

THE MORAY COUNCIL

MINUTE OF COMMUNITY PLANNING BOARD

THURSDAY 21 MARCH 2013

ELGIN LIBRARY GALLERY

Councillor A Wright	The Moray Council
Councillor J Divers	The Moray Council
Councillor G McDonald	The Moray Council
Councillor L Creswell	The Moray Council (Substituting for Councillor F Murdoch)
Councillor E McGillivray	The Moray Council
Councillor S Cree	The Moray Council
Councillor P Paul	The Moray Council
Mark Cooper	Grampian Police
Charles Muir	NHS Grampian
David Oxley	Highlands & Islands Enterprise
Kevin Lackie	Grampian fire & Rescue
Charles Muir	NHS Grampian
Fabio Villani	tsiMoray
Chief Executive	The Moray Council

ALSO PRESENT:

Councillor A McKay, The Moray Council

APOLOGIES

Councillor F Murdoch, The Moray Council and Mike Devenney, Moray College.

IN ATTENDANCE

Calum Elliot, Scottish Government, Adam Coldwell, NHS Grampian, Ian Wardrop, Scottish Futures Trust, Mark McLaren, Grampian Police, Mark Palmer, Corporate Director (Corporate Services), The Moray Council, Sandy Riddell Corporate Director (Education and Social Care), The Moray Council, Bridget Mustard, Corporate Policy Unit Manager, The Moray Council, Shelley Flett, Project Officer, The Moray Council and Moira Patrick, Democratic Services Manager, The Moray Council as Clerk to the meeting.

1. PRESENTATION ON BEHALF OF THE SCOTTISH GOVERNMENT

On the invitation of the Chairman, Calum Elliot gave a presentation to the Board providing an overview on the Scottish Government Cabinet priorities for the budget, public sector reform, prevention and the Scottish context in respect of reducing budget allocations, new tax and borrowing powers, and

the upcoming referendum. He highlighted the new arrangements for Community Planning, the integration of Health and Social Care Provision, the Community Empowerment and Renewal Bill and the introduction of the legal duty to work together to place the child at the centre of service delivery planning.

After responding to questions from the Board Members, the Chairman thanked him for his presentation.

2. MINUTE OF MEETING DATED 24 JANUARY 2013

The Minute of the Meeting of the Community Planning Board dated 24 January 2013 was submitted and approved.

Under reference to Branch 4 of the Minute, Mark Cooper advised that having looked at contacting a local Sikh Group, no such Group existed within Moray and therefore he was unable to trace any Sikh families in the area.

3. HMP & YOI GRAMPIAN – FAMILY CENTRE AND HELP HUB

There was submitted a letter from Northern Community Justice Authority (NCJA) outlining the business case for the development of a Family Centre and Help Hub at HMY & YOI Grampian.

The Board noted that following the conclusion of the Cosla Convention on 14 December 2012, the NCJA Convener and Chief Officer, the Governor Designate of HMP & YOI Grampian and the SPS Corporate Communications Officer attended a meeting with Council Leaders and Chief Executives to discuss a proposal to form a Public Sector Partnership between seven Community Planning Partnerships within the NCJA area to proportionately provide funding for the community element of the Family Centre and Help Hub that will be built as part of the HMP & YOI Grampian.

During discussion concern was expressed regarding the funding arrangements and what research had been undertaken in relation to whether centres such as these reduce re-offending. The Meeting also queried what governance and accountability arrangements were for the CCP to agree this funding and noted that this was a larger issue for the CCP.

Following further lengthy discussion the Meeting agreed that it be remitted to the Chief Executive Moray Council and the Corporate Director (Education and Social Care) to clarify the undernoted points and report back to the next meeting of the Board:

- (i) Can funding be capped in some way
- (ii) Governance arrangements - widen Local Authority Representation on Management Board
- (iii) Formula for Funding
- (iv) What other funding is there around this

- (v) Does it reduce re-offending - evidence

4. CITIZENS' PANEL

There was submitted a report by the Corporate Policy Unit Manager asking the Board to consider the continued management and use of the Citizen's Panel.

Following discussion the Board agreed to:

- (i) Refer the continuation of the Citizens Panel to the Community Engagement Group in light of how the Community Planning Partnership undertakes public consultation in the future with consideration being given to funding being given to Area Forums and Community Councils to undertake consultations instead of the Panel and that a report on the possibilities be brought back to the Board, and
- (ii) Ask the Members of the Citizens' Panel about their satisfaction on being part of the Panel,

5. OVERALL PARTNERSHIP FRAMEWORK

There was submitted a copy of the structure and proposed membership of the revised Community Planning Strategic Board and Partnerships and reports by the Corporate Director (Education and Social Care) seeking the Board's agreement to the establishment and inclusion of a Children and Young People's Partnership and a Public Protection Partnership as part of the Community Planning Partnership structure.

The Chief Executive, The Moray Council advised that in respect of the membership of the Strategic Board, the Moray Council membership would consist of himself along with three elected Members, one from each of the Administration, Labour and SNP Groups with Councillor Wright as Chair and that Councillor G McDonald will Chair the Communities and Sustainability Partnership. He further advised that any improvement actions to the Single Outcome Agreement required to be made within the next twelve weeks and that these need to be sharper in regard to expectations both locally and nationally. He also suggested that in line with best practice it would be useful to have photographs of the Strategic Board Members and Chairs of the Partnership Groups to give clarity as to who's who at the top level.

In response to a query from Kevin Lackie, Grampian Fire and Rescue Services regarding representation on the Strategic Board, the Chief Executive, The Moray Council advised that no discussion had taken place with Grampian Fire and Rescue Services in this regard and that he would take this up.

In response to concerns raised regarding elected Member representation on the Public Protection Partnership and on the other Partnerships, the Chief Executive advised that approving the structure at this meeting would not prevent any changes being made at a later date if required.

