

THE MORAY COUNCIL
MINUTE OF MEETING OF COMMUNITY PLANNING BOARD
THURSDAY 27 AUGUST 2009

PRESENT

Councillor A Wright (Chairman)	The Moray Council
Councillor J Divers	The Moray Council
Councillor G McDonald	The Moray Council
Councillor E McGillivray	The Moray Council
Councillor G Leadbitter	The Moray Council
(Substituting for Councillor Paul)	
Ann Lindsey	Moray College
(Substituting for Mike Devenney, Moray College)	
Sharon Milton	Grampian Police
Rae Cameron	Grampian Fire & Rescue
Eileen Bush	MVSO
Ian Fraser	HIE Moray
Dave Duthie	HITRANS

IN ATTENDANCE

Alastair Keddie, Chief Executive, The Moray Council, Bridget Mustard, Corporate Policy Unit Manager The Moray Council, John Ferguson, Community Planning & Development Manager The Moray Council, Jackie Taylor, Fairer Scotland Fund Manager, The Moray Council, Donna Skene, Project Officer, The Moray Council, Fiona Simpson, Equal Opportunities Officer The Moray Council, Margaret Forrest, Senior Solicitor, The Moray Council, and Moira Patrick Principal Committee Services Officer, The Moray Council, Clerk to the Meeting.

ALSO IN ATTENDANCE

Ros Micklem, Scotland Director and Martin Hayward, Policy Manager, both of The Equality and Human Rights Commission

APOLOGIES

Councillors G McIntyre, J Hamilton and P Paul, The Moray Council and Mike Devenney, Moray College

1. (a) MINUTE OF MEETING DATED 7 MAY 2009

The Minute of the Meeting of the Community Planning Board dated 7 May 2009 was submitted and approved subject to details relating to Mike Devenney being removed as an 'Apology'

Under reference to paragraph 13 of the Minute in regard to the allocation of funding for the Welfare Benefits Advisor the Chairman advised that the Council was engaged in gathering together all agencies that provide advice in broadest sense in order to put together a tender for this post and he hoped to provide a more positive report to next meeting.

1. (b) MINUTE OF SPECIAL MEETING DATED 10 JUNE 2009

The Minute of the Special Meeting of the Community Planning Board dated 10 June 2009 was submitted and approved subject to minor clerical amendments at pages 4 and 8.

Under reference to paragraph 5 of the Minute in regard to the issue of governance arrangements the CPUM advised that it was hoped to bring something back on this to the next meeting of the Board.

1. PRESENTATION BY THE EQUALITY AND HUMAN RIGHTS COMMISSION ON THE SINGLE EQUALITY BILL

Meeting noted a presentation by Ros Micklem, Scotland Director and Martin Hayward, Policy Manager both of the Equality and Human Rights Commission. The presentation set out the Commission's current priorities in Scotland, its strategy for 2009/12, its public sector duties and the work going on in Scotland in regard to the Equality Bill which will replace and harmonise existing equalities legislation.

Following the presentation they responded to questions from Board Members and thereafter the meeting joined the Chairman in thanking them for their presentation.

2. EQUALITY MEASUREMENT FRAMEWORK

There was submitted a report by the Corporate Policy Unit Manager asking the Board to note the new framework for monitoring progress towards equality and human rights.

Following consideration the Board noted the new framework for monitoring progress towards equality and human rights.

3. MEMBERSHIP & REMIT OF STRATEGIC GROUPS

There was submitted a report by the Corporate Policy Unit Manager asking the Board to consider changes to the membership and remit of the Safer and Stronger Group, a few proposed changes to members of the other Groups and a review of the Community Engagement Group.

Following consideration the Board agreed:

- (i) to the inclusion of anti social behaviour and community safety core issues as a regular part of the Safer & Stronger Strategic Group agenda;
- (ii) to the enhancement of the Civic Military Forum membership by extending an invitation to Community Planning Board Members to participate;
- (iii) not to invite Skills Development Scotland to become an advisor of the Community Planning Board;
- (iv) to undertake a review of the Community Engagement Group;
- (v) that the CPUM conduct a review of the number of groups which sit below the strategic groups in consultation with the relevant Theme Groups, and
- (vi) that the CPUM look further at the inclusion of HITRANS onto the Greener Strategic Group.

