

**REPORT TO: POLICY COMMITTEE ON 5 MARCH 2008**

**SUBJECT: BLOOD DONOR AWARDS CEREMONY 2008**

**BY: CHIEF LEGAL OFFICER**

**1. REASON FOR REPORT**

1.1 To invite the Committee to consider a request from the North East of Scotland Blood Transfusion Service for financial assistance to host an annual civic reception to recognise the achievement of blood donors in Moray. (copy of application attached as **Appendix 1**).

1.2 This report is submitted to Committee in terms of Section A (44) of the Council's Administrative Scheme relating to the advancement wellbeing under the Local Government in Scotland Act 2003.

**2. RECOMMENDATION**

**2.1 It is recommended that the Committee considers:-**

**(i) A request from the North East of Scotland Blood Transfusion Service for financial assistance to host an annual civic reception in the Elgin Town Hall; and**

**(ii) The use of the Elgin Town Hall for the ceremony.**

**3. BACKGROUND**

3.1 The Blood Transfusion Service are organising their annual event to recognise the achievement of blood donors who go give not only their time but also of themselves to to help save the lives of other people from around the region. They also wish to recognise their achievement at reaching a substantial award level of donations.

3.2 In 2004, 2005 and 2007, the Policy & Resources Committee previously awarded a financial grant of £1,000 to the Blood Transfusion Service from the Corporate Hospitality Budget (paragraphs 11, 8 and 21 of the Minutes of the Meetings dated 1<sup>st</sup> September 2004, 23<sup>rd</sup> March 2005 and 17<sup>th</sup> January 2007 respectively refers).

3.3 The Blood Transfusion Service propose to hold this years event on the 25<sup>th</sup> March 2008.

**4. SUMMARY OF IMPLICATIONS**

**(a) Corporate Development Plan/Community Plan/Service Improvement Plan**

The presentation of awards and recognition of voluntary effort will support the aims of the corporate plan.

**(b) Policy and Legal**

There are no Policy and Legal implications.

**(c) Resources (Financial, Risks, Staffing and Property)**

There is no confirmation of number of guests as yet but in the past the costs of providing tea, coffee and finger buffet are in the region of £1,000 for 150 guests. If agreed the cost would be met from the hospitality budget.

**(d) Consultations**

Consultations have taken place with the Chief Executive's Department and the Chief Financial Officer who are in agreement with the contents of the report.

**5. CONCLUSION**

**5.1 That the Committee considers the request for financial support and the use of the Elgin Town Hall for a civic event to recognise the contribution of blood donors and volunteers for their service to the Community.**

Author of Report: Cynthia Carswell, Committee Services Officer  
Background Papers: Letter dated 24 January 2008  
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