



MORAY COMMUNITY PLANNING PARTNERSHIP
SINGLE OUTCOME AGREEMENT
GREENER

**(National Outcomes 1, 12 and 14
Milestone updates for 2009/10)**

SOA Local Delivery Plans 2009-10 – Qtr 4 Greener milestone updates

Generated on: 06 May 2010

Greener

Greener

Local Outcome: Sustainable Travel

Key Action: Widening travel choice

Overall, Key Action 93% completed. 7 of the 8 underlying milestones have been completed during 2009/10. The outstanding milestone is due to be completed by the end of May 2010.

Milestone	Milestone Due Date	Milestone Note	Progress
Set up multi-disciplinary steering group for sustainable travel projects - Q1	31 Jul 2009	A multi-disciplinary group has been established to move the Elgin 'Sustainable Travel Town' project forward.	100 %
Develop branding and marketing strategy for sustainable travel in Moray - Q2	30 Sep 2009	Core branding and marketing guidelines developed. Marketing campaign initiated under the 'Urban Freedom' title from late September.	100 %
Investigate provision for cycle carriage on buses - Q3	31 Dec 2009	Investigations into improved cycle provision on buses provision underway.	100 %
Develop sustainable travel website for support for sustainable travel - Q3	30 Dec 2009	Core website completed. Further development ongoing to include interactive public transport guides and information.	100 %
Introduction of phase 1 'real time' bus information system (Elgin area) - Q4	28 Mar 2010	Contract awarded, however delays experienced due to the need to service sites and recent changes in bus timetables. System now to be fully implemented and switched on for July 2010.	50 %
Install additional cycle storage facilities at workplaces (Elgin area) - Q4	31 Mar 2010	100+ new secure, cycle parking spaces available throughout Elgin.	100 %
Develop sustainable travel incentive schemes - Q4	28 Mar 2010	Achieved via Urban Freedom Festival and Moray Council Healthy Working Lives events.	100 %
Design phase 1 of cross town 'Greenway' for Elgin - Q4	31 Mar 2010	Initial design work completed by Jacobs/Cycling Scotland consultants.	100 %

Greener
Local Outcome: Sustainable Travel
Key Action: Improvement, promotion and management of Moray's Core Paths network
 Overall, Key Action 50% completed. 4 of the 8 underlying milestones have been completed during 2009/10. The remaining 4 milestones have not begun and are to be carried forward to 2010/11.

Milestone	Milestone Due Date	Milestone Note	Progress
Initiate preparation of a Management Plan for Moray's Core Paths - Q1	30 Jun 2009	Management Plan initiated. Initial groundwork in progress	100 %
Complete signage of 30% of Moray's Core Paths Network - Q2	30 Sep 2009	30% of signage of existing paths complete	100 %
Initiate preparation of a Development Programme for Moray's Core Paths - Q2	30 Sep 2009	Delayed due to workload on Core Path Plan negotiations on objections to Draft Plan and due to limited financial and travel resources.	0 %
Report on the progress made on Moray's Core Paths Plan - Q2	30 Sep 2009	Report was submitted and approved at the Economic Development and Infrastructure Committee on 8th December 2009.	100 %
Complete minor Core Paths improvement works - Q3	31 Dec 2009	Minor improvement works complete on Braehead Path, Keith; Dounie Path, Rothes; Isla Way; Moray Coast Trail; and The Wards, Elgin.	100 %
Report on the progress made on Moray's Core Paths Management Programme - Q3	30 Dec 2009	No report was submitted on the progress made on Moray's Core Paths Management Programme as there continues to be delays to finalising the Moray Core Path Plan with 16 outstanding objections to be addressed through a Local Inquiry. New target date for publishing and adopting the Moray Core Path Plan for December 2010 agreed at Economic Development and Infrastructure Committee.	0 %
Publish and adopt the Moray Core Paths Plan - Q4	31 Mar 2010	Moray Core Path Plan development revised to December 2010.	0 %
Report on the progress made on Moray's Core Paths Management Plan and Development Programme - Q4	31 Mar 2010	Deferred until IT resources have been identified and a pilot project has been developed.	0 %

Greener
Local Outcome: Sustainable Travel
Key Action: Travel planning for organisations and schools
 Overall, Key Action 87% completed. 7 of the 8 underlying milestones have been completed during 2009/10. The outstanding milestone has been carried forward to 2010/11.