4. SINGLE OUTCOME AGREEMENT 2008-9 - UNMET ACTIONS

There was submitted a report by the Corporate Policy Unit Manager asking the Board to note the actions from SOA 2008-9 which will continue to be monitored by the strategic theme groups.

Following consideration the Board noted the actions from the SOA 2009-09 and approved the continuing monitoring of the unmet actions by each of the strategic theme groups as listed in para 3.3 of the report.

5. PUBLIC PERFORMANCE REPORT 2008 - 09

The Meeting noted the Public Performance Report 2008-09.

6. SINGLE OUTCOME AGREEMENT - GOOD PRACTICE

There was submitted a report by the Corporate Policy Unit Manager outlining a letter the Council had received from the Improvement Service asking for case studies which will help to demonstrate the credibility and benefits of the Single Outcome Agreement approach.

Following consideration the Board agreed that the CPUM select 3 areas of good practice to be circulated to Board Members for decision/agreement for submission to the Improvement Service.

7. SINGLE OUTCOME AGREEMENT - LOCAL DELIVERY ACTION PLANS

There was submitted a report by the Corporate Policy Unit Manager asking the Board to consider the Local Delivery Action Plans which will support the delivery against the national and local outcomes within the Single Outcome Agreement.

Following consideration the Board:

- (i) identified Local Delivery Action Plans which require further information or amendments to be submitted to the next meeting, as follows:

THEME GROUP	KEY ACTION	COMMENT
Smarter	Development and implementation of a Moray Lifelong Learning strategy	Add baseline to targets
	Implement 16+ learning choices action plan	Join with FSF information
	Attainment	Look at targets to reflect "reducing those who don't achieve"
	Wider achievements	Add "work experience and community involvement" to those areas to be measured
	Parenting Strategy	Separate targets and actions
	Early Years Framework	Separate targets and actions
	Getting it Right for Every Child	Link resources for working groups to review of operational groups
	Corporate Parenting Strategy	Who is the Elected Member mentioned in the action
	Youth Justice Strategy Group	Re-word last target to "reduce" young people offending more than over"

GREENER GROUP	KEY ACTION	COMMENT
	Widening Travel Choice	Add baseline to target
	Improvement, Promotion and Management of Moray's Core Paths Network	Note that action may have long term budget implications to continue to provide the services
	Awareness raising of alleviation fuels, sources and building techniques	Seek financial contribution from SEPA towards seminars
	Development of waste recycling and division	Reword targets in relation to "exceed", "maximum" and "maintain"
	Sustainable construction of new developments (no attachment)	Remove

CP BOARD	KEY ACTION	COMMENT
	Implement Fairer Scotland Fund	Remove "work towards" and begin actions with "Improve" Define action 5 with "collective advice service"
	Implement Social Inclusion Strategies	Amend date in quarter 4 to "2010"
	Implement Council Single Equality Scheme	Need SMART target

HEALTHIER GROUP	KEY ACTION	COMMENT
	Aid to increase the number of people in Moray to achieve and maintain a healthy weight	Amend Key Action to begin "Increase" Submit a report giving details of what potential resources are required
	Aid to reduce the impact of tobacco on the Moray population	Amend Key Action to begin "Reduce"

		Investigate the status of the Moray Local Tobacco Alliance Submit a report giving details of what potential resources are required
	Aid to reduce the impact to long term conditions on the Moray population	Amend key action to begin "Reduce" Define the "agreed reductions" in 1 st target Submit a report giving details of what potential resources are required
	Improve support to carers	Investigate quarter 1 milestone comments against recent Committee report to update/amend milestone
	Expand preventative and anticipatory care	Define "Falls Group"
	Improving Pathways	Define SPARRA Amend "in their own home environment" after "programme"
	Implementation of substance misuse strategy	Under 2 nd target what is defined as "faster" which can be delivered without an increase in budget
	Review and re-design local substance misuse services	Add comment on multiple addiction Under target add baseline
	Evaluate clinical/social outcomes for service users	What are the GP figures Add baseline to target
	Reduction in alcohol related offending in Moray	Report progress to Safer and Stronger as well as Healthier theme groups

