

THE MORAY COUNCIL

MINUTE OF MEETING OF COMMUNITY PLANNING BOARD

THURSDAY 9 DECEMBER 2010

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PRESENT

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| Councillor A Wright | The Moray Council |
| Councillor L Bell (Substituting for Councillor G McIntyre) | The Moray Council |
| Councillor J Divers | The Moray Council |
| Councillor J Hamilton | The Moray Council |
| Councillor D Stewart (Substituting for Councillor G McDonald) | The Moray Council |
| Councillor G Leadbitter (Substituting for Councillor P Paul) | The Moray Council |
| Roddy Burns, Chief Legal Officer (Substituting for Alastair Keddie) | The Moray Council |
| Calum MacPherson | HIE Moray |
| Anne Lindsey (Substituting for Mike Devenney) | Moray College |
| Charles Muir | NHS Grampian |
| Hugh Mackie (Substituting for Sharon Milton) | Grampian Police |
| Eileen Bush | Voluntary Action Moray |

APOLOGIES

Apologies for absence were intimated on behalf of Councillors G McIntyre, G McDonald, E McGillivray, P Paul, The Moray Council, Rae Cameron, Grampian Fire and Rescue, Sharon Milton, Grampian Police, Mike Devenney, Moray College and Alastair Keddie, Chief Executive The Moray Council.

IN ATTENDANCE

Andrew Fowle, NHS Grampian, Bridget Mustard Corporate Policy Unit Manager The Moray Council, John Ferguson Community Planning & Development Manager The Moray Council, Emma Gordon, Planning Officer The Moray Council (for item 2), Donna Skene Project Officer The Moray Council, Moira Patrick, Principal Committee Services Officer, The Moray Council, Clerk to the Meeting.

1. MINUTE OF MEETING DATED 16 SEPTEMBER 2010

The Minute of the Meeting of the Community Planning Board dated 16 September 2010 was submitted and approved subject to Councillor Divers being recorded as being present at the meeting and the correction of minor typing errors.

2. LOW CARBON VEHICLE PROCUREMENT SUPPORT SERVICE

There was submitted a report by the Head of Development Services informing the Board of the Scottish Government's Low Carbon Vehicle Procurement Scheme and funding that has been allocated to the Community Planning Partnership for the procurement of low carbon vehicles.

Following consideration the Board agreed:

- (i) to note that the Council prepared an application to utilise the £65,000 funding allocation for the Moray Community Planning Partnership and was successful in securing a further £20,000 to spend on low carbon vehicles;
- (ii) to note that the £85,000 in funding will support the procurement of a range of low carbon vehicles;
- (iii) to note that a report detailing detailing the outcomes of the 12 month evaluation period will be referred to the Board in due course, and
- (iv) that consideration be given to the public use of the charging/fuelling infrastructure.

3. MORAY REWARD SCHEME SUB GROUP

There was submitted a report by the General Manager, MCHSCP, appraising the Board members of progress with the sub group concerning community involvement in designing services and rewarding progress.

Following lengthy discussion the Board agreed to support a Rewards Scheme approach to promote community involvement and action and it was further agreed that the Community Planning & Development Manager be invited to attend the next meeting of the Moray Reward Scheme Sub Group.

4. SOCIAL INCLUSION STRATEGY

There was submitted a report by the Community Planning and Development Manager presenting a reviewed Community Planning Social Inclusion Strategy produced by the Social Inclusion working group.

Following consideration the Board noted the approval of the Strategy by The Moray Council and agreed to the distribution of the Social Inclusion Strategy as detailed in the report.

5. SINGLE OUTCOME AGREEMENT – QUARTER 1 OUSTANDING ACTIONS AND QUARTER 2 MONITORING STATEMENTS

There was submitted a report by the Corporate Policy Unit Manager inviting the Board to consider an analysis of performance in addressing the national and local outcomes over the second quarter of the 2010/11 Single Outcome Agreement and the outstanding actions from quarter 1.

