

**THE MORAY COUNCIL**  
**DRAFT FOOD POLICY ACTION PLAN**  
**2007-2010**

Action	Who	When
<b>Build capacity and knowledge in Council services</b>		
1. Policy to go through council consultation process	Moray Food & Health Group	Post elections – Aug 2007 Completed
2. Amend policy, agree and develop actions	Moray Council Food Policy Group	April – June 2008
3. Provide awareness session(s) to councillors, key forums, service managers and council staff on development of policy	Moray Food & Health Group Moray Council Food Policy Group	2008
4. Develop and disseminate information to parents/carers/pupils about Food Policy in schools and public buildings	Moray Food & Health Group/ Educational Services	2008
5. Develop outline financial plan for policy	Moray Council Food Policy Group	April - June 2008
6. Report to Policy Committee to seek approval of and commitment to policy	HIO (Strategy)	February 2008
<b>Implement policy</b>		
7. Support service managers to incorporate food policy into existing strategies and plans: <ul style="list-style-type: none"> <li>• Incorporate food policy aims, objectives and actions into council strategies and service plans as appropriate.</li> <li>• Incorporate food policy aims, objectives and actions into partnership strategies; Joint Health Improvement Plan, Moray Food &amp; Health Implementation Plan, Community Plan</li> </ul>	Moray Council Food Policy Group and service managers	Ongoing
8. Carry out training needs assessment and develop training programme to ensure council staff are qualified and skilled appropriately in relation to food	HIO (Strategy)	2008

<p>safety, nutrition, cooking skills commensurate with their duties.</p> <p>Provide training to staff, by priority and resources available, for example:</p> <ul style="list-style-type: none"> <li>• Young peoples residential settings; NCH, Foster carers, Looked After Children, Moray Youth Action</li> <li>• Community care settings; respite care, meals on wheels, home carers, day care services, disability services.</li> </ul>		Ongoing
9. Support the implementation of nutrient standards and School (Health Promotion and Nutrition) Scotland Act 2007 across council services	Hungry for Success / Food Policy Group/Health Promoting Schools Group	August 2008 ongoing
10. Obtain audit of food sources within council services.	Central Procurement Services	Ongoing – update March 2008
11. Explore opportunities through existing procurement services to develop sustainable food procurement across council services including local food sourcing.	Central Procurement Services MHSCP Local Economic Development Forum	Ongoing
12. Develop and implement breastfeeding support policies and programmes across council services, in line with national strategy.	Moray Joint Breast Feeding Initiative/ council services	Ongoing
13. Complete audit of vending machines throughout council services	Initial audit through Hungry for Success	August 2008 (Schools)
14. Implement a healthy vending policy and healthy food choices across all council services, including schools, leisure centres, community services and youth clubs.	Council services	Ongoing 2007-2008
<b>Food Safety and Standards</b>		
15. Implement Food Safety management System (CookSafe) across all Council services	Council Service Providers	Ongoing
16. Ensure compliance with food safety legislation in Council premises	Environmental Health Services, Council Food Service Providers, Chief Executive	
17. Provide food safety training, support and advice to Council services	Environmental Health Services	Ongoing
18. Support sampling surveys of school meals and other council premises for nutritional value/composition	Environmental Health and Council Food Service Providers	Ongoing

19. Implement food safety/food standards inspection/intervention strategy in accordance with the approved Food Service Delivery Plan	Environmental Health Services	Ongoing
20. Support council and other premises to achieve Healthy Living Award/Eat Safe Award (number of council/other premises in scheme and achieving award)	Environmental Health Services/ Council Food Service Providers/ / specialist support	Ongoing
21. Encourage training to ensure all high risk food handlers are trained to REHIS Elementary level or equivalent and supervisors are trained to REHIS Intermediate level or equivalent	Environmental Health Services/Council Food Service Providers	
<b>Monitoring and Evaluation</b>		
22. Food Policy actions, initiatives and budgets to be monitored quarterly by Moray Food & Health Group  • The Food Policy will be reviewed every 2 years	Moray Food & Health Group	June 2008 onwards
23. Progress on actions to be reported to Moray Healthy and Caring Community Planning Theme Group and Policy Committee	Moray Food & Health Group/Health Improvement Officer (Strategy)	Annually

### **SCHOOLS: HUNGRY FOR SUCCESS**

**The Hungry for Success Implementation Group will continue to implement the H4S Implementation Plan and will oversee the implementation of the nutrition guidance of the Schools (Health Promotion and Nutrition)(Scotland) Act 2007 from August 2008. Support will be provided by the Moray Food & Health Group as agreed.**

**Moray Council Food Policy Group  
February 2008**