



## MINUTE OF MEETING OF THE MORAY INTEGRATION JOINT BOARD

THURSDAY 29 JUNE 2017 AT 9:00 AM

INKWELL MAIN, ELGIN YOUTH CAFÉ

### **PRESENT**

#### **VOTING MEMBERS**

Ms Christine Lester (Chair)	Non-Exec Board Member, NHS Grampian
Councillor Frank Brown (Vice-Chair)	Moray Council
Dame Anne Begg	Non-Exec Board Member, NHS Grampian
Councillor Claire Feaver	Moray Council
Councillor Shona Morrison	Moray Council
Professor Amanda Croft	Executive Board Member, NHS Grampian

#### **NON-VOTING MEMBERS**

Mr Ivan Augustus	Carer Representative
Mr Sean Coady	Head of Primary Care, Specialist Health Improvement and NHS Community Children's Services, Health and Social Care Moray
Ms Pam Gowans	Chief Officer, Moray Integration Joint Board
Mrs Linda Harper	Lead Nurse, Moray Integration Joint Board
Dr Ann Hodges	Registered Medical Practitioner, Non Primary Medical Services
Mr Steven Lindsay	NHS Grampian Staff Partnership Representative
Dr Graham Taylor	Registered Medical Practitioner, Primary Medical Services
Mrs Val Thatcher	PPF Representative
Mr Fabio Villani	tsiMoray
Dr Lewis Walker	Registered Medical Practitioner, Primary Medical Services
Ms Jane Mackie	Head of Adult Services and Social Care, Health and Social Care Moray

#### **IN ATTENDANCE**

Mrs Margaret Forrest	Legal Services Manager, Moray Council
Councillor Ryan Edwards	Moray Council
Tracey Abody	Interim Chief Financial Officer
Margaret Wilson	Chief Financial Officer, Moray Council
Pauline Knox (for item 19)	SDS Manager
Michelle Fleming (for item 19)	SDS Officer

**APOLOGIES**

Mrs Susan Maclaren

Chief Social Work Officer, Moray Council

<b>1.</b>	<b>Welcome and Apologies</b>
	<p>The Chair welcomed new members to the Board and introductions were made. Mrs Wilson, Chief Financial Officer (CFO), advised her last working day as tomorrow and introduced Ms Abdy as Interim CFO, adding the appointment process for CFO is underway.</p> <p>The Chair noted this is a public meeting and substitute members are welcome to attend and will be noted as such.</p> <p>The Chair requested new members complete an Integration Joint Board (IJB) Declaration of Acceptance of Office form and return to Mrs Whyte at the end of the meeting.</p> <p>It was noted Mr Donaghey hasn't attended a meeting of the IJB for a number of months. The CO will take forward as an action in line with legislation.</p>
<b>2.</b>	<b>DECLARATION OF MEMBERS' INTERESTS</b>
	There were no declarations of Members' interests in respect of any item on the agenda.
<b>3.</b>	<b>MINUTE OF THE MEETING OF THE INTEGRATION JOINT BOARD (IJB) DATED 23 FEBRUARY 2017</b>
	The minute of the meeting of the IJB dated 23 February 2017 was submitted and approved.
<b>4.</b>	<b>ACTION LOG OF THE MEETING OF THE IJB DATED 23 FEBRUARY 2017</b>
	<p>Item 1: The CO advised that all papers circulated with agenda really needed to be in body of papers; it is possible to circulate some reference documents early but unable to do that on this occasion due to nature of papers.</p> <p>Item 2: Moray Mental Health and Wellness Centre – Ms Mackie suggested Penumbra attend a future development meeting. It was agreed a formal report will come to October's IJB to allow for development work prior to that.</p> <p>Item 3: The CO advised there are pan Grampian discussions ongoing regarding a Joint Convener for Adult Protection Committee and Child Protection Committee. The CO advised it would likely take some time before a pan Grampian process was agreed, adding an SBAR will be taken to the Chief Officers Group (Children's Services) with interim options appraisal. The Board agreed to remove from Action Log.</p> <p>Item 4: Ministerial visit on 30 June 2017 and Care Inspectorate return for progress review w/c 11 September 2017. Agreed Mrs MacLaren to submit outcomes report to October's IJB.</p> <p>Item 5: Complete and therefore agreed to remove from Action Log.</p> <p>Item 6: Complete and therefore to be removed from Action Log.</p> <p>Item 7: Report to be submitted to August's IJB.</p> <p>Item 8: Agreed to hold 'open space sessions' 9am-9.30am with formal business commencing at 9.30am. Didn't happen on this occasion as first meeting with new members. Will commence from next formal meeting (August).</p>
<b>5.</b>	<b>THE MINUTE OF THE SPECIAL MEETING OF THE IJB DATED 30 MARCH</b>

	<b>2017</b>
	The minute of the special meeting of the IJB dated 30 March 2017 was submitted and approved as accurate.
<b>6.</b>	<b>ACTION LOG THE SPECIAL MEETING OF THE IJB DATED 30 MARCH 2017</b>
	Item 1: Revenue budget and directions within papers today for approval. Item 2: The CO advised of further discussion to be had around this item in respect of the integration scheme and is liaising with her counterparts in Aberdeenshire and Aberdeen City; taking opportunity to review other areas for consideration i.e. Carers Act.
<b>7.</b>	<b>MINUTE OF THE SPECIAL MEETING OF THE IJB DATED 27 APRIL 2017</b>
	The minute of the special meeting of the IJB dated 27 April 2017 was submitted and approved as accurate.
<b>8.</b>	<b>ACTION LOG OF THE SPECIAL MEETING OF THE IJB DATED 27 APRIL 2017</b>
	Item 3: Action complete.
<b>9.</b>	<b>MINUTE OF THE MEETING OF THE IJB AUDIT AND RISK COMMITTEE DATED 15 DECEMBER 2017</b>
	The minute of the meeting of the IJB Audit and Risk Committee dated 15 December 2017 was submitted and approved as accurate.
<b>10.</b>	<b>MINUTE OF THE MEETING OF THE IJB CLINICAL AND CARE GOVERNANCE COMMITTEE DATED 10 FEBRUARY 2017</b>
	The minute of the meeting of the IJB Clinical and Care Governance Committee dated 10 February 2017 was submitted and approved as accurate.
<b>11.</b>	<b>MINUTE OF THE MEETING OF THE IJB AUDIT AND RISK COMMITTEE DATED 23 FEBRUARY 2017</b>
	The minute of the meeting of the IJB Audit and Risk Committee dated 23 February 2017 was submitted and approved as accurate. At the request of the CO Mrs Forrest referred to the Standing Orders and confirmed Committees can formally approve their own minutes which can then be submitted to the IJB for noting only.
<b>12.</b>	<b>CHIEF OFFICERS REPORT</b>
	A report by the CO provides an update on key priorities and projects underway. The CO made special mention of the retiral of Mr Ali Walker, Integration Service Manager, Mental Health Services, wishing him all the best in his retirement. The Chair concurred and thanked Mr Walker for all his many years of service in Moray, noting his recent national award of 'Leader of the Year'. Vintage Tea Parties - The CO congratulated Ann Griffin, Carmen Gilles and Martin Robertson (and the wider team involved) who collectively took forward and submitted a poster presentation to the NHS Scotland conference in Glasgow this year. They not only won the Health of the Population Award but also won overall People's Choice Poster Award – huge achievement. Dame Anne took the opportunity to thank all the staff involved in her recent tour of services in Moray and recommended new members to do something similar. Dr Taylor, whilst acknowledging the number of good stories, feels the Board should be mindful of the acute pressures within general practice and impact on

	<p>delivery of primary care services. Dr Taylor requests a focus on general practice sustainability. The Board agreed to use a future development session to focus on workforce issues generally and general practice specifically. The CO assured the Board there is work underway with individual practices with some immediate areas to focus on to maintain service.</p> <p>Councillor Brown referred to the Jubilee Cottages development and asked, in terms of effectiveness of evaluation, will there be some follow up with users at stages to be assured that it has been effective. The CO confirmed there is a pathway of care mapped and agreed would expect to see full evaluation; will therefore seek to take back to a future meeting to get assurances on measures. Ms Mackie advised the evaluation plan is around bed days saved, focussing primarily on step down approach. Ms Macie continued advising the cottages may be used whilst adaptations are being made in homes or to increase someone's functional ability before returning home. The numbers involved are small at the moment. Ms Mackie will ensure an evaluation is assembled and make available for comment.</p> <p>Mr Augustus highlighted the Forres public meeting which took place on 9 June, encouraging momentum with the links made. In response to query from the Chair, the CO advised the report will be available next week which will include proposed date for follow up meeting; planned for August. Mr Villani noted the conversations as fruitful as tapped into existing community structures. The Chair concurred, stating it was an excellent meeting. Cllr Feaver expressed an interest in the percentage of professionals there against percentage of community that attended to give feel of where direction coming from. The CO advised the report will show that.</p> <p><b>The Board agreed:</b></p> <ul style="list-style-type: none"> <li><b>i. To use a future development session to focus on workforce issues generally and general practice specifically.</b></li> <li><b>ii. Jubilee Cottages evaluation to be circulated in due course.</b></li> <li><b>iii. CO to circulate report from Forres public meeting.</b></li> </ul>
<b>13.</b>	<b>MEMBERSHIP OF THE IJB AND COMMITTEES</b>
	<p>A report by the Chief Officer acknowledges the appointments made by Moray Council, seeks to appoint new voting member to Audit and Risk Committee and Clinical and Care Governance Committee, appoint Chair for Audit and Risk Committee and consider a process for seeking nominations for a new third sector member of the Board</p> <p>The CO informed the Board that Mr Villani had raised he wished to relinquish his formal Board member status. Mrs Forrest advised the Board the decision, in terms of appointment process, was entirely up to the Board. Mr Villani referred to the SG guidance document re the role of third sector interface. Mr Villani went on to express the challenges and privilege of his current role but added it was not a role he is entirely comfortable with. Mr Villani suggests looking to the wider third sector membership and requests the most appropriate member joins relevant groups and that representation doesn't fall to Chief Officer of tsiMORAY. George McCulloch and Xacquelina Bello are the proposed new members of IJB by tsiMORAY (rep and deputy), Mr Villani advised this would be included in the mandate (process of dialogue agreed by Board and tsiMORAY and something that would be agreed annually).</p> <p>The Chair thanked Mr Villani for his input to date and seeks clarity on the difference between liaison and representative. The CO confirmed the decision now sits with the Board and there is flexibility in approach to take. Mrs Forrest added there is a wide mixture of approaches including asking existing</p>

	<p>members for nominations, write to groups requesting notes of interest or advertising for notes of interest. The CO added the Board can choose the number of third sector members too.</p> <p><b>After discussion the Board agreed to:</b></p> <ol style="list-style-type: none"> <li><b>i. Note the new voting member appointments made by Moray Council;</b></li> <li><b>ii. Appoint Councillor Feaver as Chair of Audit and Risk Committee;</b></li> <li><b>iii. Appoint Councillor Morrison as voting member of Audit and Risk Committee;</b></li> <li><b>iv. Appoint Councillor Morrison as Vice Chair of Clinical and Care Governance Committee.</b></li> </ol> <p><b>Professor Amanda Croft will continue at Chair of Clinical and Care Governance Committee and Dame Anne Begg will continue in her role as NHS voting member on Audit and Risk Committee, confirming her position as Vice Chair.</b></p> <p><b>The Board also agreed:</b></p> <ol style="list-style-type: none"> <li><b>i. Not make a decision today in terms of agreeing a process for seeking nominations for a new third sector member of the Board;</b></li> <li><b>ii. Circulate to Board members the SG guidance document: (third sector interface);</b></li> <li><b>iii. To circulate to Board members the membership of tsiMORAY;</b></li> <li><b>iv. To develop a clear process around tendering resignations and protocol for recruitment;</b></li> <li><b>v. Mr Villani will continue in his role as member of IJB until such time as an alternative member is identified; and</b></li> <li><b>vi. CO will look at all guidance and legislation and return with a report around third sector appointment at the August IJB. This report will include a proposed process with standards around it and a notice period for resignations to allow for transition.</b></li> </ol>
<p><b>14.</b></p>	<p><b>ENGAGEMENT, COMMUNICATION AND BRANDING</b></p>
	<p>A report by the Chief Officer presents the IJB with a draft Communication and Engagement Strategy 2017-2019 and updates members of branding guidance and website / social media progress</p> <p>The CO confirmed the website, which was demonstrated as last week's development session, can go live with Board approval. Dame Anne Begg enquired about the resources required to deliver this strategy.</p> <p>The Chair confirmed this is part of overarching Strategic Plan and that if the Board approve to adopt the document then the intention then is to complete an assessment for implementation to ascertain gaps.</p> <p>The Board expressed some reservations with the use of social media in terms of strict policies around use and upkeep of Facebook.</p> <p>The Board concurred this is the right direction of travel but recognise the resource challenge. Mr Villani suggested taking to the Community Engagement Group for endorsement. Mrs Harper suggests working with staff to pull out the key priorities from the strategy. Dr Taylor suggested considering Moray College students looking for experience to support with this piece of work. Mrs Forrest reminded the Board, regarding the concerns around resources; Moray Council and NHSG have to ensure the Board has adequate</p>

