

REPORT TO: COMMUNITY PLANNING BOARD – 19 NOVEMBER 2009

SUBJECT: SINGLE OUTCOME AGREEMENT – QUARTER 1 & 2 MONITORING STATEMENTS

BY: CORPORATE POLICY UNIT MANAGER

1. REASON FOR REPORT

1.1 The Community Planning Board is invited to consider an analysis of performance in addressing the national and local outcomes over the first and second quarter of the 2009/10 SOA.

2. RECOMMENDATION

2.1 It is recommended that the Community Planning Board:

- (i) Scrutinise the performance against the actions addressing the national and local outcomes over the first two quarters of 2009/10;
- (ii) Note that comments are made against actions between 0 and 25% complete, at the end of quarter 2, within the main body of the report; and
- (iii) Consider any recommendations or further work to suggest to theme groups in relation to progress.

3. BACKGROUND

3.1 This information has now been updated to the end of Quarter 2 of 2009/10. The monitoring reports are an important aspect to demonstrate to Government that the community planning partnerships have contributed to the delivery against the local and national outcomes.

3.2 There are two reports: one which gives overall progress against the key actions within the SOA built up from the milestones and the second one which gives progress against each milestone. For this meeting the Board receives the overall progress against the key actions across all themes and progress against the milestones remitted to the Board. The strategic theme groups will receive their overall progress and progress against their milestones.

3.3 The overall progress made against the milestones set for each of the actions for which the five strategic theme groups are responsible, has been carried out and is set out in the appendices under each of the relevant strategic theme groups. **(Appendices 1-6)**

3.4 Covalent is the performance management software used by the Moray Council. The software is used to produce a performance report for this

Group. Progress made against SOA key actions are reported using a percentage progress.

4. SOA PERFORMANCE SUMMARY

4.1 The following table provides a summary of performance in statistical terms under each of the strategic theme groups.

Strategic Group	Number of Key Actions	Overall Progress 0 - 25%	Overall Progress 26 - 50%	Overall Progress 51 – 75%	Overall Progress 76 – 100%
Community Planning Board	5	0	4	1	0
Greener	8	3	5	0	0
Healthier	10	0	8	2	0
Safer & Stronger	5	1	4	0	0
Smarter	12	0	11	1	0
Wealthier & Fairer	10	0	9	1	0
Total	50	4 (8%)	41 (82%)	5 (10%)	0

4.2 The table provides a guide on the rate of progress being made in meeting the key actions set for 2009/10. As a guide, it can be assumed that key actions should be around 50% complete, roughly progress overall at half year. 90% of the key actions have shown good progress to date and are recording completion nearing 50%. For those key actions which are falling between the 0-25%, exception comments are provided below.

4.3 Greener Key Action – Widening Travel Choice (25%)
Both milestones due for completion by the end of quarter 2 were completed. However, overall progress against this key action recorded at 25% as there are a further 6 milestones due to commence in future reporting period.

4.4 Greener Key Action - Awareness raising of alternative fuels, sources and building requirements (20%)
The single milestone due for completion by the end of quarter 2 was completed. However, overall progress against this key action is recorded at 20% as there are a further 4 milestones due to commence in future reporting period.

4.5 Greener Key Action – Green Procurement (25%)
The single milestone due for completion by the end of quarter 2 was 100% complete. Overall progress is recorded as 25% as there are a further 3 milestones due to commence in future reporting period.

4.6 Safer and Stronger Key Action - Multi-agency approach to address local security and emergency issues (0%)

The milestone to hold an SCG Moray Liaison Group meeting was cancelled due to the flooding events on the 4th September. No multi-agency debrief had taken place prior to flooding events and discussions at the meeting would have centred on flooding issues. A multi-agency debrief has now taken place and arrangements for a future meeting are being discussed and agreed and progress for this will be reported in quarter 3 updates.

5. PROGRESS AGAINST COMMUNITY PLANNING BOARD SOA KEY ACTIONS

5.1. The following table provides a summary of performance against milestones in statistical terms for which the Community Planning Board is responsible. **(Appendix 7)**

Key Action	Number of Milestones	Progress 0 - 25%	Progress 26 - 50%	Progress 51 – 75%	Progress 76 – 100%
Implement Fairer Scotland Fund	11	0	0	0	11
Implement Social Inclusion Strategy	8	1	1	0	6
Implement Council Single Equality Scheme	6	0	0	1	5
The Community Planning Partnership will deliver positive outcomes and be accountable to the community	4	0	0	0	4
Agencies will work together and individually to improve services	3	0	0	0	3
Total	32	1 (3%)	1 (3%)	1 (3%)	29 (91%)

5.2 The table above provides a guide on the rate of progress being made in meeting the Milestones due for completion by end of quarter 2, roughly progress at end of the quarter. As a guide, it can be assumed that milestones should be around 75% complete. 91% of the Milestones have shown good progress to date and are recording progress of over 76%. For those Milestones which are falling between the 0-75%, exception comments are provided below.

5.3 Implement Social Inclusion Strategy – Social Inclusion Implementation Group to complete initial review of Social Inclusion Strategy and begin drafting new version. Draft Social Inclusion Action Plan – Q2. (0%) No progress has been made to date, but this will be developed over the next 2 quarters. Future progress on this milestone will be reported in quarter 3 updates.

- 5.4 Draft Employability Strategy and finalise Action Plan – Q2. (50%)
Action plan has been finalised, no progress has been made on the Employability Strategy to date but it is anticipated that this will progress in the remaining quarters. Future progress on this milestone will be reported in quarter 3 updates.
- 5.5 Implement Council Single Equality Scheme - Complete Equality Impact Assessment's (EIA) due to be carried out within the quarter – Q1 (87%)
14 of 16 EIA's were completed - Q2 (57%) 3 of the 7 EIA's scheduled for quarter 2 were completed and the remaining 4 will be carried out in the next quarters. A further 1 EIA scheduled for quarter 3 was completed within quarter 2.

6. SUMMARY OF IMPLICATIONS

(a) Community Plan / Theme Plans / Partner Plans

The report sets out a detailed analysis of performance delivered during the year against the actions identified under the National Outcomes in the SOA (2009/10).

(b) Policy and Legal

There is a requirement on all Community Planning Partnerships to monitor performance and report annually to the Scottish Government on delivering against the national outcomes in the SOA.

(c) Resources (Financial, Staffing and Risks)

Resources for reporting against the SOA 2009-10 will be met by the Council. Resources for delivering against the actions identified within the key actions will be considered by the Community Planning Board.

(d) Consultations

The officers assigned to update key actions have provided the information for the monitoring report. It should be noted that this is the first time that many officers will have seen the final version of the report given the timescales involved in submitting a report to this meeting, therefore there maybe some changes in the final version.

The PPR and Communications Officer has been consulted to identify his needs in producing the performance report and ensuring that the monitoring information within this report will lead him onto the potential contents for that report. Senior staff should note that requirements for the PPR will necessitate further contact with departments to develop more detailed case studies of particular services. These case studies will be those that best illustrate the more accessible and relevant elements of the council's performance to the public.

7. CONCLUSION

- 7.1 This report provides a detailed analysis of performance against the delivery of all Key Actions under each of the National Outcomes, for which the Community Planning Board is responsible, and shows that for 92% of key actions good progress is being made. For specific milestones that the Community Planning Board is responsible for, 91% of milestones show good progress being made.**

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**Background Papers:
Ref:**