Milestone	Milestone Due Date	Milestone Note	Progress
Establish steering group to lead travel planning issues for Elgin - Q1	30 Jun 2009	Refer to previous key action on travel planning.	100 %

Install pool bike facilities and booking system at key Elgin offices - Q1	30 Jun 2009	The Moray Council has introduced a pool bikes scheme and improved cycle storage at HQ and a number of other offices in Elgin. This has been funded by HITRANS. An online booking system has also been introduced to allow staff to utilise the pool bikes for inter-office trips within Elgin.	100 %
Conduct updated travel survey of all schools in Moray - Q2	30 Sep 2009	The second Travel Survey conducted at all schools in Moray during the second week in September – data being evaluated by Sustrans.	100 %
Conduct updated travel survey of workplace travel for the Moray Council - Q2	30 Sep 2009	Due mainly to a lack of capacity within the service the existing survey has been utilised to steer current projects. A new survey is now set to take place during quarter three of 2010/11.	0 %
Initiate workplace travel planning workshops/seminars to increase travel planning initiatives beyond the council - Q3	31 Dec 2009	Partner organisation have participated in travel planning exercises and will be implementing travel plans during the coming months	100 %
Completed school travel plans up by 10% on previous year - Q4	31 Mar 2010	School engagement levels increased during 2009/10 from 26% to 30% of School Travel Plans completed at March 2010.	100 %
Establish baseline on number of local businesses with Travel Plans - Q4	31 Mar 2010	Information communicated to local businesses to complete baseline survey (see following milestone). Responses noted from businesses/partner organisations engaged in travel planning activities.	100%
Increased number of workplace travel plan initiatives in operation - Q4	31 Mar 2010	High level of engagement by a number of key partners to increase workplace travel plan activity including, NHS Grampian, Moray College, ASDA and B&Q.	100 %

Greener
Local Outcome: Flood Alleviation
Key Action: Design and implementation of flood alleviation schemes throughout Moray
 Overall, Key Action 87% completed. 5 of the 8 underlying milestones have been completed during 2009/10. The remaining 3 milestones are progressing and have been carried forward to 2010/11.

Milestone	Milestone Due Date	Milestone Note	Progress
Submit statement of case for Elgin Flood Alleviation Scheme Public Local Inquiry - Q1	30 Jun 2009	Statement of case for Elgin Flood Alleviation Scheme Public Local Inquiry was submitted.	100 %
Submit precognitions for Elgin Flood Alleviation Scheme Public Local Inquiry - Q2	09 Sep 2009	Precognitions for Elgin Flood Alleviation Scheme Public Local Inquiry were submitted.	100 %
Commence Elgin Flood Alleviation Scheme Public Local Inquiry - Q2	23 Sep 2009	The Elgin Flood Alleviation Scheme Public Local Inquiry finished on 25 September 2009. The Inquiry Report is anticipated around the turn of the year.	100 %
Complete Forres Burn of Mosset Flood Alleviation Scheme - Q3	31 Dec 2009	Forres (Burn of Mosset) Flood Prevention Scheme is completed other than minor works issued recently and landscaping works planned to be completed in the correct season. A final report submitted to the Sub-Committee at the meeting on 24 February 2010.	100 %

Complete Black Burn section of Rothes Flood Alleviation Scheme - Q3	31 Dec 2009	Works are behind programme but due to be completed to become operational by the end of February 2010. However as this area is used for storing soils, it will not be landscaped until the end of 2010.	85 %
Complete detailed design and works information for Elgin Flood Alleviation Scheme - Q3	30 Nov 2009	The Greener Strategic Group were invited to put forward any supplementary works in addition to, and compatible with, those already planned at the theme group meeting on 21 January 2010. Any suggestions will be considered in conjunction with the general principles of the scheme, budgets and other constraints already agreed by the Council.	85 %
Complete Back Burn section of Rothes Flood Alleviation Scheme - Q3	31 Dec 2009	Back Burn is not actually programmed to be completed until October 2010. Upstream of Station Road bridge is virtually complete but works at and downstream of the bridge are prohibited until late April 2010 to allow for salmon breeding. Milestone carried forward to 2010/11 Local Delivery Action Plan.	30 %
Progress report on Flood Alleviation Scheme as per Flood Alleviation Sub-Committee report - Q4	31 Mar 2010	Elgin PLI report is delayed because the Reporter asked for additional studies. Rothes progressed well and close to programme. Forres (River Findhorn & Pilmuir) Scheme is the subject of a Public Local Inquiry due to commence June 2010.	100 %

