

# ECONOMIC DEVELOPMENT & INFRASTRUCTURE SERVICES COMMITTEE

**TUESDAY 3 MAY 2011**

**YOUR ATTENDANCE IS REQUESTED** at a Meeting of **THE ECONOMIC DEVELOPMENT & INFRASTRUCTURE SERVICES COMMITTEE** to be held within the Council Chambers, Council Office, High Street, Elgin on Tuesday 3 May 2011 at 9.30am.

Members are requested to note that prior to the commencement of business there will be a presentation by the LEADER Programme Chair

## BUSINESS

1. [Sederunt](#)
2. Declaration of Group Decisions and Members Interests\*
3. Resolution

Consider, and if so decide, adopt the following resolution:-

"That under Section 50A(4) and (5) of the Local Government (Scotland) Act 1973, as amended, the public and media representatives be excluded from the meeting for Items 14, 15, 16 & 17 of business on the grounds that they involve the likely disclosure of exempt information of the class described in the relevant Paragraphs of Schedule 7A of the Act", as shown against each Item.

## **WRITTEN QUESTIONS\*\***

4. Consider any written questions on matters delegated to the Economic Development & Infrastructure Services Committee in terms of the Council's Administrative Scheme.

## **STRATEGY/POLICYMATTERS**

5. [Capital Plan 2011/12 Appendix](#) - Report by Head of Direct Services
6. [Revenue Budget 2011/2012 : Car Parks Appendix 1 Appendix 2](#) - Report by Head of Direct Services
7. [Revenue Budget 2011/2012 : Harbour Maintenance Appendix 1 Appendix 2](#) - Report by Head of Direct Services
8. [Harbours: Proposed Capital Expenditure Programme 2011/2012 Appendix 1 Appendix 2](#) - Report by Head of Direct Services

9. [Port Marine Safety Code](#) - Report by Head of Direct Services
10. [Audit Scotland Report : Maintaining Scotland's Roads : A Follow-Up Report Appendix 1 Appendix 2 Appendix 3](#) - Report by Head of Direct Services
11. [Review of Transportation Commuted Sum Levels](#) - Report by Head of Direct Services
12. [Proposed Diversion of Right of Way at Kirkton, Cabrach Appendix](#) – Report by Chief legal Officer

**QUESTION TIME\*\*\***

13. Consider any oral questions on matters delegated to the Economic Development & Infrastructure Services Committee in terms of the Council's Administration Scheme.

**Items which the Committee may wish to consider with the Press and Public excluded**

**STRATEGY/POLICYMATTERS**

14. [Management Arrangements for Elgin Flood Alleviation Scheme and Flood Risk Management Services](#) - Report by Head of Direct Services (Para 1)
15. [Car Park Staffing](#) - Report by Head of Direct Services (Paras 8 & 9)
16. [Road Construction Consent Situation Report](#) - Report by Head of Direct Services (Para 6)
17. [Industrial Portfolio : Proposed Capital Developments](#) – Report by Head of Housing & Property (Paras 8 & 9)

NB	Para 6	Information relating to the financial or business affairs of any individual or organisation/body.
	Para 8 & 9	Information on proposed terms and/or expenditure to be incurred by the Authority

**Summary of Economic Development & Infrastructure Services Committee functions :**

Roads Authority; Lighting Authority, Reservoirs Act 1975, Public Passenger Transport; Flood Prevention; Twinning; Piers and Harbours and Coast Protection; Industrial and Commercial Development; Environmental Protection; Burial Grounds; Assistance to Industry or Commerce; Public Conveniences; Council Transportation; Catering & Cleaning; Land Reform (Scotland) Act 2003; Countryside Amenities; Tourism, monitoring funding from European Programmes, youth training and employment creation scheme and provide Architectural, Quantity Surveying, Maintenance and Allied Property Services.

A full description of the delegated functions of the Economic Development & Infrastructure Services Committee can be found in Section G of The Moray Council Administrative Scheme.

## **THE MORAY COUNCIL**

### **ECONOMIC DEVELOPMENT & INFRASTRUCTURE SERVICES COMMITTEE**

#### **Sederunt**

**COUNCILLOR J RUSSELL (CHAIR)**

**COUNCILLOR S CREE (DEPUTY)**

**COUNCILLOR L BELL**

**COUNCILLOR G COULL**

**COUNCILLOR J DIVERS**

**COUNCILLOR J HAMILTON**

**COUNCILLOR G LEADBITTER**

**COUNCILLOR G MCDONALD**

**COUNCILLOR G MCINTYRE**

**COUNCILLOR I OGILVIE**

**COUNCILLOR P PAUL**

**COUNCILLOR R SHEPHERD**

**COUNCILLOR A WRIGHT**

**CLERK TO THE COMMITTEE – MR R RITCHIE**

**ROOM 113: TEL No 01343 563015**

#### **GUIDANCE NOTES**

- \* **Declaration of Group Decisions and Members Interests** - The Chair of the meeting shall seek declarations from any individual or political group at the beginning of a meeting whether any prior decision has been reached on how the individual or members of the group will vote on any item(s) of business on the Agenda, and if so on which item(s). A prior decision shall be one that the individual or the group deems to be mandatory on the individual or the group members such that the individual or the group members will be subject to sanctions should they not vote in accordance with the prior

decision. Any such prior decisions will be recorded in the Minute of the meeting.

**\*\* Written Questions** - Any Member can put one written question about any relevant and competent business within the specified remits not already on the agenda, to the Chair provided it is received by the Proper Officer or Committee Services by 12 noon two working days prior to the day of the meeting. A copy of any written answer provided by the Chair will be tabled at the start of the relevant section of the meeting. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than 10 minutes after the Council has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he or she can submit it in writing to the Proper Officer who will arrange for a written answer to be provided within 7 working days.

**\*\*\* Question Time** - At each ordinary meeting of the Committee ten minutes will be allowed for Members questions in when any Member of the Committee can put a question to the Chair on any business of the Committee. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than ten minutes after the Committee has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he/she can submit it in writing to the proper officer who will arrange for a written answer to be provided within seven working days.