Meeting of the Community Planning Board dated 27 September, 2017 was submitted and approved subject to the following changes.

Paragraph 2 of Item 4, Update on Joint Children's Services Inspection, being amended to read that Mr Rout offered the expertise of the Scottish Fire and Rescue Services' Local Prevention and Protection Manager to support the work of MCOG as this individual sits across Aberdeen City, Aberdeenshire and Moray local authorities.

Paragrah 4, Ms Whitworth updated the group to say that Criminal Justice is now included under Governance in the Local Outcomes Improvement Plan (LOIP).

2. MATTERS ARISING – STANDING ORDERS – ROTATING CHAIR

A verbal update was submitted by the Corporate Policy Unit Manager on matters arising with regard to the Partnership Agreement and the Rotating Chair.

At a previous meeting of the group it was agreed that the role of Chair would be rotated on a yearly basis and that the Partnership Agreement would need to be amended to reflect that.

Following consideration, the Board agreed to appoint a new Chair once the LOIP has been agreed and the Partnership Agreement would be amended to reflect the rotation of the Chair. It was further agreed that at the next meeting of the Board a discussion would take place on who the next Chair will be.

3. ANNUAL REPORT ON THE PERFORMANCE OF MEMBERS OF THE COMMUNITY PLANNING PARTNERSHIP IN DELIVERING THE TARGETS CONTAINED WITHIN MORAY 2026: A PLAN FOR THE FUTURE

A report was submitted by the Acting Corporate Director (Corporate Services) (Moray Council) providing the Community Planning Board with an overview of performance against the measures published in “Moray 2026: A Plan for the Future” to enable the Board to demonstrate governance.

It was agreed by the Board to discuss Items 4 and 4a of the agenda together.

Ms Whitworth informed the Board that the templates for the progress of work were incomplete and that it was agreed to compile a composite report to close off the actions before the LOIP comes into effect.

Concern was raised that some of the targets from the 10 Year Plan had not been met. Further it was not clear from the report which of these targets would be carried forward into the LOIP.

Chief Superintendent Thomson suggested that the Board would benefit from a diagram which would compare the targets in the Single Outcome Agreement (SOA) to the suggested Performance Indicators (PIs) in the LOIP. The targets should be mapped from the SOA to the LOIP to show what targets have not been met but should be a priority for the LOIP.

Mr Palmer felt that a lot of work had gone into the previous SOA and that assurance was needed that none of the actions were being lost.

Therefore the meeting agreed to not conclude the 10 year plan until a mapping exercise was considered which showed the 10 year plan targets and their performance against those suggested in the LOIP. This exercise should show what is being done to address the targets and whether any outstanding targets should be included as a LOIP priority. Following consideration, the Board agreed that the mapping exercise should be submitted to the next meeting of the Board.

4. MORAY 2027: LOCAL OUTCOMES IMPROVEMENT PLAN (LOIP)

A Report was submitted by the Acting Corporate Director (Corporate Services) (Moray Council) asking the Community Planning Board to approve the “Moray 2027: Local Outcomes Improvement Plan (LOIP)”.

Ms Whitworth confirmed that the LOIP has now been updated and changes made to the wording of Priority 3 and that the chart on page 10 indicates how all the priorities and outcomes merge together. It was acknowledged that more work is required around the proposed structure.

Discussion has taken place at the Community Planning Officers Group (CPOG) on the targets and links to the 4 priorities.

It was acknowledged that the following are areas for development:

- Governance
- Developing actions to support the priorities
- Monitoring Progress

Cllr Alexander expressed concern around how the work was going to be carried out in New Elgin East and Buckie Central East.

Ms Whitworth confirmed that colleagues in the Community Support Unit will assist with developing a long term plan (12- 18 months) to work with the communities. The plan would also be taken to the Community Engagement Group for further discussion with partners on how it can be resourced sustainably.

There was acknowledgement within the group that since the Moray 2026, a Plan for the Future was developed ways of working, budgets etc have changed significantly.

