



MINUTE OF MEETING OF THE MORAY INTEGRATION JOINT BOARD

CLINICAL AND CARE GOVERNANCE SUB-COMMITTEE

FRIDAY 5 MAY 2017

SPYNIE DENTAL CENTRE, ROOM 1

PRESENT

VOTING MEMBERS

Professor Amanda Croft (Chair) Executive Board Member, NHS Grampian

NON-VOTING MEMBERS

Mr Ivan Augustus	Carer Representative
Ms Pam Gowans	Chief Officer, Moray Integration Joint Board
Mrs Linda Harper	Lead Nurse, Moray Integration Joint Board
Dr Ann Hodges	Registered Medical Practitioner, Non Primary Medical Services
Mrs Susan Maclaren	Chief Social Work Officer, Moray Council
Dr Graham Taylor	Registered Medical Practitioner, Primary Medical Services
Mrs Val Thatcher	PPF Representative
Mrs Liz Tait	Professional Lead for Clinical Governance and Interim Head of Quality Governance and Risk Unit

IN ATTENDANCE

Ms Debbie Barron	Clinical Quality Facilitator
Lesley Attridge (Item 7 only)	Occupational Therapy and Intermediate Care Service Manager, Moray Council
Joyce Lorimer (Item 8 only)	Service Manager, Moray Council
Mrs Caroline Howie	Committee Services Officer, Moray Council as Clerk to the Board

APOLOGIES

Mr Sean Coady	Interim Hosted Services Manager, Moray Health and Social Care Partnership
Ms Jane Mackie	Head of Adult Health and Social Care, Health and Social Care Moray

1.	DECLARATION OF MEMBERS' INTERESTS
	There were no declarations of Members' interests in respect of any item on the agenda.
2.	MINUTE OF MEETING OF THE MORAY INTEGRATION JOINT BOARD CLINICAL AND CARE GOVERNANCE SUB-COMMITTEE DATED 10 FEBRUARY 2017
	The minute of the meeting of the Moray Integration Joint Board Clinical and Care Governance Sub-Committee dated 10 February 2017 was submitted and approved.
3.	ACTION LOG DATED 10 FEBRUARY 2017
	The Action Log of the Moray Integration Joint Clinical and Care Governance Sub-Committee dated 10 February 2017 was discussed and it was noted that the report at item 3.1 – Care Inspectorate Reports, National Care Standards which was due for consideration at this meeting had been postponed until August 2017 due to workload pressures.
4.	MORAY CLINICAL AND CARE GOVERNANCE FRAMEWORK
	<p>A report by the Chief Officer informed the Sub-Committee of the review of the framework which has been operating for one year.</p> <p>Discussion took place on the content of the framework. New reporting approaches have been introduced to give guidance and clarity around governance.</p> <p>Following discussion the Sub-Committee agreed to note the content of the report.</p>
5.	JOINT INSPECTION OF SERVICES FOR CHILDREN AND YOUNG PEOPLE IN MORAY 2016
	<p>A report by the Chief Officer provided information to allow scrutiny of the findings of the February 2017 report of a Joint Inspection of Services for Children and Young People in Moray.</p> <p>The Chief Social Work Officer, Moray Council, advised that work was underway in response to findings made. Good practice is evident but not consistent and this is being addressed.</p> <p>Following discussion the Sub-Committee agreed to commend the work undertaken so far and note the content of the report.</p> <p>Ms Attridge entered the meeting during discussion of this item.</p>
6.	HEALTH AND SAFETY
	<p>A report by the Chief Officer informed the Sub-Committee of progress made and actions taken in relation to Health and Safety compliance.</p> <p>A number of improvement notices had been issued from the Health and Safety Executive and clear actions were being put in place to respond to these.</p> <p>Following discussion the Sub-Committee agreed to note the report.</p>
7.	HEALTH AND SOCIAL CARE MORAY FALLS REPORT

	<p>A report by the Chief Officer provided an update on falls within Moray, the impact of the prevented falls pilot and training to date on the Raizer equipment.</p> <p>Ms Attridge advised the pilot had covered a lot of work in community hospitals but care homes still need to be reviewed.</p> <p>Operationally there is still work to be done to ensure good practice is shared across areas.</p> <p>Discussion took place on the practicalities around patient data sharing as this can be a barrier.</p> <p>Thereafter the Sub-Committee agreed to note the content of the report.</p>
8.	MORAY MENTAL HEALTH SERVICES
	<p>A report by the Head of Adult Services provided a review of Clinical and Care Governance arrangements within Moray Mental Health Services.</p> <p>Discussion took place in respect of access to data. It was stated that access to information can be problematic due to firewall restrictions between Moray Council and NHS, however this is not an issue as if information cannot be accessed directly it can be requested from the relevant area and emailed through accordingly.</p> <p>In response to a suggestion that the Development Session in September should cover Mental Health the Sub-Committee agreed this would be useful.</p> <p>Thereafter the Sub-Committee agreed to note:</p> <ul style="list-style-type: none"> i) the content of the report; and ii) that the Development Session in September will cover Mental Health.
9.	COMMUNITY LEARNING DISABILITY SERVICE
	<p>A report by the Service Manager, Community Learning Disability Service, provided a review of Clinical and Care Governance arrangements within the Community Learning Disability Service.</p> <p>Following lengthy discussion the Sub-Committee agreed to note the content of the report.</p>
10.	ADVERSE EVENTS AND COMPLAINTS OVERVIEW JANUARY TO MARCH 2017
	<p>A report by the Head of Adult Health and Social Care, and the Head of Primary Care, Specialist Health Improvement and NHS Community Children's Services provided assurance on actions taken in regard to adverse events.</p> <p>In response to a query from Mr Augustus the Chief Officer advised the report focussed on NHS adverse reports and a request had been made to Moray Council for a report on complaint themes. It was agreed the CO would request a report to the next meeting of the Sub-Committee on 4 August.</p> <p>Discussion took place on issues around staffing and it was advised the issue is far wider reaching than Moray, however it was agreed to seek a report on local issues to the next Sub-Committee meeting in August.</p>

Thereafter the Sub-Committee agreed to:

- i) note the content of the report;
- ii) task the Chief Officer with seeking a report from Moray Council on complaint themes; and
- iii) task the Chief Officer with seeking a report on local staffing issues to be brought to the next meeting of the Sub-Committee.