

## THE MORAY COUNCIL

### MINUTE OF SPECIAL MEETING OF COMMUNITY PLANNING BOARD

THURSDAY 27 SEPTEMBER 2012

#### TRAINING ROOM 1, THE MORAY COUNCIL ANNEXE, ELGIN

Councillor Wright (Chair)	The Moray Council
Councillor S Cree	The Moray Council
Councillor J Divers	The Moray Council
Councillor G McDonald	The Moray Council
Councillor E McGillivray	The Moray Council
Councillor F Murdoch	The Moray Council
Councillor P Paul	The Moray Council
Andrew Anderson	HIE Moray
Mike Devenney	Moray College
Mark Cooper	Grampian Police
John Morgan	Grampian Fire & Rescue
Charles Muir	NHS
Alastair Kennedy	Third Sector Interface
Roddy Burns	The Moray Council

#### **APOLOGIES**

Apologies for absence were intimated on behalf of Kevin Lackie, Grampian Fire & Rescue, Eileen Bush, Voluntary Action Moray, Andrew Fowlie, NHS Grampian

#### **ALSO PRESENT**

Councillor A MacKay, the Moray Council

#### **IN ATTENDANCE**

The Corporate Director (Corporate Services) (in respect of Item 3), Mr Ken Hamilton, NHS Grampian (substituting for Andrew Fowlie), William Findlay Grampian Police, Corporate Policy Unit Manager, Donna Skene, Project Officer, Gordon Sutherland, Planning and Economic Development Manager and Rowena MacDougall, Planning Officer (both in respect of Item 12), Craig Bernard, Information Systems Officer (in respect of Item 2), and Moira Patrick, Democratic Services Manager as Clerk to the meeting.

#### **ALSO IN ATTENDANCE**

Calum Elliot, Scottish Government and Mr Steve Christie, Chairperson Strategic Partnership for Improving the City of Elgin (SPICE).

## **1. ORDER OF BUSINESS**

The Meeting agreed to vary the order of business as set down on the Agenda and agreed to take Item 7 “Area Based Review” immediately following Item 2 “Multi Agency Viewer Data Sharing – Presentation”.

### **2. MULTI AGENCY VIEWER DATA SHARING – PRESENTATION BY INFORMATION SYSTEMS OFFICER, THE MORAY COUNCIL**

The Meeting noted a presentation by Criag Bernard, Information Systems Officer, providing the Board with a short summary of the functions of the multiagency viewer data sharing programme which provides a secured, controlled access to case management systems for external partners/agencies leading to a single view/virtual record joining data from more than one system about a child and also outlined the benefits of using the system which includes:-

- Improved safeguarding
- Vast time savings
- More effective client time
- Accurate, real time information
- Joined up holistic view
- Integrates systems rather than replaces
- Wider view and use of data

On conclusion Mr Bernard answered questions from the Board Members and thereafter the Chairman thanked him for a very informative presentation and it was agreed that a copy of the presentation be circulated to all Members of the Board.

### **3. MINUTE OF MEETING DATED 28 JUNE 2012**

The Minute of the Meeting of the Community Planning Board dated 28 June 2012 was submitted and approved subject to the details relating to Voluntary Action Moray being amended to read Third Sector Interface.

### **4. AREA BASED REVIEW**

There was submitted a report by the Corporate Director (Corporate Services) providing the Community Planning Board with a summary of the outcome of the Area Based Review workshops and asking the Board to consider the proposal that a third workshop be held.

The Corporate Director (Corporate Services) advised the Meeting of recent discussions with the Scottish Futures Trust and the plans to progress the Moray Area Based review and advised that the underlying principle is nothing will change and for the status quo to remain, is unrealistic in the current economic climate the Board now needed to look seriously at challenging this.

Following lengthy discussion the Community Planning Board noted and recognised the progress to date regarding the development of a Moray Area Based Review and agreed that a further workshop be held.

## **5. FINAL DRAFT: SINGLE OUTCOME AGREEMENT 2012-2013**

There was submitted a copy of the final draft Single Outcome Agreement 2012-2013 (SOA) for the Board's consideration.

The Acting Chief Executive advised that this draft SOA was more strategic, ambitious and outcome focused than the previous SOA and that the date had been extended to 2015 to ensure that it is as effective as possible in delivering local and national outcomes.

Calum Elliot advised the Meeting that the Scottish Government guidance on the Community Planning Review is due to be published in the Autumn and that the Moray SOA already has a high degree of alignment with this although the safer and stronger element may require to be strengthened further.

The Chairman stated that further work on outcomes and targeting responsibilities for delivery was being undertaken and the intention was try to bring forward a much simplified system of targets with clear pathways of travel and this would be available for discussion at the next meeting of the Board.

The Acting Chief Executive, in response to a query raised, advised that the document would be circulated to the Board Members in advance of the next meeting.

## **6. REVIEW OF THE COMMUNITY PLANNING FRAMEWORK**

There was submitted a report by the Corporate Policy Unit Manager asking the Community Planning Board to approve an interim Community Planning Structure and changes to the remit, membership, frequency and venue of meetings.

During discussion on the use of webcast for future meetings, concern was expressed regarding the rotation of venues to encourage public attendance and how this may limit the use of the webcast.

