

THE MORAY COUNCIL
MINUTE OF MEETING OF COMMUNITY PLANNING BOARD
THURSDAY 29 MAY 2008
COUNCIL OFFICE, ELGIN

PRESENT

Councillor G McIntyre	The Moray Council (Chairman)
Councillor A Wright	The Moray Council
Councillor G McDonald	The Moray Council
Councillor E McGillivray	The Moray Council
Councillor P Paul	The Moray Council
Councillor J Hamilton	The Moray Council
Martin Johnson	HIE Moray
Mike Devenney	Moray College
Alan Smailes	Grampian Police
Eileen Bush	MVSO

ALSO PRESENT

Councillor F Murdoch	The Moray Council
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IN ATTENDANCE

Alastair Keddie, Chief Executive The Moray Council, Roddy Burns, Chief Legal Officer The Moray Council, John Ferguson, Community Planning & Development Manager The Moray Council, Roy Anderson, Community Planning Officer The Moray Council, David Duncan, Principal Planning Officer, The Moray Council and the Principal Committee Services Officer, The Moray Council, Clerk to the Meeting.

ALSO IN ATTENDANCE

Mr Dougie Atkinson, Scottish Government Single Outcome Agreement

APOLOGIES

Apologies for absence were intimated on behalf of Councillor J Divers, The Moray Council Andrew Fowlie, NHS Grampian, Andy Coueslant, Grampian Fire & Rescue.

1. CHAIR AND WELCOME

Councillor Wright apologised to the Meeting on behalf of Councillor McIntyre for his absence, which was due to a prior appointment and that he would be joining the meeting later.

In the absence of Councillor McIntyre, Councillor Wright took the chair and welcomed everyone to the meeting of the Community Planning Board.

2. REVISED PARTNERSHIP STRUCTURE

There was submitted a report by the Chief Executive inviting the Board to agree titles of key groups within the revised Community Planning structures and the allocation of areas of activity under each of the five themes.

Following consideration the Board agreed:

- (i) that the names of the groups reflect the theme within the title plus either Strategic or Co-ordinating group depending on the level of the group as follows:
 - Community Planning Board
 - Community Engagement Group
 - Greener Strategic Group
 - Healthier Strategic Group
 - Safer & Stronger Strategic Group
 - Smarter Strategic Group
 - Wealthier & Fairer Strategic Group
- (ii) to remit the national outcomes from the Single Outcome Agreement to each of the 5 Theme Groups in line with the circulated Appendix, and
- (iii) to take on the remit for national outcome 15.

3. PARTNERSHIP AGREEMENT

There was submitted a report by the Chief Executive asking the Board to note the existing Partnership Agreement and consider whether any amendments need to be made in light of changes to the community planning structures.

Following consideration the Board agreed:-

- (i) that it be remitted to the Chief Executive to update the existing Partnership Agreement and to bring this back to the next meeting of the Board for approval; and
- (ii) in light of the recent changes to the structure it also be remitted to the Chief Executive to revise the Role and Membership document relating to the Moray Community Health and Social Care Partnership in discussion with the Health Service.

4. SINGLE OUTCOME AGREEMENT

There was submitted a report by the Chief Executive providing an update on the Single Outcome Agreement (SOA) process – a new framework of joint accountability between local and national Government and that the Board note that a second draft of the SOA is due at the end of May with a final version being submitted to the Scottish Government by the end of June 2008.

Prior to discussion of this item the Chairman introduced Mr Dougie Atkinson to the meeting who was the Scottish Government's representative providing guidance to the Council on the SOA.

During discussion, on the invitation of the Chairman, Mr Atkinson advised the meeting that this was the 1st attempt by all 32 local authorities to put together these documents. He further stated that the SOA produced by The Moray Council was one of the better examples and that the progress made by The Moray Council has been quite remarkable and should take credit for this.

Following further discussion the Board agreed to note how the SOA process is developing and that comments on the draft Agreement circulated at the meeting be submitted to the Chief Executive by Monday 2 June 2008.

5. COMMUNITY PLANNING 3 YEAR BUDGET

There was submitted a report by the Chief Executive asking the Community Planning Board to note the current position in relation to the three-year budget and consider spend against it as outlined in the report.

