



COMMUNITIES COMMITTEE

TUESDAY 13 OCTOBER 2015

YOUR ATTENDANCE IS REQUESTED at a Meeting of **COMMUNITIES COMMITTEE** to be held within the Council Chambers, Council Office, High Street, Elgin on **TUESDAY 13 OCTOBER 2015** at **9.30AM**.

BUSINESS

Only the items marked * can be considered and determined by all members of the Committee

1. [Sederunt](#)
2. Declaration of Group Decisions and Members Interests *
3. [Resolution](#)
4. [Minute of Meeting dated 18 August 2015](#)
5. Written Questions **

STRATEGY/POLICY

6. *[Moray Homelessness Strategy 2015 - 2018](#) – Appendix [1](#) and [2](#)
7. *[Empty Homes Strategy 2015 – 2018](#)

PERFORMANCE MANAGEMENT

8. *[Housing Investment 2015/16](#) – [Appendices 1 - 7](#)
9. [Housing and Property Services Budget Monitoring – 31 August 2015](#)
10. *[Scottish Social Housing Charter Compliance](#) – Appendices [1](#), [2](#) and [3](#)

OTHER MATTERS

11. [*East Depot Rationalisation](#)
12. [*Service Developments 2015/16 – Progress Update](#) – Appendices [1](#) and [2](#)
13. **QUESTION TIME*****

Consider any oral questions on matters delegated to the Communities Committee in terms of the Council's Scheme of Administration.

Item which the Committee may wish to consider with the Press and Public excluded

PERFORMANCE MANAGEMENT

14. [*Building Services Trading Operation Budget 2015/16 – Budget Monitoring](#)

NB	Para 9	Information relating to information on terms proposed by or to the Authority
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Any person attending the meeting who requires access assistance should contact customer services on 01343 563217 in advance of the meeting.

Summary of Communities Committee functions:

To deal with matters relating to Housing/HMOs, Housing Regeneration, Homelessness, Social Inclusion, Equalities, Community Safety, Anti-Social Behaviour (including road accidents) and Community Liaison.

A full description of the delegated functions of the Communities Committee can be found in the Council's Scheme of Administration.

GUIDANCE NOTES

* **Declaration of Group Decisions and Members Interests** - The Chair of the meeting shall seek declarations from any individual or political group at the beginning of a meeting whether any prior decision has been reached on how the individual or members of the group will vote on any item(s) of business on the Agenda, and if so on which item(s). A prior decision shall be one that the individual or the group deems to be mandatory on the individual or the group members such that the individual or the group members will be subject to sanctions should they not vote in accordance with the prior decision. Any such prior decisions will be recorded in the Minute of the meeting.

** **Written Questions** - Any Member can put one written question about any relevant and competent business within the specified remits not already on the agenda, to the Chair provided it is received by the Proper Officer or Committee Services by 12 noon two working days prior to the day of the meeting. A copy of any written answer provided by the Chair will be tabled at the start of the relevant section of the meeting. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than 10 minutes after the Council has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he or she can submit it in writing to the Proper Officer who will arrange for a written answer to be provided within 7 working days.

*** **Question Time** - At each ordinary meeting of the Committee ten minutes will be allowed for Members questions when any Member of the Committee can put a question to the Chair on any business within the remit of that Section of the Committee. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than ten minutes after the Committee has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he/she can submit it in writing to the proper officer who will arrange for a written answer to be provided within seven working days.

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