

COMMUNITIES COMMITTEE

TUESDAY 21 JUNE 2011

NOTICE IS HEREBY GIVEN that a Meeting of the COMMUNITIES COMMITTEE is to be held within the Council Chambers, Council Office, High Street, Elgin on TUESDAY 21 JUNE 2011 at 9.30am

BUSINESS

- 1. [Subject](#)
- 2. Declaration of Group Decisions and Members' Interests\*
- 3. Resolution

Consider, and if so decide, adopt the following resolution:-

\*That under Section 50A (4) and (5) of the Local Government (Scotland) Act 1973, as amended, the public and media representatives be excluded from the Meeting for item 19 of business on the grounds that it involves the likely disclosure of exempt information of the class described in the relevant Paragraph of Part 1 of Schedule 7A of the Act, as shown against it.

4. WRITTEN QUESTIONS\*\*\*

Consider any written questions on matters relating to Housing/HMOs, Housing Regeneration, Homelessness, Social Inclusion, Equalities, Community Safety, Anti-Social Behaviour and Community Liaison

PERFORMANCE MONITORING

- 5. [Housing/Housing Matters - Progress Report](#) [Appendix 1](#) [Appendix 2](#) [Appendix 3](#) [Appendix 4](#) - Report by Head of Housing and Property

STRATEGYPOLICY MATTERS

- 6. [Homelessness Strategy 2010-15 - Corporate Action Plan 2010/11](#) [Appendix 1](#) [Appendix 2](#) - Report by Head of Housing and Property
- 7. [Council Homelessness Strategy - March 2011](#) - Report by Head of Housing and Property
- 8. [Council Housing Allocation Policy](#) - Report by Head of Housing and Property
- 9. [Review of the Private Sector Housing Scheme of Assistance](#) [Appendix 1](#) - Report by Head of Housing and Property
- 10. [Housing and Property Services Improvement Plan 2010/11](#) [Appendix 1](#) - Report by Head of Housing and Property

PERFORMANCE MONITORING

- 11. [Housing and Property Services - Budget Monitoring 2010/11](#) [Appendix 1](#) [Appendix 2](#) - Report by Head of Housing and Property
- 12. [Housing Investment 2010/11](#) [Appendix 1](#) [Appendix 2](#) [Appendix 3](#) [Appendix 4](#) [Appendix 5](#) [Appendix 6](#) [Appendix 7](#) - Report by Head of Housing and Property
- 13. [Housing Performance Report - Quarter 4 2010/11 and Annual 2010/11](#) - Report by Head of Housing and Property
- 14. [Financial Issue Control - Housing Regeneration and Improvement Plan Progress Report](#) [Appendix 1](#) - Report by Head of Housing and Property

15. QUESTION TIME\*\*\*\*

Consider any oral questions on matters relating to Housing/HMOs, Housing Regeneration, Homelessness, Social Inclusion, Equalities, Community Safety, Anti-Social Behaviour and Community Liaison

Items the Committee may wish to discuss with the press and public excluded

PERFORMANCE MONITORING

- 16. [Building Services, Trading Operations, Budget 2010/11 - Budget Monitoring](#) - Report by Head of Housing and Property (Para 9)

NB Para 9 Information on terms proposed or to be proposed by or to the Authority

Summary of Committee Functions

To deal with matters relating to Housing/HMOs, Housing Regeneration, Homelessness, Social Inclusion, Equalities, Community Safety, Anti-Social Behaviour and Community Liaison.

A full description of the delegated functions of the Communities Committee can be found in the Money Council Administration Scheme.

GUIDANCE NOTES

- Declaration of Group Decisions and Members Interests - The Chair of the meeting shall seek declarations from any individual or political group at the beginning of a meeting whether any prior decision has been reached on how the individual or members of the group will vote on any item(s) of business on the Agenda, and if so on which item(s). A prior decision shall be one that the individual or the group deems to be mandatory on the individual or the group members such that the individual or the group members will be subject to sanctions should they not vote in accordance with the prior decision. Any such prior decisions will be recorded in the Minutes of the meeting.

- Written Questions - Any Member can put one written question about any relevant and competent business within the specified limits not already on the agenda, to the Chair provided it is received by the Proper Officer or Committee Services by 12 noon two working days prior to the day of the meeting. A copy of any written answer provided by the Chair will be tabled at the start of the relevant section of the meeting. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

- No supplementary question can be put or answered more than 10 minutes after the Council has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he or she can submit it in writing to the Proper Officer who will arrange for a written answer to be provided within 7 working days.

- Question Time - At each ordinary meeting of the Committee ten minutes will be allowed for Members questions on each section of the Agenda when any Member of the Committee can put a question to the Chair on any business within the remit of that Section of the Committee. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

- No supplementary question can be put or answered more than ten minutes after the Committee has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he/she can submit it in writing to the proper officer who will arrange for a written answer to be provided within seven working days.

COMMITTEE PRESIDING	Chairman (Westmacott)
MEMBER	119
MEETING NO.	119

COMMUNITIES COMMITTEE

SEDEBUNT

- COUNCILLOR E. MCGILLWRAY (Chairman)
- COUNCILLOR J.S. CREE
- COUNCILLOR J. HOGG
- COUNCILLOR B. JARVIS
- COUNCILLOR G. LEASBITTER
- COUNCILLOR M. MCCONACHIE
- COUNCILLOR J. MCKINAY
- COUNCILLOR F. MURDOCH
- COUNCILLOR I. OGBURN
- COUNCILLOR J. RUSSELL
- COUNCILLOR J. SHARP
- COUNCILLOR S. SHEPHERD
- COUNCILLOR D. STEWART
- COUNCILLOR G. MCINTYRE (ex-officio)
- COUNCILLOR A. WRIGHT (ex-officio)

Tel. 01343 563014

CLERK TO THE COMMITTEE - MR D WESTMACOTT

No. 113

Room