Greener
Local Outcome: Carbon Management and Climate Change
Key Action: Awareness raising of alternative fuels, sources and building requirements
 Overall, Key Action 50% completed. 2 of the 5 underlying milestones have been completed during 2009/10. Of the remaining 3 milestones, 2 have not begun and the other has progressed – all will be carried forward to 2010/11.

Milestone	Milestone Due Date	Milestone Note	Progress
Greener Strategic Group to host a Green Business Seminar for local businesses demonstrating how they can save money whilst greening their business - Q2	30 Sep 2009	The Greener Strategic Group hosted a Green Business Seminar at Elgin Library on Tuesday 15th September. The three key speakers were from Envirowise, Scotland; Energy Saving Scotland Advice Centre; and, Parklands. The topics presented included waste minimisation, water efficiency, environmental management and behaviour change; energy auditing; and, switching to alternative fuels for running vehicles.	100 %
Greener Strategic Group to host a sustainable construction techniques seminar - Q3	31 Dec 2009	The 'Moray Energy Efficiency Fair' was developed off the back of the Green Business Seminar and took place in April 2010 at which information and advice was provided to householders on alternative and renewable technology applicable to houses. The Sustainable Construction Techniques Seminar was postponed and its arrangements reviewed after the 'Moray Energy Efficiency Fair', with the decision taken to hold the Sustainable Construction Techniques seminar in March/April 2011.	50 %
Greener Strategic Group to host a biomass event in association with the Forestry Commission Scotland with workshops to discuss issues preventing the uptake of biomass, sharing best practice and offering advice to CPP seeking to utilise technology - Q3	31 Dec 2009	The Biomass event took place on the 2nd March 2010 in the Moray Council chambers.	100 %

Begin research and discussions with partners in developing a Renewables Strategy to promote the green economy within Moray, with CPP let pilot projects to kick start uptake of renewable technologies - Q4	31 Mar 2010	Work on the Moray Renewable Energy Strategy Planning Guidance document has been delayed because of staff resources. Some work has been done on policies for wind turbines (April 2010). The timetable for the Renewables Strategy will be reviewed in Q1 of 2010/2011, and will depend on resources from Community Planning Partners.	0 %
Develop suite of quantitative performance indicators to measure renewables activity for 2010/11 - Q4	31 Mar 2010	This work has been postponed due to lack of staff resources. A revised due date of August 2010 has been provided for completion of the milestone and will be carried forward to 2010/11 Local Delivery Action Plan.	0 %

Greener
Local Outcome: Carbon Management and Climate Change
Key Action: Adoption of energy efficient targets and objectives for existing buildings
Overall, Key Action 100% completed.

Milestone	Milestone Due Date	Milestone Note	Progress
80% of council building historical energy consumption data to be gathered, verified and logged onto Team Sigma (Monitoring & Targeting System) - Q1	30 Jun 2009	80% of data now logged onto system. System requires to be expanded to accommodate extra data, new licenses to be purchased. Some data missing due to errors by supplier, this matter is under investigation.	100 %
100% of council building historical energy consumption data to be gathered, verified and logged onto Team Sigma (Monitoring & Targeting System) - Q2	30 Sep 2009	Extra licenses have been purchased and the relevant energy consumption data has been gathered, verified and logged onto TEAM Sigma. This was completed at the end of Nov as part of our Carbon Trust Standard assessment.	100 %
Baseline figures on energy consumption use established using historical data for council buildings - Q3	31 Dec 2009	All baseline figures on energy consumption use have been collected and established for relevant council buildings.	100 %
Council funded schools energy consumption patterns to be compared and benchmarking set (school energy consumption accounts for around 75% of council energy bills) - Q3	31 Dec 2009	Comparison reports generated for schools using UK government national benchmarks	100 %
Roll out of SMART meters to be installed into designated council sites to enable remote reading of energy consumptions - leading to more accurate and efficient billing - Q4	31 Mar 2010	Data has been collected on energy consumption of identified council buildings and work is being undertaken with suppliers of SMART meters to arrange initial installation of meters. Installation of meters will begin in quarter 1 (2010/11) and continue as a rolling programme through to 2014.	100 %
Installation of SMART meters to be a rolling project from Q4 2009/10 through to 2014 - Q4	31 Mar 2010	Data has been collected on energy consumption of identified council buildings and work is being undertaken with suppliers of SMART meters to arrange initial installation of meters. Installation of meters will begin in quarter 1 (2010/11) and continue as a rolling programme through to 2014.	100 %

