

**THE MORAY COUNCIL**  
**MINUTE OF COMMUNITY PLANNING BOARD**

**THURSDAY 29 NOVEMBER 2012**

**TRAINING ROOM 2, THE MORAY COUNCIL ANNEXE, ELGIN**

**PRESENT**

Councillor A Wright	The Moray Council
Councillor J Divers	The Moray Council
Councillor G McDonald	The Moray Council
Councillor F Murdoch	The Moray Council
Councillor E McGillivray	The Moray Council
Mike Devenney	Moray College
Mark Cooper	Grampian Police
Kevin Lackie	Grampian Fire & Rescue
Charles Muir	NHS Grampian
Donald Vass	TSI Moray
Chief Executive	The Moray Council
Alastair Merrill	Scottish Government

**APOLOGIES**

Apologies for absence were intimated on behalf of Convener, Moray Council, Councillor Paul, Eileen Bush, Voluntary Action Moray, & David Oxley, HIE Moray.

**IN ATTENDANCE**

The Corporate Director (Corporate Services) (in respect of Item 2); Councillor Creswell (substituting for Convener); Mr Adam Coldwells, NHS Grampian; Corporate Policy Unit Manager, Moray Council; Donald Vass, TSI Moray (Substituting for Eileen Bush); Ian Todd and Martine Scott, Moray Council (In respect of Item 3); and Shelley Flett, Project Officer as Clerk to the meeting.

**ALSO IN ATTENDANCE**

Lynn Peterson, Scottish Government

**WELCOME & CONGRATULATIONS**

The Chair welcomed Mr Adam Coldwells to his first meeting of the partnership. The Chair also congratulated Superintendent Mark Cooper, Grampian Police on becoming the new deputy chair of the Moray Child Protection Sub Committee.

## **1. MINUTE OF MEETING DATED 27 SEPTEMBER 2012**

The Minute of the Meeting of the Community Planning Board dated 27 September 2012 was submitted and approved.

## **2. WELFARE REFORMS UPDATE**

There was submitted a report by the Corporate Director (Corporate Services) asking the Community Planning Board to note the contents of the report with regard to the scale and impact of the reforms and the effect on Council Services.

During discussion it was highlighted that the Department for Work and Pensions has been in touch asking Moray Council to chair a local delivery group. The Corporate Director (Corporate Services) asked the meeting to advise him if any organisation is able to participate in such a group. Interest was put forward for TSI Moray and the Buckie Area Forum to be involved, while Moray Health & Social Care Partnership will add this to their agenda on the 14<sup>th</sup> December.

The Meeting further noted that three Councils are currently trialling this and feedback is being received through COSLA, the Chair will bring this feedback to the next meeting and asked for this item to be made a standing item on the Community Planning Board Agenda.

## **3. KEITH AREA FORUM / KEITH AND STRATHISLA REGENERATION PARTNERSHIP**

There was submitted a report by the Community Support Manager, Moray Council asking the Community Planning Board to consider the request from Keith and Strathisla Regeneration Partnership and if agreed ask the Moray Council to consider the funding of the Forum.

Following discussion the Board agreed to defer the report until the 23<sup>rd</sup> May 2013 meeting of the Board to allow for changes within the Community Planning Structure to take place.

## **4. FAIR TRADE**

There was submitted a report by the Head of Development Services, Moray Council asking individual organisations within the Community Planning Board to consider making their own commitment to fair trade.

Following discussion it was agreed that the Community Planning Board would broadly support this but that each individual organisation has to make their own decision.

## **5. ELECTRIC VEHICLE CHARGERS: GRANT OFFER**

There was submitted a letter received from Transport Scotland offering Grant Funding for the installation in Moray of an electric vehicle charger to be located in Keith total value of £50,000 which has been formally accepted by The Chief Executive, Moray Council. This was noted.

## **6. COMMUNITY COVENANT GRANT AWARDS SCHEME PANEL**

There was submitted a report by the Corporate Policy Unit Manager asking the Community Planning Board to agree the proposed dates for the Community Covenant Grant Awards Scheme Panel for 2013 and also to agree on whether to allow two additional requests to be on the Group.

Following discussion it was agreed that:-

- (i) The Community Covenant Grant Awards Scheme Panel would meet on the following dates:
  - Thursday 17<sup>th</sup> January 2013 at 10am
  - Friday 19<sup>th</sup> April 2013 at 9.30am
  - Friday 5<sup>th</sup> July 2013 at 9.30am
  - Friday 11<sup>th</sup> October 2013 at 9.30am
- (ii) The Aberdeenshire Community Health Partnership General Manager, Mr Adam Coldwells would become part of the Group along with Councillor Chris Tuke in his capacity as the Veterans Champion, and
- (iii) The Chief Executive, Moray Council would confirm which member of the Moray Council Corporate Management Team would sit on the panel.

## **7. MORAY COMMUNITY PLAN 2012-2015: FINAL DRAFT**

There was submitted and approved a copy of the Moray Community Plan highlighting that "Safer Communities" has now been added as a 6<sup>th</sup> outcome. The meeting noted that this priority was already being addressed largely within the other 5 outcomes within the plan accordingly the addition of this priority would not alter the overall programme.