Ms Whitworth confirmed that there are no additional financial resources available for delivering the LOIP and that existing resources will need to be re-aligned.

The following changes are to be made to the LOIP:

- Governance will be picked up at the next meeting of CPB
- Action Plans to be developed
- Monitoring arrangements to be developed
- Domestic abuse to be added to the structure
- CPP structures should include clarity and proposals around COG/ELG; Community Justice and previous CPP strategic groups such as PPP
- Targeted approaches to tackling low pay
- Action Plan for the economy to be more focussed on creating new employment
- Adding ‘social’ to inequalities
- Uncertainty arising from Brexit

Following lengthy discussion and consideration the Board agreed to the document being circulated electronically with the changes suggested and that the Governance section would be removed and discussed further at the next meeting of the Board prior to the LOIP being approved.

5. REVIEW OF COMMUNITY ENGAGEMENT ACTIVITIES (OF THE GROUP)

A Report was submitted by the Acting Corporate Director (Corporate Services) (Moray Council) asking the Community Planning Board to review the community engagement activity undertaken on behalf of the Community Planning Partnership (CPP) over the last 12 months in order to reflect on and learn from the experience and build improvements into the forward plan for community engagement.

Ms Whitworth and Ms Rolt agreed to re-work para 4.1.4 regarding Participatory Budgeting

Following consideration, the Board agreed to note the community engagement activity that had been undertaken over the last 12 months.

6. COMMUNITY ENGAGEMENT STRATEGY

A draft Report was submitted by the Acting Corporate Director (Corporate Services) asking the Community Planning Board to review the diagnostic set out on the direction in which the strategy is going.

Following consideration, the Board agreed to note the content of the strategy.

7. COG EXCEPTION REPORTS

A verbal update by the Chief Executive (Moray Council) on the Integrated Children's Services Inspection was given and an assurance that a report will be presented to the next meeting of the Board in February 2018.

8. MORAY COMMUNITY AWARDS

The Chair advised the Board that he had received a request for the CPP to continue sponsoring a Moray Community Award as in previous years and asked the Board to homologate this decision.

Cllr Alexander explained that the work has already started on the 4th annual Moray Community Awards – an event that is growing each year - last year was their biggest yet, and that just wouldn't be possible without the support of the Community Planning Partnership. This event generates and celebrates the goodwill that keeps our community going.

The category the CPP sponsored last year, youth support champion, received some very strong nominations. Every finalist was thrilled to receive acknowledgement of their hard work from your category.

CPP support was sought for this category again this year. Sponsorship of the Community Youth Support Champion Award is £200.

The Board agreed to homologate the Chair's decision.

9. MORAY INTEGRATION JOINT BOARD ANNUAL REPORT

A Report was submitted by the Chief Officer, Health and Social Care Moray presenting the Community Planning Board with the Moray Integration Joint Board's Annual Performance Report 2016/2017, all more particularly detailed in the Appendix to the Report.

Following consideration, the Board agreed:-

- (i) to note that the Moray Integration Joint Board (MIJB) have published their Annual Performance Report for 2016/17; and
- (ii) to note the content of the Annual Performance Report.

10. PROPOSED MEETING DATES FOR 2018

A schedule was submitted by the Chair with the following proposed meeting dates for 2018:-

- (i) Tuesday 13 February 2018 – 9.30am
- (ii) Thursday 19 April 2018 – 9.30am
- (iii) Thursday 14 June 2018 – 9.30am
- (iv) Thursday 6 September 2018 – 9.30am
- (v) Thursday 1 November 2018 – 9.30am

Following consideration, the Board agreed to approve the proposed meeting dates for 2018.

11. ANY OTHER COMPETENT BUSINESS

Mr Bodman asked whether the the new General Data Protection Regulation (GDPR) would have any implications for the Community Planning Board. Mrs Whitworth agreed to bring a report back to a future meeting of the Board to highlight any implications.

12. DATE OF NEXT MEETING

The date of the next meeting of the Community Planning Board will be held on Tuesday, 13 February, 2018 at 9.30 a.m. in TBC