



## MINUTE OF SPECIAL MEETING OF THE MORAY INTEGRATION JOINT BOARD

THURSDAY 26 JANUARY 2017,

INKWELL MAIN, ELGIN YOUTH CAFÉ, 09:00 AM TO 09:30 AM

### **PRESENT**

#### **VOTING MEMBERS**

Ms Christine Lester (Chair)	Non-Exec Board Member, NHS Grampian
Councillor Lorna Creswell (Vice-Chair)	Moray Council
Dame Anne Begg	Non-Exec Board Member, NHS Grampian
Councillor John Divers	Moray Council
substituting for Councillor Sean Morton	
Councillor Patsy Gowans	Moray Council

#### **NON-VOTING MEMBERS**

Mr Ivan Augustus	Carer Representative
Mr Sean Coady	Interim Hosted Services Manager, Moray Health and Social Care Partnership
Ms Pam Gowans	Chief Officer, Moray Integration Joint Board
Mrs Linda Harper	Lead Nurse, Moray Integration Joint Board
Dr Ann Hodges	Registered Medical Practitioner, Non Primary Medical Services
Mr Steven Lindsay	NHS Grampian Staff Partnership Representative
Ms Jane Mackie	Interim Joint Operational Manager (Adult Services), Moray Health and Social Care Partnership
Mrs Val Thatcher	PPF Representative
Mr Fabio Villani	tsiMoray
Dr Lewis Walker	Registered Medical Practitioner, Primary Medical Services
Mrs Margaret Wilson	Chief Financial Officer, Moray Integration Joint Board

#### **IN ATTENDANCE**

Mrs Caroline Howie	Committee Services Officer, Moray Council as Clerk to the Board
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#### **APOLOGIES**

Ms Amanda Croft	Exec Board Member, NHS Grampian
Councillor Sean Morton	Moray Council
Mrs Susan Maclaren	Chief Social Work Officer, Moray Council
Dr Graham Taylor	Registered Medical Practitioner, Primary Medical Services

1.	<b>DECLARATION OF MEMBERS' INTERESTS</b>
	There were no declarations of Members' interests in respect of any item on the agenda.
2.	<b>APPOINTMENT OF CHIEF FINANCIAL (SECTION 95) OFFICER</b>
	<p>A report by the Chief Officer (CO) asked the Board to consider the post of the Chief Financial (Section 95) Officer (CFO) to the Moray Integration Joint Board (IJB) prior to the interim arrangement expiring.</p> <p>It was stated that discussion of the options had already taken place at a recent development day and due to the imminent resignation of the current CFO a decision would have to be reached to allow progression.</p> <p>Discussion took place on the viability of each of the 4 options in turn, as listed in paragraph 5 of the report.</p> <p>Mrs Harper entered the meeting prior to discussion of the options.</p> <p><u>Option 1 – Status Quo</u></p> <p>The CFO advised she felt she had not had the capacity to address IJB finances as she would have liked and she was of the opinion this was not a viable option. A discussion also took place on the ground of the challenge of independence and the challenge of wearing two hats. It was felt by members that this was a particular conflict that would become more challenging in the future.</p> <p>The Chair thanked the CFO for the invaluable work she had done stating the Board were very grateful.</p> <p>Following discussion it was agreed this was not a viable option on the ground of capacity and independence.</p> <p><u>Option 2 – Shared CFO with another Integration Joint Board</u></p> <p>Discussion took place around the cost of this option as it would not be as costly as option 4. It was noted by the CO that no other parties had responded to a request to consider this option.</p> <p>Dame Anne queried the likelihood of recruiting a CFO as we would be looking to recruit at the same time as Moray Council would be recruiting.</p> <p>The CO advised Aberdeen City had several viable candidates applying when they recruited for a CFO and the CFO advised she had already been approached by likely candidates to ascertain the possibility of the role being advertised. This was noted as encouraging.</p> <p>It was noted by members that shared services should always be a consideration in these circumstances however on the basis of the requirements of the post, capacity, and again independence, this was not felt to be the best option for the Board.</p> <p>It was agreed that option 2 was not a viable option.</p> <p>Mr Villani entered the meeting during discussion of Option 2.</p>

### Option 3 – Outsourcing the Chief Financial Officer Function

The Chair stated she was of the opinion that this option had previously been discounted and all agreed this was the case. It was noted that the CFO was an integral role within the organisation and as such it was preferable that they were a permanent member of the team running the business.

### Option 4 – Independent Appointment of Chief Financial (Section 95) Officer to the MIJB

Dame Anne stated that the Job Description for the role would have to be correct to ensure an appropriate appointment.

The CO advised her job description had been reviewed as the role evolved to ensure it was fit for purpose and a review could be built in following a length of time to be agreed. It was also noted that examples were available to pull from where other IJBs had come to a similar decision and already recruited. Councillor Gowans proposed that the sample job description attached to the report would not be deemed suitable in its current state and the CO advised that a further report with a draft Job Description and proposed process for recruitment would be presented at the next MIJB.

#### **Thereafter the Board agreed:**

- i) they had considered the options available for the future that will ensure the Board has an appropriate officer discharging the 'Chief Financial (Section 95) Officer' role in the responsibility in line with legislation;
- ii) Option 4 was the preferred option for progressing the appointment of Chief Financial Officer to the MIJB and authorised the Chief Officer to take forward appropriate recruitment arrangements; and
- iii) to task the Chief Officer to progress the detail in line with Option 4; bringing a further report back to the next Board meeting on 23 February 2017 which will set out the detail and process for appointment for the Board's consideration.