Following consideration the Board agreed: -

- (i) to note the current position in relation to the three-year budget;
- (ii) the funding arrangements for the current financial year only, and
- (iii) that a further report is submitted to a future meeting of the Board providing detail on how the levels of financial contribution by each Partner is calculated in order to determine future funding arrangements.

6. FAIRER SCOTLAND FUND

There was submitted a report by the Chief Executive asking the Board to approve the proposals for the Fairer Scotland Fund for 2008/10.

In response to concern raised regarding the future of some of the projects, the Community Planning and Development Manager stated that a method as to how the projects were evaluated was required and suggested that this could be driven by the Safer & Stronger Strategy Group.

Following consideration the Board agreed:

- (i) the outline proposal for Fairer Scotland Fund Investment based on the submission to the Scottish Government at the end of March 2008.
- (ii) To extend the temporary funding for another 3 months to
 - Moray Youthstart
 - Moray More Choices More Chances Strategy
 - Social Inclusion element of the Changing Children's Services Fund
- (iii) that a further report on the evaluation of the projects including Moray Youthstart be submitted to the next meeting of the Board.

7. PARTNER ANALYST – POST

Councillor McIntyre joined the meeting at this juncture.

There was submitted and noted a report by the Chief Executive advising the Board of the establishment of Partner Analyst post, which will be funded from the Fairer Scotland Fund.

8. VOLUNTARY SECTOR INVOLVEMENT IN SINGLE OUTCOME AGREEMENT 2009 – 2010

There was submitted a report by the Chief Executive asking the Board to consider a request from the voluntary sector via MVSO to hold an informal meeting with the Board to enable the sector to have input into the single Outcome Agreement 2009 – 2010.

Following consideration the Board agreed to meet with representatives from the voluntary sector to discuss their input into the Single Outcome Agreement 2009 – 2010 and that the arrangements for the meeting be remitted to the Chief Executive, Moray Council and Chief Officer, MVSO.

9. THE CO-ORDINATION OF MAJOR COMMUNITY PLANNING PARTNER PROJECTS

There was submitted a report by the providing the Board with an overview of the substantial capital developments being planned over the next ten years by the various public agencies in Moray.

David Duncan, the Principal Planning Officer advised the Meeting on the work carried out by Community Planning Partnership, which showed that there would be benefits to all agencies if the programme was co-ordinated and that efficiencies and opportunities might arise through this approach.

Martin Johnson, HIE Moray stated that this was a good example of Community Planning in practice and that HIE Moray was keen to take this forward.

Following further discussion the Board agreed the process by which the programme of major community planning projects was co-ordinated as detailed in the report.

10. CITIZENS PANEL – FUTURE ARRANGEMENTS

There was submitted a report by the Project Development Officer asking the Board to approve the continuation of the Citizens' Panel for another 3 years.

During discussion the meeting noted the statutory framework for Community Planning reflects a series of basic principles, one of which is effective dialogue with the community through consultation and engagement. For example, there must be evidence that agencies are listening to the community about what matters to the community and are taking account of their views in their plans and programmes.

The Chairman stated that he whilst he was happy to continue the budget for this financial year, he would wish to consider future years funding once the outcome of the consultation regarding the Area Committees is known.

Following further discussion concern was raised that no evaluation had been undertaken of projects that had been carried out by the Citizens Panel and therefore it was difficult for the Board to make any decision.

Thereafter the Meeting agreed:-

- (i) to continue the funding of the Citizens' Panel for the current financial year on an ad hoc basis until such time as the outcome of the consultation regarding the Area Committees is known, and
- (ii) that a report on the studies that have been undertaken by the Citizens Panel and the outcomes be submitted to a future meeting of the Board.

11. MEMBERSHIP AND ROTATION OF MEETINGS

The issue of allowing substitute Members to attend meetings of the Community Planning Board was discussed and it was agreed that names of proposed substitutes, excluding Elected Members, be brought back to the next meeting for approval.

Following further discussion regarding the venue for these meetings, it was agreed that the venue for meetings of the Board should rotate between the Partners.