

REPORT TO: COMMUNITY PLANNING BOARD ON 27 MAY 2010

SUBJECT: PARTNERSHIP AGREEMENT - QUORUM

BY: CORPORATE POLICY UNIT MANAGER

1. REASON FOR REPORT

1.1 The Community Planning Board is asked to consider the definition of a quorum to be included in the Partnership Agreement.

2. RECOMMENDATION

2.1 **The Community Planning Board is asked to approve the definition of a quorum as stated in para 3.2 “a quorum would consist of 3 different partner representatives at the meeting” to be included in the Partnership Agreement.**

3. BACKGROUND

3.1 At the previous meeting of the Community Planning Board, it was agreed that a quorum for Community Planning Partnership meetings be defined with the assistance of the Moray Council’s Chief Legal Officer.

3.2 After consideration, it was agreed that “a quorum would consist of 3 different partner representatives at the meeting”. In addition it is recommended that “items affecting partners who are not in attendance at the meeting will be deferred until the following meeting”.

4. SUMMARY OF IMPLICATIONS

(a) Single Outcome Agreement/Service Improvement Plan

The Partnership Agreement is an important document setting out how the partners will work together in a spirit of mutual trust to deliver the national and local outcomes within the Single Outcome Agreement.

(b) Policy and Legal

The current Partnership Agreement was drafted by the Council’s Legal Section in conjunction with the partners.

(c) Resources (Financial, Risks, Staffing and Property)

The Agreement states how the Partnership will manage the financial, staffing and risk implications.

(d) Consultations

The current Partnership Agreement was developed in conjunction with the partners and approved by the Community Planning Steering Group. The changes to the Agreement have been approved by the Council's Legal Section.

5.0 CONCLUSION

5.1 The Community Planning Board is asked to approve the definition of a quorum as stated in para 3.2 "a quorum would consist of 3 different partner representatives at the meeting" to be included in the Partnership Agreement.

Author of Report:

Background Papers:

Ref: BM/jg/778828