



COMMUNITIES COMMITTEE

TUESDAY 8 NOVEMBER 2016

NOTICE IS HEREBY GIVEN that a Meeting of the **COMMUNITIES COMMITTEE** is to be held within the Council Chambers, Council Office, High Street, Elgin on **TUESDAY 8 NOVEMBER 2016** at 9.30am.

BUSINESS

Only the items marked * can be considered and determined by all members of the Committee

1. [Sederunt](#)
2. Declaration of Group Decisions and Members' Interests*
3. [Resolution](#)
4. [Minute of Meeting](#) dated 13th September 2016
5. [Written Questions](#)**

STRATEGY/POLICY

6. *[Functional Assessment Model](#) – Report by Corporate Director (Economic Development, Planning and Infrastructure)
7. *[Strategic Housing Investment Plan 2017-22](#) – Report by Corporate Director (Economic Development, Planning and Infrastructure)
8. [Review of the Tenant Downsizing Incentive Scheme](#) – Report by Corporate Director (Economic Development, Planning and Infrastructure)
9. *[Council Housing Estate Improvement Budget](#) – Report by Corporate Director (Economic Development, Planning and Infrastructure)

PERFORMANCE MONITORING

10. *[Housing Investment 2016/17](#) – Report by Corporate Director (Economic Development, Planning and Infrastructure) See Appendices [I-VII](#).

11. [*Housing and Property Services Budget Monitoring](#) – 20th September 2016 – Report by Corporate Director (Economic Development, Planning and Infrastructure)
12. [*Housing and Property Service Plan 2016/17](#) – Progress Quarters 1 and 2 – Report by Corporate Director (Economic Development, Planning and Infrastructure) See [Appendix I](#)
13. [*Homelessness in Moray – Annual Report 2015/16](#) – Report by Corporate Director (Economic Development, Planning and Infrastructure) See [Appendix I](#).
14. [*Scottish Social Housing Charter Compliance](#) – Report by Corporate Director (Economic Development, Planning and Infrastructure). See [Appendices I](#) and [II](#).
15. **QUESTION TIME*****

Consider any oral questions on matters delegated to the Communities Committee in terms of the Council's Scheme of Administration.

Item the Committee may wish to discuss with the press and public excluded

PERFORMANCE MONITORING

16. [*Building Services Trading Operation Budget 2016/17](#) – Budget Monitoring – Report by Corporate Director (Economic Development, Planning and Infrastructure). [Para 9]

NB

Para 9 Information on terms proposed or to be proposed by or to the Authority

Any person attending the meeting who requires access assistance should contact customer services on 01343 563217 in advance of the meeting.

Summary of Committee Functions

To deal with matters relating to Housing/HMOs, Housing Regeneration, Homelessness, Social Inclusion, Equalities, Community Safety, Anti-Social Behaviour (including road accidents) and Community Liaison.

A full description of the delegated functions of the Communities Committee can be found in The Moray Council Administration Scheme.

GUIDANCE NOTES

* **Declaration of Group Decisions and Members Interests** - The Chair of the meeting shall seek declarations from any individual or political group at the beginning of a meeting whether any prior decision has been reached on how the individual or members of the group will vote on any item(s) of business on the Agenda, and if so on which item(s). A prior decision shall be one that the individual or the group deems to be mandatory on the individual or the group members such that the individual or the group members will be subject to sanctions should they not vote in accordance with the prior decision. Any such prior decisions will be recorded in the Minute of the meeting.

** **Written Questions** - Any Member can put one written question about any relevant and competent business within the specified remits not already on the agenda, to the Chair provided it is received by the Proper Officer or Committee Services by 12 noon two working days prior to the day of the meeting. A copy of any written answer provided by the Chair will be tabled at the start of the relevant section of the meeting. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than 10 minutes after the Council has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he or she can submit it in writing to the Proper Officer who will arrange for a written answer to be provided within 7 working days.

*** **Question Time** - At each ordinary meeting of the Committee ten minutes will be allowed for Members questions in each section of the Agenda when any Member of the Committee can put a question to the Chair on any business within the remit of that Section of the Committee. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than ten minutes after the Committee has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he/she can submit it in writing to the proper officer who will arrange for a written answer to be provided within seven working days.

CONTACT PERSON:	Lissa Rowan
Tel. No.	01343 563015
Room No.	113

COMMUNITIES COMMITTEE

SEDERUNT

COUNCILLOR G ALEXANDER (Chairman)
COUNCILLOR J ALLAN (Depute)
COUNCILLOR G COWIE
COUNCILLOR S CREE
COUNCILLOR P GOWANS
COUNCILLOR M HOWE
COUNCILLOR M MCCONACHIE
COUNCILLOR A MCLEAN
COUNCILLOR S MORTON
COUNCILLOR K REID
COUNCILLOR R SHEPHERD
COUNCILLOR A SKENE
COUNCILLOR D SLATER
COUNCILLOR S WARREN

MR S CHRISTIE (Tenant Representative)
MS K HOLMES (Tenant Representative)
MS J BARTECKI (Tenant Representative)

COUNCILLOR A WRIGHT (Ex-officio)

CLERK TO THE COMMITTEE – MRS L ROWAN
Tel: 01343 563015
Room No: 113