



**REPORT TO: ECONOMIC DEVELOPMENT & INFRASTRUCTURE SERVICES
COMMITTEE ON 23 FEBRUARY 2010**

SUBJECT: STREET NAMING POLICY AND PROCEDURES

BY: DIRECTOR OF ENVIRONMENTAL SERVICES

1. REASON FOR REPORT

- 1.1 To bring forward a policy and procedure for street naming in Moray.
- 1.2 This report is submitted to Committee in terms of the Council's Administrative Scheme relating to the function of the Council as Street Naming Authority - Civic Government (Scotland) Act 1982.

2. RECOMMENDATION

- 2.1 **The Committee is invited to approve the Street Naming Policy and Procedure at APPENDIX 1.**
- 2.2 **The Committee is invited to note that Transportation Officers would intend to begin a period of consultation for proposed street names to be considered for addition to a 'Street Name List' for each Ward after the approval of the Street Naming Policy and Procedure.**

3. BACKGROUND

- 3.1 Under Section 97 of the Civic Government (Scotland) Act 1982 (as amended), Moray Council is the responsible authority for naming of streets, and numbering of properties.
- 3.2 The proposed Street Naming Policy and Procedure aims to set out a framework for street naming across Moray.
- 3.3 The general policy principles identify categories of street names to preserve local bygone names, commemorate local history, honour noteworthy people, and recognise local natural heritage.
- 3.4 In Recognition of the need by doctors and emergency services to identify and find streets quickly it is proposed that there shall be no duplicate street names in any one settlement in Moray.
- 3.5 Street names honouring living people will not normally be accepted.

- 3.6 It is proposed that Transportation Officers will consult with Elected Members annually to prepare a 'Street Name List' for each Ward. The first annual consultation will begin at the earliest date after the approval of the Street Naming Policy and Procedure.

4. SUMMARY OF IMPLICATIONS

(a) Single Outcome Agreement/Service Improvement Plan

This report contributes to:

SOA 10 - We live in well-designed, sustainable places where we are able to access the amenities and services we need.

(b) Policy and legal

Under Section 97 of the Civic Government (Scotland) Act 1982 (as amended), the Council is the responsible authority for the naming of streets, and numbering of properties.

(c) Resources (Financial, Risks, Staffing and Property)

Street Naming activities are carried out as part of staff workload.

(d) Consultations

Donald Lunan, Planning & Development Manager has been consulted and a verbal update on the response will be provided at the meeting.

Kevin Belton, GIS/CAG Officer has been consulted and comments have been incorporated into this report.

Lorraine Paisey, Principal Accountant has been consulted and is in agreement with the contents of the report.

Alistair McEachan, Principal Solicitor (Commercial & Conveyancing) has been consulted and is in agreement with the contents of the report.

In addition consultation with the Emergency Services has been carried out and a verbal update on their responses will be provided at the Committee meeting.

5. CONCLUSIONS

- 5.1 The Street Naming Policy and Procedure provides a framework for street naming across Moray.**

5.2 The key role of the local Elected Members will be ensured through the preparation of a 'Street Name List' for each Ward and a report to the Economic Development and Infrastructure Committee.

Author of Report: Richard Gerring, Senior Engineer (Transport Development)

Background Papers: Civic Government (Scotland) Act 1982

Ref:

Signature: 

Date: February 2010

Designation: Director of Environmental Services

Name: Robert A Stewart