## **8. DISCUSSION PAPER ON PREVENTATIVE APPROACH – NATIONAL GROUP ON COMMUNITY PLANNING**

There was submitted and noted a paper produced by this Group on the importance to be placed on Prevention in Single Outcome Agreements.

During discussion, the Chair highlighted that this links to the important thrust of the Christie Commission regarding early intervention. He further explained that when setting budgets, consideration needs to be given to allocating resource to this and that it is important to be able to demonstrate this it is working.

## **9. COMMUNITY PLANNING BOARD & PARTNERSHIPSTRUCTURE**

There was submitted a diagram of the interim structure. Discussions took place about the effect that the Police and Fire Reform may have on the structure as well as that of the proposed integration of Health & Social Care services.

In response to a query raised, the Chief Executive, Moray Council agreed to discuss with the Chairs of both the Communities and Sustainability Group and the Community Safety Partnership, where best to place Fuel Poverty within the overall structure of the partnerships.

In response to a further query the Chief Executive, Moray Council advised that he would discuss with the corporate director (Education & Social Care), Moray Council the criminal justice authority might link with the Community Planning Board.

In response to a query about Area Forums and what role they might play the Chair advised that this would be part of future discussions on the Ward Level Community Planning and that a paper on this Group be submitted to a future meeting of the Board for consideration.

The meeting noted that:-

- (i) Moray Economic Partnership is in a transitional phase with the current Chair stepping down to be replaced by Councillor F Murdoch;
- (ii) The scope and range of the integration of Health & Social Care services in Moray is the subject of ongoing discussions between representatives of the Moray Council and NHS Grampian;
- (iii) The scope and range of the activities of the Children & Young People's Partnership is almost complete;
- (iv) The Community Safety Partnership is at an advanced state of development and are being reasonably subjected to an external review;
- (v) Subject to the notification of a chair the Communities and Sustainability Partnership is well advanced; and
- (vi) A facilitated event is planned for the Community Engagement Group to look at its role and remit.

Following discussions it was agreed to proceed with the structure on an interim basis with a formal structure to be in place by 1 April 2013 having noted that there would be regular reports to meetings of the Board as the structure was finalised and that a report on performance framework be submitted to a future meeting of the Board.

## **10. PUBLIC PERFORMANCE REPORT 2011/12**

There was submitted a copy of the Public Performance Report for Moray, in which are highlighted details on what has been achieved over the last year and Moray's ambitions for the next year.

Mr Merrill, Scottish Government congratulated those involved, saying that it tells an excellent story while presenting a wealth of evidence and achievements and further explained that once signed off, he plans to promote the Public Performance Report as an example of good practice.

Following discussion, the Public Performance Report was approved by the Group while noting that an executive summary is to be produced for the purposes of the Scottish Government.

## **11. MORAY COLLABORATIVE LEARNING NETWORK**

There was submitted and noted a report by the Training Manager, Moray Council on the Moray Collaborative Learning Network and the work they have been doing in providing several significant and innovative cross sector leadership development opportunities.

Following discussion it was agreed the Chief Executive, Moray Council will write on behalf of the Community Planning Board congratulating the Moray Collaborative Learning Network on the work they have done.

## **12. BBC RURAL 999 – TELEVISION FILMING**

There was submitted an oral report by the Group Manager, Grampian Fire and Rescue Service advising partners of a new initiative. There will be a 20 episode documentary following emergency services in rural areas. Footage and information for the series will be gathered by crews who are spending time with the services. The programme will be screened in the Spring of 2013 and will be a celebration showing good footage of Moray.

### **13. NATIONAL CONSULTATION ON “HOW WELL ARE WE IMPROVING THE LIVES OF CHILDREN AND YOUNG PEOPLE”**

There was submitted and noted a report by the Continuous Improvement Officer, Moray Council advising members of the Board of the current consultation in respect of “How well are we improving the lives of children and young people?”

### **14. SINGLE OUTCOME AGREEMENT, SUMMARY OF OUTCOMES**

There was submitted and noted a copy of the Single Outcome Agreement, Summary of Outcomes 2009-2012 by the Corporate Policy Unit Manager who explained this document closes off the previous Single Outcome Agreement and shows what has been achieved over the three years. The Corporate Policy Unit Manager further advised that work is currently ongoing on a 3 year summary of the Performance Indicators which will be reported to a future meeting of the Board.

### **15. STATEMENT OF OUTSTANDING BUSINESS**

The Statement of Outstanding Business was noted by the Group, in addition a paper was circulated which detailed the information gathered so far from the Asset Manager at Findhorn Foundation in relation to the mobile webcasting unit. Councillor Murdoch advised the Group that she had been fortunate enough to see a demonstration of this equipment and that it would be the intention of the Findhorn Foundation to send their own three employees to control the equipment.

Following discussion, Councillor Murdoch agreed to take back some more information to the next meeting.

### **16. SCOTLAND’S COURTS SERVICES: CONSULTATION**

The meeting agreed the Chief Executive Moray Council circulate to Board members a copy of the Scottish Government Consultation on “shaping Scotland’s Court Services”

### **17. DATE OF NEXT MEETING**

The Community Planning Board noted the list of future meeting dates and agreed that the next meeting would be held on Thursday 24<sup>th</sup> January 2013.