

COMMUNITIES COMMITTEE

TUESDAY 12 OCTOBER 2010

NOTICE IS HEREBY GIVEN that a Meeting of the **COMMUNITIES COMMITTEE** is to be held within the Council Chambers, Council Office, High Street, Elgin on TUESDAY 12 OCTOBER 2010 at 9.30am

BUSINESS

1. [Sederunt](#)
2. Declaration of Group Decisions and Members Interests*
3. Resolution

Consider, and if so decide, adopt the following resolution:-

“That under Section 50A (4) and (5) of the Local Government (Scotland) Act 1973, as amended, the public and media representatives be excluded from the Meeting for Items 20 - 22 of business on the grounds that it involves the likely disclosure of exempt information of the class described in the relevant Paragraph of Part 1 of Schedule 7A of the Act”, as shown against it.

4. **WRITTEN QUESTIONS*****

Consider any written questions on matters relating to Housing/HMOs, Housing Regeneration, Homelessness, Social Inclusion, Equalities, Community Safety, Anti-Social Behaviour and Community Liaison

STRATEGY/POLICY MATTERS

5. [Halting Site Consultation](#) – Report by the Director of Community Services and Chief Legal Officer
6. [Safeguarding Tenancy Deposits. Appendix](#) – Report by Director of Community Services
7. [Pressured Area Status – Renewal and Expansion](#) - Report by Director of Community Services
8. [Social Housing Allocations – A Practice Guide. Appendix](#) – Report by Director of Community Services

9. [Homelessness in Moray – Annual Review 2009/10. Appendix 1. Appendix 2](#) – Report by Director of Community Services
10. [Single Equality Scheme. Appendix](#) – Report by Chief Executive
11. [Single Outcome Agreement – Social Inclusion Strategy Action Plan and Targets](#) – Report by Chief Executive

PERFORMANCE MONITORING

12. [Housing Quarterly Performance Report – 1st Quarter 2010/11](#) – Report by Director of Community Services
13. [Housing Investment 2010/11. Appendix 1. Appendix 2. Appendix 3. Appendix 4. Appendix 5. Appendix 6. Appendix 7](#) – Report by Director of Community Services
14. [Housing Budget Monitoring – 2010/11. Appendix 1. Appendix 2](#) - Report by Director of Community Services
15. [Disability Equality Annual Report. Appendix](#) – Report by Chief Executive
16. [Race Equality Annual Report. Appendix](#) – Report by Chief Executive
17. [Community Safety – Progress Against Performance Indicators and Activity Undertaken for Period April – June 2010. Appendix](#) – Report by Chief Executive
18. [Safer Streets – Scottish Government Funding](#) – Report by Chief Executive

19. **QUESTION TIME******

Consider any oral questions on matters relating to Housing/HMOs, Housing Regeneration, Homelessness, Social Inclusion, Equalities, Community Safety, Anti-Social Behaviour and Community Liaison

Items the Committee may wish to discuss with the press and public excluded

STRATEGY / POLICY MATTERS

20. [Request to Act as a Lender of Last Resort](#) – Report by Director of Community Services (Para 4)
21. [Sheltered Housing Review](#) – Report by Director of Community Services (Para 9)
22. [Building Services Trading Operation Budget 2010/2011 – Budget Monitoring](#) – Report by Director of Community Services (Para 9)

NB	Para 4	Information relating to any applicant or recipient of any financial assistance provided by the Authority.
	Para 9	Information on terms proposed or to be proposed by or to the Authority

Summary of Committee Functions

To deal with matters relating to Housing/HMOs, Housing Regeneration, Homelessness, Social Inclusion, Equalities, Community Safety, Anti-Social Behaviour and Community Liaison.

A full description of the delegated functions of the Communities Committee can be found in The Moray Council Administration Scheme.

GUIDANCE NOTES

* **Declaration of Group Decisions and Members Interests** - The Chair of the meeting shall seek declarations from any individual or political group at the beginning of a meeting whether any prior decision has been reached on how the individual or members of the group will vote on any item(s) of business on the Agenda, and if so on which item(s). A prior decision shall be one that the individual or the group deems to be mandatory on the individual or the group members such that the individual or the group members will be subject to sanctions should they not vote in accordance with the prior decision. Any such prior decisions will be recorded in the Minute of the meeting.

** **Written Questions** - Any Member can put one written question about any relevant and competent business within the specified remits not already on the agenda, to the Chair provided it is received by the Proper Officer or Committee Services by 12 noon two working days prior to the day of the meeting. A copy of any written answer provided by the Chair will be tabled at the start of the relevant section of the meeting. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than 10 minutes after the Council has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he or she can submit it in writing to the Proper Officer who will arrange for a written answer to be provided within 7 working days.

*** **Question Time** - At each ordinary meeting of the Committee ten minutes will be allowed for Members questions in each section of the Agenda when any Member of the Committee can put a question to the Chair on any business within the remit of that Section of the Committee. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than ten minutes after the Committee has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he/she can submit it in writing to the proper officer who will arrange for a written answer to be provided within seven working days.

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