

ACTION SHEET

ITEM NO.	TITLE OF REPORT	DECISION	ACTION BY
1.	Minute of Meeting dated 4 September 2008	The Minute of the meeting of the 4 September 2008 was approved subject to the removal of Councillor Divers name from those present and to amend para 1 to read the Community Planning's new Smarter Strategic Group.	Clerk
2.	Actions from Community Planning Board meeting dated 30 October 2008 (a) Protocol for Addressing Cross-Cutting Issues	The Smarter Strategic Group noted the Protocol for addressing issues, which cut across more than one of the five Community Planning themes and caution was urged that this does not end up in a bureaucratic nightmare for officers.	CPUM
3.	Terms of Reference and Role and Remit of the Smarter Group	Following consideration the Smarter Strategic Group agreed: <ul style="list-style-type: none"> (i) to note the progress being made by the Co-ordination Group in seeking to describe more clearly the Terms of Reference, Role and Remit of the Smarter Theme Group and the Co-ordination Group itself, and (ii) to suggest to the Co-ordinating Group on the 17 December 2008 that the increase in the percentage of "Scottish graduates in positive destinations or the reduction of the number of working age people with severe literacy and numeracy problems" and it was requested that National Graduate Employees and Adult Literacy be included in the National Indicators and the accompanying agreed action in the same section also adjusted to suit. 	H/ChF&C J Servs

ITEM NO.	TITLE OF REPORT	DECISION	BY
4.	Strategic Assessment	<p>Prior to consideration of the report the Chair requested that in future this information be in colour.</p> <p>The Group agreed to:</p> <p>(i) note the current Strategic Assessment for the Smarter Theme, which will be used to develop strategic priorities for the partner organisations to be included in the Single Outcome Agreement 2009-2010; and</p> <p>(ii) that the ongoing work would initially be reported to the Co-ordinating Group on the 17 December 2008 alongside other work previously carried out which has a bearing on the Single Outcome Agreement.</p>	CPUM
5.	Integrated Children Services Plan - Consultation Feedback	<p>The Smarter Strategic Group noted the oral update from John Carney regarding the draft Integrated Children's Services Plan. The Group further noted that the Plan has been out for consultation and in light of the feedback received the plan has been amended. The group also noted that the proposal was to re-issue the plan to Locality Management Groups with a view to providing local sections and that the completed version be submitted to the Smarter Strategic Group on the 12 March 2009.</p> <p>He also extended his thanks to Wendy Jamieson for all her hard work and help in keeping the plan on track.</p>	H/ChF&C J Servs
6.	National Outcomes 3,4,5 & 8 and Preparation for 2009/10	<p>The Smarter Strategic Group noted that this item was covered in Agenda item 5.</p>	H/ChF&C J Servs

ITEM NO.	TITLE OF REPORT	DECISION	ACTION BY
7.	Single Outcome Agreement - Monitoring Report - Quarter 1	<p>During discussion a request for more information rather that data was sought and that the raw data be translated and analysed in a more meaningful way. The Group noted that this was the first attempt at gathering information and a detailed report would be submitted to the next meeting of this Group.</p> <p>Thereafter the Group agreed to:</p> <p>(i) note the update of performance regarding the Performance Indicators relating to the Smarter theme, as laid down in the Single Outcome Agreement 2008/09; and</p> <p>(ii) note the progress being made against the required actions relating to the Smarter Theme as detailed in the Single Outcome Agreement 2008/09.</p>	CPUM
8.	These are our Bairs - A Guide for Community Planning Partnerships on being a Good Parent	<p>The Group noted that a report had been previously issued by the Scottish Government on the concept of Corporate Parenting and from this it had emerged that it would be helpful to have a seminar in February/March 09 and contact with other authorities has been made in this regard.</p> <p>The Chair advised that he had recently attended a meeting in Cosla and heard a presentation from Sharon McAlees, from Inverclyde Council and it was felt that it would be beneficial if she was invited along to the Seminar.</p> <p>Thereafter, the Group noted that a seminar would take place in February/March 09 and that a special invitation may be made to the Sharon McAlees from Inverclyde Council to give a presentation at the Seminar.</p>	H/ChF&C J Servs
9.	Local Integrated Assessment & Planning	The Group noted that consultation on the Local Integrated Assessment & Planning had concluded on 14 November for implementation to meet the 1 April 09 deadline.	H/ChF&C J Servs
10.	Items for Information (a) Action Sheet from Meeting of Community Planning Board dated 30 October 2008	The meeting noted the Action Sheet from the Community Planning Board dated 30 October 2008.	