WEALTHIER & FARIER GROUP	KEY ACTION	COMMENT
	Moray Town Partnership	Amend Quarter 2 to reflect that there is no Buckie Handbook and

		incorporate the Buckie Business Association
	Reduce the number of road accidents in Moray	Add baseline figures with SMART targets
	Expand the apprentice scheme to all partners and to include graduates and manual workers	Link to FSF and Local Delivery Action Plan
	Marketing Moray (no attachment)	Remove as key action
	Economic Recovery (no attachment)	Remove as key action

SAFER & STRONGER GROUP	KEY ACTION	COMMENT
	Multi agency approach to implementing local security and emergency issues	Add partnerships actions not just Council actions
	Reduction in alcohol related offending (under Healthier)	Report progress to Safer and Stronger as well as Healthier theme group

- (ii) approved Local Delivery Action Plans not requiring further information and agreed to remit them to the appropriate theme group to deliver and monitor.

8. COMMUNITY PLANNING THREE YEAR BUDGET

There was submitted a report by the Corporate Policy Unit Manager asking the Board to consider the outcome of the individual partner budget discussions supporting the participatory budgeting proposals with the remaining funding.

Following consideration the Board:

- (i) agreed financial contributions by partners to the community planning budget for 2009-10;
- (ii) agreed to apply to the national participatory budgeting antisocial behaviour match fund to progress the community engagement proposals; and
- (iii) agreed to establish a project team with representatives from the organisations listed in para 4.9 of the report.

9. RISK REGISTER

There was submitted a report by the Corporate Policy Unit Manager outlining the risk tool to be used by the partnership to manage identified risks. The report was supplemented by a short presentation from Superintendent Sharon Milton, Grampian Police.

Following consideration the Board approved the risk tool to be used by the Partnership to manage identified risk and agreed the suggested list of risks to be explored by the Partnership as part of its register.

The Board also agreed to remit the final development of the risk register to the short life working group and that Partners be involved in this Working Group.

10. FAIRER SCOTLAND FUND

There was submitted a report by the Community Planning and Development Manager asking the Board to approve the allocation of funding from the Fairer Scotland Fund to the proposals recommended by the Social Inclusion Implementation Group as listed in Appendix 2.

Following consideration the Board approved the allocation of funding to the proposals listed at Appendix 2 following recommendation by the Social Inclusion Implementation Group.

11. FAIRER SCOTLAND FUND MORAY ASSISTED RECRUITMENT SCHEME

There was submitted a report by the Community Planning and Development Manager asking the Board to approve the use of the Fairer Scotland Fund as a match fund in the development of the Moray Assisted Recruitment Scheme.

Following consideration the Board approved the use of the Fairer Scotland Fund as a match fund in the development of the Moray Assisted Recruitment Scheme. It was further agreed that where possible, Partners consider taking up some of the places on the scheme.

12. FINANCIAL INCLUSION STRATEGY - ORAL REPORT

Following consideration the Board noted the progress of the Financial Inclusion Strategy and the suggested key actions as outlined in Appendix 1 of the report.

13. CITIZENS' PANEL - FUTURE ARRANGEMENTS

There was submitted a report by the Community Planning and Development Manager asking the Board to recognise the role of the Citizens' Panel as an

integral component of the Community Engagement Framework, and agree on the following recommendations for the continued running of the panel.

Following consideration the Board agreed to defer consideration of this item to the next meeting of the Board.

14. THE NATION'S COMMITMENT TO THE ARMED FORCES COMMUNITY: CONSISTENT AND ENDURING SUPPORT - A CONSULTATION PAPER

There was submitted a report by the Corporate Policy Unit Manager asking the Board to comment on "The Nation's Commitment to the Armed Forces Community: Consistent and Enduring Support" as part of the current consultation.

Following consideration the Board noted the public consultation paper, and agreed that any comments on the consultation be submitted to the CPUM in order that a response can be formulated.

16. ITEMS FOR INFORMATION

There was noted for information, the Action Sheets relating to the undernoted Community Planning Theme Groups, which had met to date:

- (a) Safer & Stronger Strategic Group dated 5 June 2009
- (b) Wealthier and Fairer Strategic Group dated 21 May 2009
- (c) Smarter Strategic Group dated 4 June 2009
- (d) Healthier Strategic Group dated 2 July 2009
- (e) Community Engagement Strategic Group dated 13 August 2009