Greener
Local Outcome: Carbon Management and Climate Change
Key Action: Green Procurement
 Overall, Key Action 100% completed.

Milestone	Milestone Due Date	Milestone Note	Progress
Review contract notices for inclusion of sustainable sourced products, environmentally friendly waste disposal and recycling measures contained in tender specification documentation - Q2	30 Sep 2009	During period 1 Apr – 30 Sep 09 there were 46 invitations to tender of which 20 were for works, 15 for services and 11 were for supplies. There was no mention of sustainable products, environmentally friendly waste disposal or recycling measures in any of the service or supplies tenders. All works contracts asked the following questions: Does your organisation have an Environmental Management Policy or system? How have you maximised the use of recycled materials in projects of a similar nature?	100 %
Finalise exception report on results on review of contract notices for inclusion of green measures - Q3	31 Dec 2009	Finalised exception report on results on review of contract notices for inclusion of green measures reported to the Greener theme group meeting on 21 January 2010	100 %
Production and distribution of supplier newsletter providing information on potential green sourcing for future council purchasing - Q4	31 Mar 2010	Supplier Newsletter issued	100 %
Begin development of a Green Procurement Strategy - Q4	31 Mar 2010	Sustainable Procurement Action Plan compiled and embedded in Procurement Strategy 2010 – 2013 which will be produced in May 2010.	100 %

Greener
Local Outcome: Waste Management
Key Action: Development of waste recycling and diversion
 Overall, Key Action 87% completed. 7 of the 8 underlying milestones have been completed during 2009/10. The outstanding milestone has been carried forward to 2010/11.

Milestone	Milestone Due Date	Milestone Note	Progress
Maintain levels of waste going to landfill as well as recycling and diversion rates - Q1	30 Jun 2009	Positioned maintained - waste recycling 46.45% (target 40%) and 23,594 tonnage of Biodegradable Municipal Solid Waste landfilled (max target 25,437).	100 %
Prepare Committee report on proposals to meet future waste recycling and diversion targets - Q1	30 Jun 2009	Committee report on proposals to meet future waste recycling and diversion targets prepared.	100 %
Maintain levels of waste going to landfill as well as recycling and diversion rates - Q2	30 Sep 2009	Position maintained.	100 %
Submit Proposals report to committee	30 Sep 2009	Report giving details on proposals to meet targets with associated costs was submitted to Service Development	100 %

APPENDIX 1

for approval - Q2		Group – Passed to CMT for progress.	
Maintain levels of waste going to landfill as well as recycling and diversion rates - Q3	31 Dec 2009	Position maintained cumulative data as follows: recycling 45.15% and biodegradable waste landfilled 21,529t.	100 %
Further progress on work around proposals - dependant upon outcome of committee decision and resource availability - Q3	31 Dec 2009	Progress on proposals not approved. Report to be submitted to CMT for information/consideration.	0 %
Maintain levels of waste going to landfill as well as recycling and diversion rates - Q4	31 Mar 2010	Cumulative figure for the year is 41.5% recycling of waste. The Scottish Government target has been met, although there has been a drop in recycling (%) compared to last year (43.9%), partially caused by poor weather during quarter four hampering both deposits at recycling centres and the removal of waste from Elgin to reprocessors. 22,730 tonnes of municipal solid waste was landfilled during 2009/10, exceeding Scottish Government target for Moray of 25,437.	100 %
Report on 2009/10 waste recycling performance to both local and national bodies - Q4	31 Mar 2010	Achievements in meeting local and national waste recycling performance targets for 2009/10 will be reported to the relevant local and national bodies.	100 %