

COMMUNITIES COMMITTEE

TUESDAY 17 JANUARY 2012

YOUR ATTENDANCE IS REQUESTED at a Meeting of the **COMMUNITIES COMMITTEE** to be held within the Council Chambers, Council Office, High Street, Elgin on TUESDAY 17 JANUARY 2012, at 9.30am

1. [Sederunt](#)
2. Declaration of Group Decisions and Members Interests*
3. Resolution

Consider, and if so decide, adopt the following resolution:-

“That under Section 50A (4) and (5) of the Local Government (Scotland) Act 1973, as amended, the public and media representatives be excluded from the Meeting for Item 17 of business on the grounds that they involve the likely disclosure of exempt information of the class described in Paragraph 9 of Part 1 of Schedule 7A of the Act”.

4. **WRITTEN QUESTIONS*****

Consider any written questions on matters relating to Housing/HMOs, Housing Regeneration, Homelessness, Social Inclusion, Equalities, Community Safety, Anti-Social Behaviour and Community Liaison

STRATEGY/POLICY MATTERS

5. [Section 26 of the Housing \(Scotland\) Act 1987, as amended – Intentionally Homeless](#) – Report by Corporate Director (Environmental Services)
6. [Neighbourhood Disputes and Anti Social Behaviour Policy Review Appendix 1](#) – Report by Corporate Director (Environmental Services)
7. [Assessment for Need for Rural Service in Moray](#) – Report by Corporate Director (Environmental Services)
8. [Council New Build Phase 1 – Post Occupation Survey](#) – Report by Corporate Director (Environmental Services)
9. [Implementation of Common Housing Register](#) – Report by Corporate Director (Environmental Services)
10. [Downsizing Incentive Scheme Appendix 1](#) – Report by Corporate Director (Environmental Services)

11. [Medical Priority Assessment Procedures Appendix 1 Appendix 2](#) – Report by Corporate Director (Environmental Services)

PERFORMANCE MONITORING

12. [Housing and Property Budget Monitoring to 31 October 2011 Appendix 1 Appendix 2](#) – Report by Corporate Director (Environmental Services)
13. [Housing Investment 2011/12 Appendix 1 Appendix 2 Appendix 3 Appendix 4 Appendix 5 Appendix 6 Appendix 7](#) – Report by Corporate Director (Environmental Services)
14. [Housing Performance Report - Quarter 2 – 2011/12](#) – Report by Corporate Director (Environmental Services)
15. [Community Safety Performance Report Quarter 2 2011/12 Appendix](#) – Report by Corporate Director (Environmental Services)
16. **QUESTION TIME******

Consider any oral questions on matters relating to Housing/HMOs, Housing Regeneration, Homelessness, Social Inclusion, Equalities, Community Safety, Anti-Social Behaviour and Community Liaison

Items the Committee may wish to discuss with the press and public excluded

STRATEGY/POLICY MATTERS

17. [Building Services Trading Operation Budget 2011/2012 - Budget Monitoring](#) – Report by Corporate Director (Environmental Services) (Para 9)

NB Para 9 Information on terms proposed or to be proposed by or to the Authority

Summary of Committee Functions

To deal with matters relating to Housing/HMOs, Housing Regeneration, Homelessness, Social Inclusion, Equalities, Community Safety, Anti-Social Behaviour and Community Liaison.

A full description of the delegated functions of the Communities Committee can be found in The Moray Council Administration Scheme.

GUIDANCE NOTES

* **Declaration of Group Decisions and Members Interests** - The Chair of the meeting shall seek declarations from any individual or political group at the beginning of a meeting whether any prior decision has been reached on how the individual or members of the group will vote on any item(s) of business on the Agenda, and if so on which item(s). A prior decision shall be one that the individual or the group deems to be mandatory on the individual or the group members such that the individual or the group members will be subject to sanctions should they not vote in accordance with the prior decision. Any such prior decisions will be recorded in the Minute of the meeting.

** **Written Questions** - Any Member can put one written question about any relevant and competent business within the specified remits not already on the agenda, to the Chair provided it is received by the Proper Officer or Committee Services by 12 noon two working days prior to the day of the meeting. A copy of any written answer provided by the Chair will be tabled at the start of the relevant section of the meeting. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than 10 minutes after the Council has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he or she can submit it in writing to the Proper Officer who will arrange for a written answer to be provided within 7 working days.

*** **Question Time** - At each ordinary meeting of the Committee ten minutes will be allowed for Members questions in each section of the Agenda when any Member of the Committee can put a question to the Chair on any business within the remit of that Section of the Committee. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than ten minutes after the Committee has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he/she can submit it in writing to the proper officer who will arrange for a written answer to be provided within seven working days.

CONTACT PERSON:	Darren Westmacott
Tel. No.	01343 563014
Room No.	113