

REPORT TO: COMMUNITY PLANNING BOARD – 07 MAY 2009

SUBJECT: PARTNERSHIP RISK REGISTER (2009/10)

BY: COMMUNITY PLANNING OFFICER

1. REASON FOR REPORT

- 1.1 The Board is invited to consider and approve the draft of the Community Planning Partnership Risk Register (2009/10).

2. RECOMMENDATION

- 2.1 It is recommended that the Board considers and approves the draft of the attached Partnership Risk Register (2009/10) and agrees that the Register is reviewed and updated on a six-monthly basis.

3. BACKGROUND

- 3.1 Audit Scotland's Initial Review of Community Planning, published in June 2006, recommended that all Community Planning Partnerships should put in place a Risk Register to identify and address key risks, which were likely to affect them.
- 3.2 At its meeting on 6 September 2007, the Community Planning Steering Group approved the Partnership Risk Register for 2007/08. The register has now been updated and revised to take account of the new Single Outcome Agreement and the new Community Planning structures. A copy of the Register is attached as **Appendix 1**.
- 3.3 A number of key risks have been identified and categorised under appropriate headings. Initial assessments have been made of each risk, together with a list of current measures, which are already in place, to mitigate the effects of these. The residual risk has then been calculated, which takes account of the impact of such measures. Finally various actions, which have either already been agreed or proposed, are listed in terms of reducing the identified risks. A key to the risk scores is appended for reference at the end of the Register.
- 3.4 It is proposed that the Risk Register is reviewed by the Board every six months to assess progress against the agreed actions and consideration given to how the risk factors may have altered in the interim. It may be that some risks can be deleted at this stage from the Register. Conversely other risks may have arisen in the meantime and been evaluated for possible inclusion.

4. SUMMARY OF IMPLICATIONS

- (a) Community Plan / Theme Plans / Partner Plans**
It is important in respect of the future development of the Single Outcome Agreement and progress of Community Planning that the Partnership considers and addresses effectively the risks associated with this.
- (b) Policy and Legal**
The compilation of a risk register was one of the key recommendations of the Audit Scotland Initial Assessment of Community Planning and, as such, all Partnerships will be expected to have a register in place for inspection as part of any future audit.
- (c) Resources (Financial, Staffing and Risks)**
Any such implications are identified within the Risk Register.
- (d) Consultations**
The Council's Risk Advisor has been consulted and her comments incorporated into the draft Register.

The Corporate Policy Unit Manager has been consulted on the contents of the Register and has made general comments. She states that the Community Planning Officer has revised the previous register based on consultation with the Council's Risk Advisor, who is responsible for the development of risk registers. The Community Planning Officer has not yet undertaken any wider involvement in the content of the register with either partners or Theme Group Lead Officers and therefore she recommends involving these relevant stakeholders before approval is given.

5. CONCLUSION

- 5.1 The Board is invited to consider and approve the draft of the Community Planning Partnership Risk Register (2009/10) and agree that it is reviewed and updated on a six-monthly basis.**

Author of Report: Roy Anderson, Community Planning Officer

Background Papers: Partnership Risk Register (Draft)