

CHILDREN AND YOUNG PEOPLE'S SERVICES COMMITTEE

WEDNESDAY 7 JUNE 2017

NOTICE IS HEREBY GIVEN that a Meeting of the **CHILDREN AND YOUNG PEOPLE'S SERVICES COMMITTEE** to be held within the Council Chambers, Council Office, High Street, Elgin on WEDNESDAY 7 JUNE 2017 at 9.30am.

BUSINESS

Only the items marked * can be considered and determined by all members of the Committee

1. [Sederunt](#)
2. Declaration of Group Decisions and Members Interests*
3. [Resolution](#)

Consider, and if so decide, adopt the following resolution:-

"That under Section 50A (4) and (5) of the Local Government (Scotland) Act 1973, as amended, the public and media representatives be excluded from the meeting for Item 15 of business on the grounds that it involves the likely disclosure of exempt information of the class described in the relevant Paragraph of Part 1 of Schedule 7A of the Act as shown against the item."

4. Written Questions **

STRATEGY/POLICY MATTERS

5. [*Response to Consultation on Cullen Catchment Area Secondary School Rezoning Proposal](#) – Report by Corporate Director (Education and Social Care), see Appendices [1](#), [2](#), [3](#), [4](#), [5](#) and [6](#)
6. [*Additional Support Needs](#) - Report by Corporate Director (Education and Social Care)
7. [*Additional Support Needs \(ASN\) Strategy](#) – Report by Corporate Director (Education and Social Care), see Appendices [1](#), [2](#) and [3](#)

PERFORMANCE MANAGEMENT

8. [*Analysis of Secondary School Attainment 2016/17 and Wider Achievement 2015/16](#) – Report by Corporate Director (Education and Social Care), see Appendices [1](#) and [2](#)

9. [*Singleton Inspections of Early Learning and Childcare Centres](#) – Published Reports from February 2017 to May 2017 – Report by Corporate Director (Education and Social Care), see Appendix [1](#)
10. [*Education & Social Care Capital Budgets 2016/17](#) - Report by Corporate Director (Education and Social Care), see Appendix [1](#)
11. [*Education & Social Care Capital Budgets 2017/18](#) - Report by Corporate Director (Education and Social Care), see Appendix [1](#)
12. [*Education and Children and Families Revenue Budget Monitoring 2016/17](#) - Report by Corporate Director (Education and Social Care), see Appendix [1](#)

OTHER MATTERS

13. [Out of Area Placements and Additional Resource Packages](#) - Report by Corporate Director (Education and Social Care)
14. ***QUESTION TIME *****

Consider any oral questions on matters delegated to the Children & Young People's Services Committee in terms of the Council's Scheme of Administration.

Items which the Committee may wish to consider with the Press and Public excluded

OTHER MATTERS

15. [Out of Area Placements and Additional Resource Packages](#) – Report by Corporate Director (Education and Social Care) [Para 5]

NB Para 5 Information relating to staffing matters.

Any person attending the meeting who requires access assistance should contact customer services on [01343 563217](tel:01343563217) in advance of the meeting.

Summary of Children and Young People's Services Committee functions:

To exercise all the functions of the Council as Education Authority within the terms of relevant legislation with regard to school education, nurseries and child care, Gaelic, children's services, leisure, libraries and museums, sport and the arts, CLD, life long learning, youth justice and child protection.

A full description of the functions within the remit of the Children and Young People's Services Committee can be found in Council's Scheme of Administration.

GUIDANCE NOTES

* **Declaration of Group Decisions and Members Interests** - The Chair of the meeting shall seek declarations from any individual or political group at the beginning of a meeting whether any prior decision has been reached on how the individual or members of the group will vote on any item(s) of business on the Agenda, and if so on which item(s). A prior decision shall be one that the individual or the group deems to be mandatory on the individual or the group members such that the individual or the group members will be subject to sanctions should they not vote in accordance with the prior decision. Any such prior decisions will be recorded in the Minute of the meeting.

** **Written Questions** - Any Member can put one written question about any relevant and competent business within the specified remits not already on the agenda, to the Chair provided it is received by the Proper Officer or Committee Services by 12 noon two working days prior to the day of the meeting. A copy of any written answer provided by the Chair will be tabled at the start of the relevant section of the meeting. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than 10 minutes after the Council has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he or she can submit it in writing to the Proper Officer who will arrange for a written answer to be provided within 7 working days.

*** **Question Time** - At each ordinary meeting of the Committee ten minutes will be allowed for Members questions when any Member of the Committee can put a question to the Chair on any business of the Committee. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than ten minutes after the Committee has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he/she can submit it in writing to the proper officer who will arrange for a written answer to be provided within seven working days.