



Your Moray

# PARTNERSHIP RISK REGISTER 2009/10

No	Nature of Risk	Consequence of Risk	Assessment of initial Risk			Risk Control Measures in Place	Assessment of residual risk			Proposed Risk Control Strategy	Risk Ownership	Review date
			Likelihood	Impact	Risk Score		Likelihood	Impact	Risk Score			
	<b>Governance and Management</b>											
1	Potential conflict between national outcomes set down by the Scottish Govt. within their policies and local needs identified by Moray communities	Disaffection and lack of effective engagement of communities with Community Planning process  Damage to reputation of partners, notably the Council	4	3	12	Moray Forum now in place to enable closer interface and between the Strategic Theme Groups and Area Forums  Effective community consultation organised to assist the identification of priorities within the new SOA (2009/10)	3	2	6	Continue to work with local communities to develop better understanding of SOA and how it seeks to address the key priorities which they have identified	CP Board  Community Planning & Development Manager  Community Planning Officer	

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2	Cross-cutting issues relating to the achievement of local outcomes in the SOA not picked up or addressed effectively	Outcomes not met, delayed or delivering more limited impact than would otherwise	4	3	12	Cross-cutting mechanism in place as a mechanism for dealing with cross-cutting issues at strategic and operational level	3	3	9	Create Local Delivery Action Plans for each SOA priority, identifying both core and value added actions.  Promote more flexible attendance at Theme Group meetings to take account of the cross-cutting nature of SOA priorities and outcomes	CP Board  Theme Groups  Community Planning Officer	

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3	Inconsistent and inadequate provision of data by partner organisations, to inform Strategic Assessments and monitoring documents produced by the Partnership	Lack of clear evidence on which to base Partnership strategy and policy documents, including the SOA	4	4	16	<p>There are currently a number of topic-based Information Sharing Protocols (ISPs) in place, covering such as Child Protection and Anti Social Behaviour, but no overarching ISP for Community Planning</p> <p>Continuing meetings of statutory partners to build trust and understanding in this area.</p>	3	3	9	<p>Create an overarching ISP for the Community Planning Partnership, which will set out clear guidelines on the release and holding of data and access to it.</p> <p>Ensure partners feed information and data into Strategic Assessments through the Strategic Theme Groups</p>	<p>CP Board</p> <p>Community Planning Officer</p> <p>Theme Group Lead Officers</p> <p>Research &amp; Information Officers (Council)</p>	

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	<b>Operational</b>											
4	Community Planning activity and processes are not embedded into the normal work pattern of partner organisations	Continued lack of buy-in by partner staff – Community Planning regarded as additional to workload  Objectives not achieved, services not delivered, as planned and effective use of finance compromised  Reputation of partner organisations detrimentally affected	4	4	16	SOA now in place as primary focus for Community Planning activity.  New Community Planning structure also in place, ensuring the most appropriate representation on each group.	3	3	9	Ensure that new strategies and service plans created within partner organisations contribute to Community Planning and SOA priorities  Circulate more widely the Community Planning E-Bulletin and promote greater use of new website to raise awareness of Community Planning activity  Encourage partners to publicise regular updates of Community Planning activity and progress in newsletters and websites	All partners  Community Planning Officer  Community Planning Officer  Partner PR Officers	

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5	Inability to demonstrate resources allocated are spent efficiently and effectively on Community Planning priorities	Difficulty in determining added value and collaborative gain of Community Planning activity	3	2	6	More rigorous and rationalised performance monitoring systems now in place  Quarterly monitoring reports go to the CP Board	2	2	4	New SOA should stimulate a greater pooling of resources by partners to deliver against agreed priorities	CP Board  All partners	
6	Inaccurate, unreliable outdated or difficult to measure statistical data made available to the Community Planning Partnership in the process of monitoring progress against outcomes	Creation of policy and strategy documents, including SOA, which are based on potentially flawed assumptions  Damage to the integrity of the Partnership and its partner organisations	3	4	12	Strategic Assessments now in place to provide a more coherent and consistent data gathering and analysis process than has been previously attempted	2	3	6	Refine process of producing Strategic Assessments to inform future SOAs and other strategy documents  Lobby Scottish Government to producing new/ revised datasets to evidence SOA outcomes more effectively	CP Board  RIO team  All partners	

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7	Lack of buy-in from the community to Local Community Planning structures, resulting in low level of participation in the Area Forums	Ineffective engagement of local people in the Community Planning process	4	4	16	<p>The Moray Forum now making progress on addressing key concerns across the Area Forum structure eg transport issues</p> <p>Area Forum Support Workers and Community Learning and Development staff working to build the capacity of local people, enabling them to be more actively involved and contribute meaningfully to Area Forums</p>	3	3	9	New Community Support Unit within the Council should make significant contribution to stimulate and support local community engagement	<p>Community Engagement Group</p> <p>Community Planning &amp; Development Manager</p> <p>Community Support Unit</p> <p>Community Planning Officer</p>	

## **Key to Risk Assessment Scores**

### Likelihood

- 1 – Remote
- 2 – Unlikely
- 3 – Possible
- 4 – Likely
- 5 – Almost Certain

### Impact

- 1 – Insignificant
- 2 – Minor
- 3 – Moderate
- 4 – Major
- 5 – Catastrophic

Risk Score = Likelihood x Impact