HEALTHIER STRATEGIC THEME GROUP (HST Gp)

Agenda – Forward Planning Flowchart

MAIN AGENDA ITEM

Outcome 6: Local Priority (pre- identified and agreed)

FOUR WEEKS PRIOR TO MEETING

1. **Lead Officer submits brief report on;**
   - **Key Action**
   - **Smart Targets for Key Action**
   - **Milestones**
   - **Progress to date**
   - **Barriers, gaps and issues**

2. **Lead Officer identifies Community Planning Partner (CPP) Lead Officer(s) to attend HST Gp meeting. Corporate Services Unit Manager co-ordinates (CPP) Lead Officers to attend.**

TWO WEEKS PRIOR TO MEETING

Lead Officer submits report(s) for Group that primarily proposes actions to address pre-identified barriers, gaps and issues AND/OR other relevant report(s).

HEALTHIER STRATEGIC GROUP MEETING