During discussion the meeting noted that COSLA was currently considering a package of measures where it was accepted by the Scottish Government that some things within SOA are no longer deliverable due to the economic climate and the resultant impact giving the CPP more flexibility to stated commitments.

The meeting then discussed progress against some of the actions which were failing or needed to be re-considered and was agreed that these need to be considered by the theme groups when they are discussing the delivery of actions within the SOA.

Following further discussion it was agreed that a corporate checklist is developed to focus the discussion on the actions which need to be re-considered. The checklist would focus on resources, realistic actions and risk associated with changes or non deliver of the current action.

6. ALIGNMENT OF COMMUNITY PLANNING & COMMITTEE STRUCTURES

There was submitted a report by the Corporate Policy Unit Manager asking the Board to agree a review of the alignment of the Community Planning and Council committee structures will take place during the next cycle.

Following consideration the Board agreed to review the alignment of the Community Planning Partnership and Council Committee structures following the extension of the pilot for another cycle.

In order to support the alignment of the structures it was also agreed to implement the changes to operational groups and use pre-planned agendas to support the work of the theme groups.

The meeting further noted that a review of the alignment will take place in Jan/Feb to be reported back to the next meeting.

7. COMMUNITY PLANNING THREE YEAR BUDGET - UPDATE

There was submitted a report by the Corporate Policy Unit Manager asking the Board to note the current budget position and consider future budgeting commitments.

Following consideration the Board agreed to note the current spend against the budget for 2010-11 and agreed that each of the Partners consult with their respective Boards and advise the Corporate Policy Unit Manager of any amendments to their contributions in order for this information to be collated and presented to the next meeting of the Community Planning Board.

8. SCOTTISH HEALTH COUNCIL – REPRESENTATION WITHIN COMMUNITY PLANNING STRUCTURES

There was submitted a report by the Corporate Policy Unit Manager asking the Board to consider a request for representation from the Scottish Health Council within the Community Planning structures.

Following consideration the Board agreed that the request from the Scottish Health Council to become part of the Community Planning Partnership be passed to the Community Engagement Short Life Working Group for consideration.

9. YOUTH COUNCIL – REPRESENTATION WITHIN COMMUNITY PLANNING STRUCTURE

There was submitted a report by the Corporate Policy Unit Manager asking the Board to review the representation from the youth council on the five strategic theme groups.

Following discussion during which the concerns expressed by the current Youth Council representative regarding their attendance at Theme Group meetings, the Board agreed that a pack containing a resume of each of the Theme Group members responsibilities would be useful not only to the Youth Council representative but as an induction tool for all new members. It was further noted that whilst there was a need for the Youth Worker to provide appropriate support to prepare the young person for their role, they should also be made aware of the expectation required from them to prepare for meetings.

The Meeting further agreed to hold an informal briefing session with representatives from the Youth Council and Voluntary Sector to explain Community Planning related topics such as the Single Outcome Agreement, structure, etc.

10. STATEMENT OF OUTSTANDING BUSINESS AT DECEMBER 2010

There was submitted and noted a report by the Corporate Policy Unit Manager informing the Board of progress in relation to follow up reports and actions requested by the Board and the Strategic Theme Groups at previous meetings.

11. ITEMS FOR NOTING

There was noted for information, the Action Sheets relating to the undernoted Community Planning Theme Groups, which had met to date:

- (a) Safer and Stronger Group dated 12 October 2010
- (b) Wealthier and Fairer Group dated 14 October 2010
- (c) Smarter Strategic Group dated 13 October 2010
- (d) Greener Strategic Group dated 19 October 2010
- (e) Healthier Strategic Group dated 29 September 2010
- (f) Healthier Strategic Group dated 11 November 2010

12. DATE OF NEXT MEETING

It was noted that the next meeting will be held on 31 March 2011 at the Elgin Fire Station.