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**THE MORAY COUNCIL**

**FLOOD ALLEVIATION SUB-COMMITTEE**

**WEDNESDAY 6 AUGUST 2014**

**NOTICE IS HEREBY GIVEN** that a Meeting of **THE MORAY COUNCIL FLOOD ALLEVIATION SUB-COMMITTEE** is to be held within the Council Chambers, Council Office, High Street, Elgin on **WEDNESDAY 6 AUGUST 2014** at 2pm.

**BUSINESS**

1. [Sederunt](#)
2. Declaration of Group Decisions and Members Interests\*
3. Written Questions\*\*

**PERFORMANCE MONITORING**

4. [Elgin Flood Alleviation Scheme](#): Progress – Report by Acting Corporate Director (Environmental Services) – [Appendix 1](#)
5. [Forres \(River Findhorn & Pilmuir\) Flood Alleviation Scheme](#): Progress – Report by Acting Corporate Director (Environmental Services) – [Appendix 1](#)
6. [Moray Flood Alleviation Schemes: Financial Monitoring Summary](#) – Report by Acting Corporate Director (Environmental Services) – [Appendix 1](#)

**OTHER MATTERS**

7. Question Time\*\*\*

Any person attending the meeting who requires access assistance should contact customer services on 01343 563217 in advance of the meeting.

### **Summary of the Flood Alleviation Sub-Committee Functions**

The remit of the Sub-Committee is to provide direction over and to monitor the progress of Flood Prevention Schemes in Moray under the Flood Prevention (Scotland) Act 1961 and in particular to approving the Scheme brief, confirming the resources required, confirming the Scheme tolerances and approval the Project Initiation Document (or equivalent). To consider matters of strategic importance, capital expenditure, statutory consents and to give recommendations on these to the Environmental Services Committee, Policy Committee and Moray Council where appropriate. As each Scheme progresses, the Sub Committee gives direction and guidance to the Project Manager, reviews the status of each Scheme at each stage and approves progress to the next stage of each Scheme, monitors the progress of each Scheme and that it's achieving the milestones set out in the business case or justification for the Scheme, approves changes to any Scheme and the business case for any Scheme and reviews and approves any exception plans. At the end of each Scheme the Sub Committee reviews and confirms whether it has been delivered satisfactorily, confirms that each Scheme is operational and operational responsibility has been handed over and confirmed, approves the end of project report, any "lessons learned" report and the post project review report, authorises project closure for each Scheme and to scrutinise progress on the Flood Alleviation Schemes within Moray and report to the Council on progress.