



---

**REPORT TO: CHILDREN AND YOUNG PEOPLE'S SERVICES COMMITTEE ON  
25 MARCH 2015**

**SUBJECT: THEMATIC REVIEW – TRANSITIONS**

**BY: CORPORATE DIRECTOR (EDUCATION AND SOCIAL CARE)**

**1. REASON FOR REPORT**

- 1.1 The purpose of this report is to ask the Committee to scrutinise and note a report on a thematic review.
- 1.2 This report is submitted to Committee in terms of Section III C (1) of the Council's Scheme of Administration relating to the functions of the Council as Education Authority.

**2. RECOMMENDATION**

- 2.1 **It is recommended that the Committee scrutinises and notes the contents of the thematic review report (Appendix 1).**

**3. BACKGROUND**

- 3.1 At a meeting on 12 December 2012, this Committee scrutinised and endorsed the department's plans for self-evaluation, including thematic reviews (paragraph 10 of the minute refers).
- 3.2 The Continuous Improvement Team (CIT), along with fourteen departmental Peer Reviewers, undertook review work into 'Transitions', in late November 2014, with the resulting report being completed in January 2015.
- 3.3 The CIT was supported, in conducting the review, by an experienced Senior Education Officer from West Lothian Council who worked alongside the CIT during the review, providing advice and evaluation. This ensured that conclusions and recommendations were more consistent with the national position.
- 3.4 The report on the outcomes of the review, including recommendations for improvement, is contained in **Appendix 1**. The format of this report has been changed into a summary format, rather than the detailed narrative of previous CIT reports. The Committee is invited to comment on the suitability of this format.

#### **4. SUMMARY OF IMPLICATIONS**

**(a) Moray 2023: A Plan for the Future/Service Plan**

The contents of this report relate to Moray 2023 Priority 2 – ‘Ambitious and confident children and young people’.

**(b) Policy and Legal**

None arising directly from this report.

**(c) Financial implications**

There are no financial implications arising directly from this report.

**(d) Risk implications**

Failure to ensure that the recommendations from the report are implemented may result in less than satisfactory provision for service users and consequent adverse reports following external scrutiny or inspection.

**(e) Staffing implications**

There are no specific staffing implications arising directly from this report.

**(f) Property**

None.

**(g) Equalities**

The review did not identify any specific equalities issues.

**(h) Consultations**

The Corporate Director (Education and Social Care); members of the Education and Social Care Senior Management Team; Quality Improvement Officers; members of the Continuous Improvement Peer Reviewing Team; Deborah Brands, Principal Accountant; Margaret Forrest, Legal Services Manager (Litigation and Licensing); Katrina McGillivray, Senior Human Resources Adviser; Don Toonen, Equal Opportunities Officer and Caroline Howie, Committee Services Officer; have been consulted on this report and agree with the sections of the report relating to their areas of responsibility.

**5. CONCLUSION**

- 5.1 That the Committee scrutinises and notes the contents of the thematic review report and notes that schools and services will take actions, appropriate to their circumstances, to ensure that the recommendations contained in the review report are addressed.**

Author of Report: Paul Watson, Continuous Improvement Team Manager

Background Papers:

Ref: