

THE AUDIT AND PERFORMANCE REVIEW COMMITTEE

WEDNESDAY 14 MAY 2014

NOTICE IS HEREBY GIVEN that a Meeting of THE AUDIT AND PERFORMANCE REVIEW COMMITTEE is to be held within the Council Chambers, Council Office, High Street, Elgin on WEDNESDAY 14 MAY 2014 at 9.30am.

BUSINESS

1. [Sederunt](#)
2. Declaration of Group Decisions and Members Interests*
3. [Resolution](#)
4. Written Questions**

MORAY 2023: A PLAN FOR THE FUTURE

5. [Moray Economic Strategy](#) – Report by Acting Corporate Director (Environmental Services), see Appendices [1](#) and [2](#)

CONSIDER REPORTS FROM AUDIT SCOTLAND'S NATIONAL STUDY PROGRAMME

6. [Reshaping Care for Older People](#) – Report by Head of Community Care, see Appendices [1](#), [2](#) and [3](#)
7. [Audit Scotlands National Report](#) – Procurement in Councils – Report by Corporate Director (Corporate Services), see [Appendix](#)

INTERNAL AUDIT

8. [Internal Audit Plan For Year Ending 31 March 2015](#) – Report by Corporate Director (Corporate Services), see Appendix [1](#), [2](#) and [3](#)

RESPONSE IN RELATION TO REQUESTS FOR INFORMATION AT PREVIOUS MEETINGS

9. [Music Instruction In Moray Schools](#) – Report by Corporate Director (Education and Social Care, see Appendix [1](#), [2](#) and [3](#)

10. [Moray Leader Programme 2007-13](#) – Report by Acting Corporate Director (Environmental), see [Appendix](#)
11. [Employee Engagement Update Report](#) - Report by Corporate Director (Corporate Services), see [Appendix](#)
12. [Statement of Outstanding Business](#) – Report by Chief Executive
13. [Pre-Planned Agenda – August 2014](#) – Report by Chief Executive
14. Question Time***

Items which the Committee may wish to consider with the Press and Public excluded

INTERNAL AUDIT

15. [Staffing Matters](#) – Report by Corporate Director (Corporate Services) [para 1]

NB Para 1 Information relating to staffing matters

Any person attending the meeting who requires access assistance should contact customer services on 01343 563217 in advance of the meeting.

Summary of Audit & Performance Review Committee functions:

Audit Functions - Consider reports from the Council's internal auditor & Audit Scotland concerning Council Functions

Scrutiny Functions - Scrutinising the policies of the Council and their effectiveness in meeting the action plans of the Council as set out in the Corporate Plan and evaluating the actions of Committees in implementing the action plans set out in the Corporate Plan

Performance Monitoring - Reviewing the development and definition of local performance indicators, performance monitoring and reporting systems to assist decision-making processes. The development and implementation of Public Performance Reporting at service level to explain and demonstrate to the community how well each service is delivering and reviewing progress in implementing Best Value review.

Standards - To promote, maintain and observe high standards of conduct by Members of the Council. To advise the Council on the adoption or revision of the Councillors Code of Conduct and to monitor the operation of the Councillors Code of Conduct. To oversee Members training on matters relating to the Councillors Code

of Conduct and to assist the Standards Commission for Scotland in whatever way may be required.