Mr Anderson of HIE advised that he was aware of the possible availability of portable webcasting equipment that could be used which would allow all meetings to be webcast.

Following further discussion it was agreed that consideration on the pros and cons of using the mobile video streaming equipment would be required before a final decision could be made.

During further discussion on the governance and remit of the Community Engagement Group the Acting Chief Executive agreed to provide this on a single sheet for clarity.

In response to further queries regarding membership of the Community Engagement Group it was agreed that Community Justice be included and in regard to the working groups listed under communities and environment that the "SPICE" group be replaced by "all local Groups"

Thereafter the Board approved:-

- (i) The interim Community Planning Structure
- (ii) The membership of the Community Planning board going forward
- (iii) That the Board should meeting 6 times a year for the first year and agree the proposed dates as laid out in section 3.4.4 of the report
- (iv) The proposed new structure and membership of the Community Engagement Group subject to the amendments agreed.

## **7. CITIZENS PANEL**

There was submitted to the Community Planning Board the summary findings from the Moray citizens' Panel 2012 Survey which was undertaken during July and August 2012.

Following discussion the Board agreed to note the summary findings and agreed that the Corporate Policy Unit Manager look at providing trend information to show where there are improvements or not.

## **8. KEITH AREA FORUM UPDATE**

There was submitted an oral report by the Acting Chief Executive, The Moray Council advising the Board of a request from the Keith Conservation Area Regeneration Scheme to take over the functions of the Keith Area Forum.

Following discussion it was agreed that the matter be deferred to the next meeting in order for a detailed report to be prepared for consideration and that

the report include the views of the local Members and the two Community Councils.

## **9. PUBLIC PERFORMANCE REPORT (PPR)**

The Acting Chief Executive, The Moray Council advised the Board that in respect of the Public Performance Report, a summary was expected from the Scottish Government by the end of September and that he would provide a detailed report to the Board in due course and in the interim would circulate a copy of the summary to Members.

## **10. 2009 – 12 SINGLE OUTCOME AGREEMENT SUMMARY**

There was circulated to the Community Planning Board for consideration a summary of the 2009 – 2012 Single Outcome Agreement (SOA) which detailed the outcomes achieved during the life of the SOA.

During discussion concern was raised in regard to comments being included relating to Youth Justice in regard to the number of recorded sexual offences and it was agreed that this information be removed from the document and that the Corporate Policy Unit Manager investigate the reasons for this information being included and report the outcome back to the Board Members.

Thereafter, following further discussion, the Meeting agreed to the inclusion of a table of contents and that Members of the Board feed back any comments they have in respect of the summary to the Corporate Policy Unit Manager by the end of the week.

## **11. SUPPORTING IMPROVED PERFORMANCE & ACCOUNTABILITY OF COMMUNITY PLANNING PARTNERSHIPS AND AUDIT FRAMEWORK**

There was submitted and noted the Accounts Commission report on Supporting Improved Performance and Accountability of Community Planning Partnerships and Audit Framework which sets out the Accounts Commission approach to auditing Community Planning Partnerships and outcomes.

## **12. CONSOLIDATED MORAY ECONOMIC STRATEGY**

There was submitted a report by the Principal Planning Officer, The Moray Council of the response to the Public Engagement on the Moray Economic Strategy and Elgin – City For The Future Final Draft Reports; to invite the Board to support the proposed Governance Structure for the prioritisation and

delivery of the Action Plan, development of performance indicators and Communications Strategy; and to support the proposed arrangements for the publications and launch of the single strategy document.

Following discussion the Meeting agreed to note the report and that Group Leaders advise the Acting Chief Executive of any further issues they may have in relation to the Strategy.

### **13. NATIONAL GROUP ON COMMUNITY PLANNING: DELIVERING EFFECTIVE COMMUNITY PLANNING**

There was submitted and noted a report by the National Group on Community Planning on delivering effective community planning. The report outlined the challenge facing Scotland's public services, the Statement of Ambition agreed between the Scottish Government and COSLA which makes clear that effective community planning is at the heart of the Government's agenda for public service reform.

### **14. REVIEW OF COMMUNITY PLANNING AND SINGLE OUTCOME AGREEMENTS – IMPLEMENTATION NEWSLETTER: ISSUE 1**

There was submitted and noted the first of a series of reports on progress in implementing actions arising from the review of community planning and Single Outcome Agreements, led by the Scottish Government and COSLA that was conducted earlier this year.

### **15. CITY OF ELGIN IMPROVEMENT FRAMEWORK**

There was submitted a report by the Strategic Partnership for Improving the City of Elgin (SPICE) asking the Community Planning Board to consider and endorse the City of Elgin Improvement Framework.

On the invitation of the Chairman, Mr Steve Christie provided a brief background of the Strategic Partnership and the aims of the Improvement Framework.

Following discussion the Board agreed to note and for its interests endorses the City of Elgin Improvement Framework as a template for partnership working in Moray without prejudice to the statutory rights and responsibilities of any of the constituent Members of the Community Planning Board.

### **16. DATE OF NEXT MEETING**

It was agreed that the next Meeting would be held on Thursday 29<sup>th</sup> November 2012.