	<p>resources to fulfil their role.</p> <p><b>Thereafter, the Board agreed to:</b></p> <ol style="list-style-type: none"> <li><b>i. Approve the Communication and Engagement Strategy and associated action plan for implementation;</b></li> <li><b>ii. Approve the launch of the website;</b></li> <li><b>iii. Hold on launch of social media platforms;</b></li> <li><b>iv. Approve replacing the current council and NHS logos on IJB papers with the Health and Social Care Moray logo;</b></li> <li><b>v. Retain current council and NHS logos in the footer of document;</b></li> <li><b>vi. Note the roll out of branding guidance to staff; and</b></li> <li><b>vii. Note a further report regarding implementation of strategy, including resource implications, to a future meeting.</b></li> </ol>
<b>15.</b>	<b>ANNUAL PERFORMANCE REPORT 2016/17</b>
	<p>A report by the Chief Officer presents the draft Moray Integration Joint Board's Annual Performance Report 2016/17.</p> <p>Dame Anne Begg suggested creating an Executive Summary. Dr Hodges to work with Catherine Quinn to define in report the difference between Wellbeing Hub and Wellness Centre. Councillor Feaver suggested making the 9 National Outcomes more prominent when formatting. Mr Villani suggested including a section on community engagement in the year ahead part in setting out where aim to be. Councillor Brown recommended using this opportunity to reinforce throughout the report the financial challenges.</p> <p>The CO advised the Board there is already some preparatory work under way for next year's report.</p> <p><b>After discussion the Board agreed to:</b></p> <ol style="list-style-type: none"> <li><b>i. Allow a further two weeks for comments / refining and formatting;</b></li> <li><b>ii. Approve the draft 2016/17 Annual Performance Report for publication in July 2017, subject to further design formatting, the inclusion of a foreword from the Chair, additions discussed today and final proof read.</b></li> <li><b>iii. Provide final report to NHSG Board and Moray Council for noting.</b></li> <li><b>iv. Provide final report to NHSG Engagement and Participation Committee for noting after submission to NHSG Board.</b></li> </ol>
<b>16.</b>	<b>STRATEGIC PLAN REVIEW</b>
	<p>A report by the Chief Officer to inform the IJB of the progress being made with the Strategic Commissioning Plan 2016-2019.</p> <p><b>The Board agree to:</b></p> <ol style="list-style-type: none"> <li><b>i. Consider and note the views of the Strategic Planning and Commissioning Group on progress with the Moray Strategic Plan 2016-2019;</b></li> <li><b>ii. Agree that the Strategic Planning and Commissioning Group seek to review the performance and financial framework during 17/18 ensuring the ambitions of the strategic plan continue to be met; and</b></li> <li><b>iii. Agree that a process for 18/19 is established that will lead to a full review and new plan being delivered in 2019 and beyond.</b></li> </ol>
<b>17.</b>	<b>COMPLAINTS HANDLING</b>

