

## COMMUNITIES COMMITTEE

TUESDAY 6 OCTOBER 2009

### **BUSINESS**

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1. [Sederunt](#)
2. Declaration of Group Decisions and Members Interests\*
3. [Resolution](#)

#### **4. WRITTEN QUESTIONS\*\*\***

Consider any written questions on matters relating to Housing/HMOs, Housing Regeneration, Homelessness, Social Inclusion, Equalities, Community Safety, Anti-Social Behaviour and Community Liaison

#### **STRATEGY/POLICY MATTERS**

5. [Proposed Changes to the Rent Setting Policy. Appendix I. Appendix I \(b\). Appendix III](#) - Report by Director of Community Services
6. [Flooding Impact on Residents and Housing](#) - Report by Director of Community Services

#### **PERFORMANCE**

7. [Housing Service Improvement Plan 2009/10. Appendix I](#) - Report by Director of Community Services
8. [Housing Budget Monitoring - 2009/10. Appendix I. Appendix II](#) - Report by Director of Community Services
9. [Housing Investment 2009/10. Appendix I. Appendix II. Appendix III. Appendix IV. Appendix V. Appendix VI. Appendix VII](#) - Report by Director of Community Services

## OTHER MATTERS

10. [Private Sector Housing Revised Grants Budget 2009/10. Appendix](#) - Report by Director of Community Services
11. [Council House New Build - Phase 2 Bid](#) - Report by Director of Community Services

## 12. QUESTION TIME\*\*\*\*

Consider any oral questions on matters relating to Housing/HMOs, Housing Regeneration, Homelessness, Social Inclusion, Equalities, Community Safety, Anti-Social Behaviour and Community Liaison

**Items the Committee may wish to discuss with the press and public excluded**

## PERFORMANCE

13. [Building Services Trading Operation Budget 2009/10 - Budget Monitoring](#) - Report by Director of Community Services (Para 9)

NB      Para 9                      Information on terms proposed or to be proposed  
by or to the Authority

### Summary of Committee Functions

To deal with matters relating to Housing/HMOs, Housing Regeneration, Homelessness, Social Inclusion, Equalities, Community Safety, Anti-Social Behaviour and Community Liaison.

A full description of the delegated functions of the Communities Committee can be found in The Moray Council Administration Scheme.

<b>GUIDANCE NOTES</b>
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\* **Declaration of Group Decisions and Members Interests** - The Chair of the meeting shall

seek declarations from any individual or political group at the beginning of a meeting whether any prior decision has been reached on how the individual or members of the group will vote on any item(s) of business on the Agenda, and if so on which item(s). A prior decision shall be one that the individual or the group deems to be mandatory on the individual or the group members such that the individual or the group members will be subject to sanctions should they not vote in accordance with the prior decision. Any such prior decisions will be recorded in the Minute of the meeting.

**\*\* Written Questions** - Any Member can put one written question about any relevant and competent business within the specified remits not already on the agenda, to the Chair provided it is received by the Proper Officer or Committee Services by 12 noon two working days prior to the day of the meeting. A copy of any written answer provided by the Chair will be tabled at the start of the relevant section of the meeting. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than 10 minutes after the Council has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he or she can submit it in writing to the Proper Officer who will arrange for a written answer to be provided within 7 working days.

**\*\*\* Question Time** - At each ordinary meeting of the Committee ten minutes will be allowed for Members questions in each section of the Agenda when any Member of the Committee can put a question to the Chair on any business within the remit of that Section of the Committee. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than ten minutes after the Committee has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he/she can submit it in writing to the proper officer who will arrange for a written answer to be provided within seven working days.

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