

POLICE AND FIRE AND RESCUE SERVICES COMMITTEE

THURSDAY, 23 NOVEMBER 2017

YOUR ATTENDANCE IS REQUESTED at a Meeting of **POLICE AND FIRE AND RESCUE SERVICES COMMITTEE** to be held within the Council Chambers, Council Office, High Street, Elgin on **THURSDAY 23 NOVEMBER 2017** at **9.30 a.m.**

BUSINESS

1. [Sederunt](#)
2. Declaration of Group Decisions and Members Interests *
3. [Minute of Meeting dated 24 August 2017.](#)
4. [Written Questions **](#)

STRATEGY/POLICY

5. [Scottish Fire and Rescue Service Moray Local Fire and Rescue Plan 2017-20](#)
- Report by David Rout, Local Senior Officer, Aberdeenshire & Moray.

[Appendix 1](#)

PERFORMANCE MANAGEMENT

6. [Her Majesty's Fire Service Inspectorate in Scotland Local Area Inspection Report for Moray](#) - Report by David Rout, Local Senior Officer, Aberdeenshire & Moray.

[Appendix 1](#)

7. [Scottish Fire and Rescue Service Moray Performance Report April – September 2017](#) - Report by David Rout, Local Senior Officer, Aberdeenshire & Moray.

[Appendix 1](#)

8. [Police Performance](#) – Report by Chief Superintendent Campbell Thomson, Divisional Police Commander, North East Division, Police Scotland.

[Appendix 1](#)

OTHER MATTERS

9. [Thematic Report – Training for Police Officers](#) - Report by Chief Superintendent Campbell Thomson, Divisional Police Commander, North East Division, Police Scotland.

10. [QUESTION TIME***](#)

Consider any oral questions on matters delegated to the Police and Fire and Rescue Services Committee in terms of the Council's Scheme of Administration.

Any person attending the meeting who requires access assistance should contact customer services on 01343 563217 in advance of the meeting.

Summary of Police and Fire and Rescue Services Committee functions:

The following functions of the Council shall stand referred or delegated to this Committee:-

- (1) To deal with all matters relating to Police and Fire and Rescue Services in Moray.
- (2) To participate in consultations relative to national strategic plans and priorities for the Police and Fire and Rescue Services.
- (3) To work with the Local Police Commander and the Local Senior Officer for the Fire and Rescue Service to set priorities and objectives for Local Police Plans and Local Fire and Rescue Plans for Moray.
- (4) To monitor delivery of the Police and Fire and Rescue Services in Moray, providing feedback and making recommendations for improvements as required.
- (5) To call for reports from the Local Police Commander or the Local Senior Officer for the Fire and Rescue Service on issues relevant to the delivery of the Police or Fire and Rescue Service in Moray as appropriate.
- (6) To facilitate Community Planning relative to the Police and Fire and Rescue Services in accordance with statutory guidance.
- (7) To consider petitions relative to the above matters.

GUIDANCE NOTES

- * **Declaration of Group Decisions and Members Interests** - The Chair of the meeting shall seek declarations from any individual or political group at the beginning of a meeting whether any prior decision has been reached on how the individual or members of the group will vote on any item(s) of business on the Agenda, and if so on which item(s). A prior decision shall be one that the individual or the group deems to be mandatory on the individual or the group members such that the individual or the group members will be subject to sanctions should they not vote in accordance with the prior decision. Any such prior decisions will be recorded in the Minute of the meeting.

- ** **Written Questions** - Any Member can put one written question about any relevant and competent business within the specified remits not already on the agenda, to the Chair provided it is received by the Proper Officer or Committee Services by 12 noon two working days prior to the day of the meeting. A copy of any written answer provided by the Chair will be tabled at the start of the relevant section of the meeting. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than 10 minutes after the Council has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he or she can submit it in writing to the Proper Officer who will arrange for a written answer to be provided within 7 working days.

- *** **Question Time** - At each ordinary meeting of the Committee ten minutes will be allowed for Members questions when any Member of the Committee can put a question to the Chair on any business within the remit of that Section of the Committee. The Member who has put the question may, after the answer has been given, ask one supplementary question directly related to the subject matter, but no discussion will be allowed.

No supplementary question can be put or answered more than ten minutes after the Committee has started on the relevant item of business, except with the consent of the Chair. If a Member does not have the opportunity to put a supplementary question because no time remains, then he/she can submit it in writing to the proper officer who will arrange for a written answer to be provided within seven working days.

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