	<p>A report by the Chief Officer asks the Board to approve arrangements in relation to the handling of complaints.</p> <p>Dame Anne Begg noted 5 day turnaround is quite quick, the CO responded there is no negotiation available on that. In response to a question from Mr Augustus the CO confirmed the Clinical and Care Governance Committee will be reviewing a year analysis of complaints to highlight any themes, from that any learning opportunity or strategic questions would come to the IJB.</p> <p><b>The Board agreed to:</b></p> <ol style="list-style-type: none"> <li><b>i. Approve the Complaints Handling Policy and Procedure;</b></li> <li><b>ii. The CO submitting the agreed Complaints Handling Policy and Procedures to the Scottish Public Services Ombudsman (SPSO) together with a compliance statement and self-assessment no later than 3 July 2017;</b></li> <li><b>iii. Approve the local process for Complaints Against Board Members;</b></li> <li><b>iv. Authorise the CO to agree any changes to the Complaints Handling Policy and Procedures suggested by the SPSO; and</b></li> <li><b>v. Adapt the Moray Council's 'How to Complaint – A Guide' and use for the Board's purposes.</b></li> </ol>
<b>18.</b>	<b>UNAUDITED ANNUAL ACCOUNTS</b>
	<p>A report by the Chief Financial Officer sets out the unaudited Annual Accounts of the IJB for the year ended 31 March 2017.</p> <p>The accounts are to be with external auditor tomorrow. Ms Abdy advised this is the first full year for IJB and it has been a steep learning curve as IJB doesn't have own financial ledger and works with both NHS and MC ones. Ms Abdy noted the financial costs for CFO will be included in here once appointed.</p> <p>Dame Anne Begg expressed her concerns around the reliance on using reserves this year and asked how that is to be addressed going forward. The CO advised there is work underway around a protocol for negotiation with MC and NHS, the CO advised this work is in collaboration with peers in Aberdeen City and Aberdeenshire. There is agreement to hold regular finance meetings with Deputy Director of Finance NHSG and Head of Finance MC to maintain collaborative working going forward.</p> <p>The CO added there will be some time spent analysing impacts of further reductions and as a Board need to decide cuts or redesign /improvements. It is anticipated there will be additional funds for IJBs in terms of primary care teams – likely autumn will have some indication of that (relates for primary care contract) that will mean however a reduction in overall NHSG budget.</p> <p>Ms Abdy assured the Board, the CFO has a seat at key decision making groups now, which was expressed as an anxiety at Chief Officer Network.</p> <p>In response to a question from Dame Anne Begg, Ms Abdy confirmed that there is nothing expected back from external auditor other than presentational items.</p> <p>There was a discussion around unfilled vacancies and use of locums which affects the accounts as does the fact the MC budget at top of scale whilst NHS budget at mid-point.</p> <p><b>The Board agreed to:</b></p> <ol style="list-style-type: none"> <li><b>i. Consider the unaudited Annual Accounts prior to their submission to the external auditor, noting that all figures remain subject to audit;</b></li> </ol>

	<ul style="list-style-type: none"> <li>ii. <b>Note the Annual Governance Statement contained within the unaudited Annual Accounts; and</b></li> <li>iii. <b>Note the accounting policies applied in the production of the unaudited Annual Accounts.</b></li> </ul>
<b>19.</b>	<b>ORDER OF BUSINESS</b>
	At the request of Mrs Wilson the Board agreed to take item 21 on the agenda "Revenue Budget Outturn for 2016/17" as the next item on the agenda.
<b>20.</b>	<b>REVENUE BUDGET OUTTURN FOR 2016/17</b>
	<p>A report by the Chief Financial Officer informs the Board of the financial outturn for 2016/17 for the IJB core budgets and the impact this outturn will have on the 2017/18 budget.</p> <p>Mrs Wilson highlighted 3.1 of the report and informed the Board Appendix 1 variance column analyses uses headings the Board are used to seeing with paragraph references for supportive narrative under Item 4. Appendix 2 provides a list of services that are included in each budget heading.</p> <p><b>The Board agreed to:</b></p> <ul style="list-style-type: none"> <li>I. <b>Consider and note the unaudited revenue outturn position for the financial year 2016/17;</b></li> <li>II. <b>Consider the revisions to staffing arrangements dealt with under delegated powers for period 1 Jan to 31 March 2017 as shown in Appendix 3; and</b></li> <li>III. <b>Consider and note impact of 2016/17 outturn on the 2017/18 revenue budget.</b></li> </ul>
<b>21.</b>	<b>SELF-DIRECTED SUPPORT RESIDENTIAL CARE PROJECT EVALUATION REPORT</b>
	<p>A report by the SDS Officer to inform the Board of the report to be submitted to the Scottish Government in relation to Self-Directed Support (SDS) Residential Care Project. The report will be submitted to the Scottish Government tomorrow (30 June).</p> <p>It was acknowledged this service offers clients more choice and gives some independence back. In response to a question from Dr Taylor, Ms Fleming advised that clients often chose social events to spend funds on ie visiting family or getting back out in the community. Ms Knox advised the hope is to continue to offer a vast array of opportunities and give clients control, however, there was a budget available to deliver this 2 year project. Therefore in terms of taking forward it will depend on national picture around care home funding / flexibility. The CO advised there are national discussions ongoing with COSLA and SG, the feeling is there may be opportunity to work differently with care homes. Dame Anne Begg asked if some clients are now looking to self-fund now that this short term financial commitment has come to an end. Ms Knox assured the Board that all clients were made aware at the beginning this was a short term opportunity and are ensuring steps are put in place so clients are not left unsupported. Ms Knox advised the volunteer service in Moray does open up some opportunities but would also come with some time and resource implication.</p> <p>Ms Knox informed the Board of the incredible commitment and enthusiasm from care homes for this project. In response to a question from Mrs Harper Ms Knox advised that Moray has been using SDS since 2012 prior to the act coming in and has a very vibrant SDS community at the moment. This was a specifically SG funded project over and above the local delivery of SDS.</p>



