

# COMMUNITIES COMMITTEE

TUESDAY 11 DECEMBER 2012

**YOUR ATTENDANCE IS REQUESTED** at a Meeting of the **COMMUNITIES COMMITTEE** to be held within the Council Chambers, Council Office, High Street, Elgin on TUESDAY 11 DECEMBER 2012, at 9.30am

**Only the items marked \* can be considered and determined by all members of the Committee**

1. [Sederunt](#)
2. Declaration of Group Decisions and Members Interests\*\*
3. Resolution

Consider, and if so decide, adopt the following resolution:-

“That under Section 50A (4) and (5) of the Local Government (Scotland) Act 1973, as amended, the public and media representatives be excluded from the meeting for Items 22 and 23 of business on the grounds that it involves the likely disclosure of exempt information of the class described in the relevant Paragraphs of Part 1 of Schedule 7A of the Act”.

4. **WRITTEN QUESTIONS\*\*\***

Consider any written questions on matters relating to Housing/HMOs, Housing Regeneration, Homelessness, Social Inclusion, Equalities, Community Safety, Anti-Social Behaviour (including road accidents) and Community Liaison.

## **STRATEGY/POLICY MATTERS**

5. [\\* Homelessness Policy Review Appendix 1 Appendix 2](#) – Report by Corporate Director (Environmental Services)
6. [\\* Revised Neighbour Disputes and Anti Social Behaviour Policy Appendix 1 Appendix 2](#) – Report by Corporate Director (Environmental Services)
7. [\\* Allocations Policy Review](#) – Report by Corporate Director (Environmental Services)
8. [\\* Welfare Reform – Housing Impacts](#) – Report by Corporate Director (Environmental Services)

9. [\\* Scottish Social Housing Charter – Indicators and Context Information Appendix](#) – Report by Corporate Director (Environmental Services)
10. [\\* Consultative Draft Local Housing Strategy 2013 – 2018 Appendix 1 Appendix 2](#) – Report by Corporate Director (Environmental Services)
11. [\\* Housing Revenue Budget Preparation 2013/14 Appendix](#) – Report by Corporate Director (Environmental Services)

## **PERFORMANCE MONITORING**

12. [\\* Housing and Property Budget Monitoring – 31 October 2012 Appendix 1 Appendix 2](#) – Report by Corporate Director (Environmental Services)
13. [\\* Housing Investment 2012/13 Appendix 1 Appendix 2 Appendix 3 Appendix 4 Appendix 5 Appendix 6 Appendix 7](#) - Report by Corporate Director (Environmental Services)
14. [\\* Housing Performance Report – 2<sup>nd</sup> Quarter 2012/13](#) – Report by Corporate Director (Environmental Services)
15. [\\* Tenant Survey 2012 Appendix](#) – Report by Corporate Director (Environmental Services)
16. [\\* Tenant Feedback – Planned Maintenance Contracts Appendix 1](#) – Report by Corporate Director (Environmental Services)
17. [\\* Council New Build Phase 2 – Post Occupation Survey](#) – Report by Corporate Director (Environmental Services)
18. [\\* Customer Feedback – New Tenants’ Survey Results For Quarters 1 & 2 2012/13 Appendix](#) – Report by Corporate Director (Environmental Services)
19. [\\* Social Care and Social Work Improvement Scotland \(SCSWIS\) Inspection of Housing Support Service](#) – Report by Corporate Director (Environmental Services)
20. [\\* Community Safety Performance Report – Quarter 2 2012/13 Appendix](#) – Report by Corporate Director (Environmental Services)

## 21. **QUESTION TIME\*\*\*\***

Consider any oral questions on matters relating to Housing/HMOs, Housing Regeneration, Homelessness, Social Inclusion, Equalities, Community Safety, Anti-Social Behaviour (including road accidents) and Community Liaison.

**Items the Committee may wish to discuss with the press and public excluded**

## **PERFORMANCE MONITORING**

22. [Building Services Trading Operation Budget 2012/13 - Budget Monitoring](#) – Report by Corporate Director (Environmental Services) (Para 9)

### **OTHER MATTERS**

23. [National Retrofit Programme Pilots](#) - Report by Corporate Director (Environmental Services) (Para 6)

NB	Para 6	Information relating to the financial or business affairs of any particular person (other than the authority)
	Para 9	Information relating to terms proposed or to be proposed by or to the Authority

**Any person attending the meeting who requires access assistance should contact customer services on 01343 563335 in advance of the meeting.**

### **Summary of Committee Functions**

To deal with matters relating to Housing/HMOs, Housing Regeneration, Homelessness, Social Inclusion, Equalities, Community Safety, Anti-Social Behaviour (including road accidents) and Community Liaison.

A full description of the delegated functions of the Communities Committee can be found in The Moray Council Administration Scheme.

<b>GUIDANCE NOTES</b>
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**\*\* Declaration of Group Decisions and Members Interests** - The Chair of the meeting shall seek declarations from any individual or political group at the beginning of a meeting whether any prior decision has been reached on how the individual or members of the group will vote on any item(s) of business on the Agenda, and if so on which item(s). A prior decision shall be one that the individual or the group deems to be mandatory on the individual or the group members such that the individual or the group members will be subject to sanctions should they not vote in accordance with the prior decision. Any such prior decisions will be recorded in the Minute of the meeting.

**\*\*\* Written Questions** - Any Member can put one written question about any relevant and competent business within the specified remits not already on the agenda, to the Chair provided it is received by the Proper Officer or Committee Services by 12 noon two working days prior to the day of the meeting. A copy of any written answer provided by the Chair will be tabled at the start of the relevant section of the meeting. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than 10 minutes after the Council has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he or she can submit it in writing to the Proper Officer who will arrange for a written answer to be provided within 7 working days.

**\*\*\*\* Question Time** - At each ordinary meeting of the Committee ten minutes will be allowed for Members questions in each section of the Agenda when any Member of the Committee can put a question to the Chair on any business within the remit of that Section of the Committee. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than ten minutes after the Committee has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he/she can submit it in writing to the proper officer who will arrange for a written answer to be provided within seven working days.

CONTACT PERSON:	Darren Westmacott
Tel. No.	01343 563014
Room No.	113