Thereafter the Board agreed:-

- (i) the structure and proposed membership of the Strategic Board and Partnerships and the establishment and inclusion of a Children and Young People's Partnership and a Public Protection Partnership as part of the Community Planning Partnership structure,
- (ii) That adoption of the layout model used for the Children's and Young Peoples Partnership's role and remit, etc would be useful for all of the 5 Strategic Partnerships
- (iii) That standard progress updates be provided from each Strategic Partnership but that these do not include too much detail;
- (iv) That a report on employability be brought back to a future meeting, and
- (v) that discussion take place with Group Leaders regarding political representation and the outcome reported back to the next meeting

6. RE-ESTABLISHMENT OF MILITARY / CIVIC FORUM

There was submitted a report by the Chief Executive, The Moray Council asking the Community Planning Board to approve the re-establishment of the Moray Civic / Military Forum, and meeting pattern of the Group. The report also asked the Board to consider whether the Military/Civic Forum should remain a separate strategic Group or should also encompass the work of the Community Covenant Grant Scheme Panel.

Following discussion the Board agreed to defer consideration of this matter until a further report is brought back to the next meeting with a revised role and remit based on the format used for the other Partnership groups.

7. SINGLE OUTCOME AGREEMENT CHECKLIST/DRAFT WORK PROGRAMME AND PERFORMANCE MANAGEMENT FRAMEWORK

There was submitted to the Board for consideration the draft Single Outcome Agreement, Checklist, draft Partnership Work Programme – Milestones and Performance Management Framework.

The Chief Executive, The Moray Council advised the Board that the document will be finalised over the next few weeks and once approved by the Scottish Government will be a major document for the Board to work from.

In response to a query regarding how quickly the Scottish Government would take to approve the document, Calum Elliot advised that once the final draft was submitted the Board could expect a fairly quick response and advised

that the current draft was very close to what was expected by the Scottish Government.

In regard to the Partnership Work Programme Milestones it was agreed that the 'Elected Member Champion' could be represented by both the Moray Council and Community Planning Champion. It was also agreed that in respect of the performance management framework that targets be included and that these must be clear and realistic.

8. WELFARE REFORM

The Meeting noted an oral update by the Corporate Director (Corporate Services) on the impact of the new Welfare Reform on services and people. In particular he advised of the impact on the Benefits Service as people move to the universal credit and the impact on the Housing Service with the introduction of the 'bedroom tax'. He advised that these changes to the welfare system will have a major impact with increases in demand for services such as Social Work, Money Advice, Housing and Benefits. In addition there will be issues other public service budgets as the welfare reform will see a reduction of over £10 million from the local economy.

9. tsiMORAY WORK PLAN AND JOB DESCRIPTION

The Chairman welcomed Fabio Villani to his first meeting of the Community Planning Board and congratulated him in his recent appointment as tsiMoray Chief Officer.

There was submitted a report by the tsiMoray Chief Officer providing the Community Planning Board with the draft work plan 2013/14 for tsiMoray which was out for consultation until 12noon on Monday 25 March and which required to be submitted to the Scottish Government by 31 March 2013.

Following discussion the Board agreed to note the draft tsiMoray Work Plan for 2013/14.

10. ANALYSIS OF SCOTTISH INDEX OF MULTIPLE DEPRIVATION (SIMD) 2012

There was submitted a report by the Corporate Policy Unit Manager inviting the Community Planning Board to consider the analysis of the SIMD and agree to assign the data to Strategic Groups to inform priority setting and to consider that further research is undertaken across the geographic access to service and crime domains.

Following discussion the Board agreed to assign the data to Strategic Groups to inform priority setting and that a further report is brought back to the Board relating to crime statistics.

11. STRATEGIC GUIDANCE FOR COMMUNITY PLANNING PARTNERSHIPS: COMMUNITY LEARNING AND DEVELOPMENT

There was submitted a report by the Corporate Director (Education and Social Care) bringing to the Community Planning Board's attention the Scottish Government's launch of the Strategic Guidance for Community Planning Partnerships: Community Learning and Development.

Following discussion the Board agreed to note the report and that the Head of Integrated Children's Services would report on progress after a period of six months.

12. AREA BASED REVIEW

There was submitted a report by the Area Based Review Project Group providing the Board with a framework to develop the Area Based Review approach as a key component of community planning and inviting the Board to consider the proposed methodology for developing a vision statement and map of service delivery locations for 2023 to be reviewed on an annual basis and to take responsibility for promoting the vision statement and detailed work streams referred to in the report with local community groups and to the establishment of an officer group to oversee the detailed work.

Following discussion the Board agreed:

- (i) the proposed methodology as detailed in Appendix 1 of the report, for developing a vision statement and map of service delivery locations for 2023;
- (ii) to review the map and statement annually hereafter in light of ongoing reviews of relevant evidence and feedback from community groups in relation to the future of public services;
- (iii) to review and update the Single Outcome Agreement annually to reflect the evidence and changes to the vision document;
- (iv) to take responsibility for promoting the vision statement and the detailed work streams referred to in the report with local community groups, and
- (v) to the establishment of an officer group to oversee the detailed work underpinning the Area Based Review and to provide progress reports to the Board.

13. INFORMATION ITEMS

The Board noted the following information items:

- (i) Outcome Delivery Plan
- (ii) Summary Guide to Community Planning Partnerships
- (iii) Report on Early Years Collaborative Event, Glasgow 24/25 January 2013
- (iv) Letter dated 11 February 2013 from Paul Gray, Director General Governance & Communities, the Scottish Government
- (v) Letter dated 31 January 2013 from Derek Mackay MSP, Minister for Local Government and Planning, The Scottish Government