

ECONOMIC DEVELOPMENT AND INFRASTRUCTURE SERVICES COMMITTEE

TUESDAY 23 JANUARY 2018

YOUR ATTENDANCE IS REQUESTED at a Meeting of the **ECONOMIC DEVELOPMENT AND INFRASTRUCTURE SERVICES COMMITTEE** to be held within the Council Chambers, Council Office, High Street, Elgin on Tuesday 23 January 2018 at 9.30am.

BUSINESS

1. [Sederunt](#)
2. Declaration of Group Decisions and Members Interests *
3. [Minute of meeting dated 31 October 2017](#)
4. [Written Questions **](#)

STRATEGY/POLICY

5. [Moray Core Paths Plan Review](#) - Report by Corporate Director (Economic Development, Planning and Infrastructure)

[Appendix 1](#)

6. [Cycling Infrastructure Policy Review](#) – Report by Corporate Director (Economic Development, Planning and Infrastructure)

[Appendix 1](#)

7. [Harbours Berthing Policy](#) – Report by Corporate Director (Economic Development, Planning and Infrastructure)

Appendices [1](#), [2](#) and [3](#).

8. [Surface Water Management Plan](#) – Report by Corporate Director (Economic Development, Planning and Infrastructure)

Appendices [A](#) and [B](#).

9. [Flood Risk Management – Lossie Seatown and Portgordon Flood Studies](#) – Report by Corporate Director (Economic Development, Planning and Infrastructure)

Appendices [A](#) and [B](#).

10. [Business Gateway – Service Level Agreement 2018 to 2021](#) – Report by Corporate Director (Economic Development, Planning and Infrastructure)

[Appendix 1](#)

PERFORMANCE MANAGEMENT

11. [Performance Report \(Direct Services\) – Half Year to September 2017](#) – Report by Corporate Director (Economic Development, Planning & Infrastructure)
12. [Direct Services and Development Services \(Economic Development\) Capital and Revenue Budget Monitoring to 30 November 2017](#) – Report by Corporate Director (Economic Development, Planning & Infrastructure)

Appendices [I](#), [II](#), [III](#) and [IV](#).

- 12(a). [Annual Report on Economic Development in Moray 2016/17](#) – Report by Corporate Director (Economic Development, Planning and Infrastructure).

[Appendix 1](#)

13. **[QUESTION TIME***](#)**

Consider any oral questions on matters delegated to the Economic Development and Infrastructure Services Committee in terms of the Council's Scheme of Administration.

Any person attending the meeting who requires access assistance should contact customer services on 01343 563217 in advance of the meeting.

Summary of Economic Development and Infrastructure Services Committee functions:

Roads Authority; Lighting Authority, Reservoirs Act 1975, Public Passenger Transport; Flood Prevention; Twinning; Piers and Harbours and Coast Protection; Industrial and Commercial Development; Environmental Protection; Burial Grounds; Assistance to Industry or Commerce; Public Conveniences; Council Transportation; Catering & Cleaning; Land Reform (Scotland) Act 2003; Countryside Amenities; Tourism, monitoring funding from European Programmes, youth training and employment creation scheme and provide Architectural, Quantity Surveying, Maintenance and Allied Property Services.

A full description of the delegated functions of the Economic Development and Infrastructure Services Committee can be found in Section III (E) of the Council's Scheme of Administration.

GUIDANCE NOTES

* **Declaration of Group Decisions and Members Interests** - The Chair of the meeting shall seek declarations from any individual or political group at the beginning of a meeting whether any prior decision has been reached on how the individual or members of the group will vote on any item(s) of business on the Agenda, and if so on which item(s). A prior decision shall be one that the individual or the group deems to be mandatory on the individual or the group members such that the individual or the group members will be subject to sanctions should they not vote in accordance with the prior decision. Any such prior decisions will be recorded in the Minute of the meeting.

** **Written Questions** - Any Member can put one written question about any relevant and competent business within the specified remits not already on the agenda, to the Chair provided it is received by the Proper Officer or Committee Services by 12 noon two working days prior to the day of the meeting. A copy of any written answer provided by the Chair will be tabled at the start of the relevant section of the meeting. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than 10 minutes after the Council has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he or she can submit it in writing to the Proper Officer who will arrange for a written answer to be provided within 7 working days.

*** **Question Time** - At each ordinary meeting of the Committee ten minutes will be allowed for Members questions when any Member of the Committee can put a question to the Chair on any business within the remit of that Section of the Committee. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than ten minutes after the Committee has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he/she can submit it in writing to the proper officer who will arrange for a written answer to be provided within seven working days.

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