

ACTION SHEET

ITEM NO.	TITLE OF REPORT	DECISION	ACTION BY
	Membership of the Group	Present- Cllrs Russell (Chair), Cree, G McDonald, & Paul and M Devenney, Moray College, M Johnson & I Fraser, HIE Moray, J Johnson, Chamber of Commerce  Apologies for absence were intimated on of Robin Key, Federation of Small Businesses.	SCSO
1.	Minute of meeting dated 21 August 2008	Following consideration the Group agreed to approve the minute as an accurate record.  <u>Strategic Assessment : Level of Self-Employment.</u>  Reference was made to Paragraph 3 of the Minute and page 4 of the Strategic Assessment (Profile section) which indicates that 9% of the Moray working population is self-employed. The Community Planning Officer advised the meeting that, on checking these figures on NOMIS (Official Labour Market Statistics) it currently stands at 9.2% self employment in Moray against a national figure of 7.6%. There is slight difference between Male (10.5%) and Female (7.7%) but the overall figure remains 9.2%.  <u>Revised Moray 2020 Activity List : RAF Bases in Moray</u>  Reference was made to the third paragraph of Paragraph 4 of the Minute and Ian Fraser advised the meeting that the information relating to RAF Leuchars was accurate. Martin Johnson also advised the meeting that whilst he was still confirmation from the MOD on the future of the two RAF Bases in Moray there was no foreseeable risk at this time.	-----  Noted         Noted
2.	Actions from Community Planning Board meeting dated 30 October 2008		
(a)	Protocol for Addressing Cross-Cutting Issues	[See item 8 (a) below]	-----
(b)	Life Sciences Centre – Oral report by Mike Devenney, Moray College	The meeting noted the update on the project from Mike Devenney, Moray College and Andrew Fowle, NHS Grampian	
3.	The Economic Development Programme (Moray 2020)(Revised Schedules for The Activity List)	Following consideration the Group agreed that it be remitted to the Planning & Development Manager, Moray Council, in consultation with Martin Johnson, HIE Moray & Mike Devenney, Moray College, to bring the three lists together and to rationalise and prioritise them for submission to the next meeting of the Group.	P&DM

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4.	Single Outcome Agreement Quarter 1 Updates	Following consideration the Group agreed, in principle, to:- (i) note the update of performance regarding the Performance Indicators relating to the Wealthier and Fairer theme that are laid down in the Single Outcome Agreement 2008/09; (ii) note progress made against the Required Actions relating to the Wealthier & Fairer theme that are laid down in the Single Outcome Agreement 2008/09; (iii) recommend to the Community Planning Board that the Strategic Groups receive the most up to date performance information available and that the projects currently listed under National Outcome 13 be moved to National Outcome 1.	CPO
5.	Single Outcome Agreement : National Guidance	Following consideration the Group agreed to note the national guidance circular on the Single Outcome Agreement (SOAs) Guidance 2009 & Key Messages.	----
6.	Business Seminar	The Group noted that the business seminar, in the form of a working dinner with a presentation from HIE Moray, will be held in the Sunninghill Hotel, Elgin on Tuesday 18 November 2008. The purpose of the seminar is to seek signatories to the establishment of a Moray Business Panel.	----
7.	Date of next Meeting	The meeting noted that the next meeting of the Group will be held on Thursday 19 February 2009 at 2.00 pm within the Committee Room, Moray Council Office, Elgin. Items for the Agenda to be forwarded to the Clerk by Friday 6 February 2009.	----
8.	Business Gateway	Following consideration the Group agreed that, the given the timescale for the transfer of Business Gateway functions, the matter be progressed on a cross party basis.	P&DM
9.	Items for Information	The Group agreed to note the following items which had been submitted for information:- (a) Protocol for Addressing Cross-Cutting Issues; (b) HITRANS Annual Report 2007/2008 and Strategy Delivery Plan; and (c) Action sheet from meeting of the Community Planning Board dated 30 October 2008	----

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10.	Development of Harbours and Buckie Harbour Development Plan	<p>Following consideration the Group agreed :-</p> <ul style="list-style-type: none"> <li>(i) to note the decision of the Moray Council Policy &amp; Resources Committee on 21 October 2008 to:-               <ul style="list-style-type: none"> <li>(i) suspend the search for third party operators for all of the harbours, and instead invite expressions of interest for specific uses/proposals for land/premises in its ownership in and around harbours, in accordance with strategies for each harbour;</li> <li>(ii) instruct officers to proceed in taking forward specific aspects of the Buckie harbour study, with a view to utilising Economic Development budget monies to do so;</li> <li>(iii) agree to the preparation of a business plan for the future delivery of dredging services;</li> <li>(iv) Instruct officers to consider the level of external support needed to develop these proposals.</li> <li>(v) present the report and decision to the Community Planning Wealthier &amp; Fairer Strategic Group for consideration</li> </ul> </li> <li>(i) that research be undertaken with regard to the possibility of obtaining funding from a European 'Fisheries Fund' referred to at the meeting; and</li> <li>(ii) that consideration be given to hosting a future workshop with business interests in Buckie.</li> </ul>	

Key: SCSO – Senior Committee Services Officer, The Moray Council  
 P&DM – Planning & Development Manager, The Moray Council  
 H/Dir Services – Head of Direct Services, The Moray Council  
 CPO – Community Planning Officer, Moray Council  
 H/Dev Services – Head of Development Services, The Moray Council  
 MJ – Martin Johnson HIE Moray  
 MD – Mike Devenney Moray College