	<p>Mrs Mackie added that currently a 'bundle' of support and care is purchased for a client and that support and care should be delivered by that provider. Residential admissions are relatively low. Does solution sit with those who already go into care home ie social worker, nurse, carers, family etc?</p> <p>The Chair thanked Ms Fleming and Ms Knox for their work and noted she found the papers both enjoyable to read and informative.</p> <p><b>The Board agreed to:</b></p> <ol style="list-style-type: none"> <li><b>i. Note the evaluation made regarding the Self-Directed Support (SDS) Residential Care Project.</b></li> </ol>
<b>22.</b>	<b>STRATEGIC RISK REGISTER AS AT MAY 2017</b>
	<p>A report by the Chief Officer presents the revised version of the Strategic Risk Register, updated as at May 2017. The Chair expressed thanks for work done; information is concise and relevant.</p> <p><b>The Board noted the:</b></p> <ol style="list-style-type: none"> <li><b>I. Revised version and update of the Strategic Risk Register approved at the Audit and Risk Committee on 25 May 2017; and</b></li> <li><b>II. Format of the Strategic Risk Register will be reviewed annually as agreed at the Committee on 23 February 2017.</b></li> </ol>
<b>23.</b>	<b>PERFORMANCE REPORT – DELAYED DISCHARGES</b>
	<p>A report by the Performance Officer provides an update on delayed discharges and length of stay within Moray.</p> <p>The CO provided assurance to the Board that on the whole the issues are understood and working actively around those with a number of interventions. The CO informed the Board of a review of the performance report with aim of presenting information in a much more holistic way.</p> <p>The Board agreed they would like to spend more time at the next formal meeting to scrutinise performance.</p> <p><b>The Board agreed to:</b></p> <ol style="list-style-type: none"> <li><b>i. Note the population within localities outlined in this report in relation to the rates of delayed discharges and length of stay within Moray;</b></li> <li><b>ii. Note the localities as a whole within Grampian, accounting for distribution of delays within community hospital where the Moray Partnership requires action; and</b></li> <li><b>iii. Agreed to a focus on performance at the August meeting of IJB.</b></li> </ol>
<b>24.</b>	<b>REVENUE BUDGET 2017/18</b>
	<p>A report by the Chief Financial Officer informs the Board on the updated position in relation to achieving a balanced revenue budget for the 2017/18 financial year.</p> <p>Ms Abdy talked through the report and advised it is honest and transparent, adding it is important to continually update. Dr Walker queried where the £3.9m deficit sit, Ms Abdy advised that most of it is slippage, there has been a lot of work to get to a reasonable starting point for 2018/19. The impact of utilising the reserves is that with no further identified savings, and no additional funding, MIJB will have an unfavourable budget position looking beyond 2017/18.</p>

Mr Lindsay highlighted the staff savings detailed under 4.2.1 asking how these savings will be achieved given NHS Terms and Conditions. Ms Mackie advised staff could be redeployed.

Mrs Hodges made reference to the high cost patients - complex needs / possible out of area and asked if those conversations are still happening around care pathways at complex end. The CO confirmed national discussions are underway with clinical input. Dr Taylor added this subject raises political and ethical questions really requiring SG input.

Ms Mackie also noted there are some clients on the social care side who are high cost; give consideration to transitions of young people to adult services; lot of out of area placements taking back to Moray. The board agreed some time was needed to dedicate to this.

The Board acknowledges that cannot continue on existing model and there is a need to consider different options.

The Chair expressed her thanks for Mrs Wilson's work as CFO and wished her well in her retirement. The Chair also gave thanks to Ms Abdy for her work in producing these financial reports.

**The Board agreed to:**

- i. Approve the updated savings plans;**
- ii. Note the budget pressures that will arise during 2017/18 financial year and the forecast impact on the revenue budget;**
- iii. Approve the level of reserves of £1.6m to be earmarked for the purposes specified;**
- iv. Note the revised budget position for 2017/18 in relation to the paper presented to this Board on 30 March 2017;**
- v. Submit directions to Moray Council and NHS Grampian in light of approval today; and**
- vi. Discuss further high cost patients at a future IJB meeting.**