

CDP Link	Priority	Action to Address Priority	Target	Progress Update	Lead Officer
This priority is linked to Corporate Development Plan – Working Principle 4 – Sound Management of Resources	Priority 1.2 Develop Training within Accountancy Section	Agree and sign off structured formal schedule for trainee staff and deliver training as per schedule.	September 2006 to March 2008	The Target date to formally sign off the agreed schedule with Personnel has been revised to June 2008 because of maternity leave. The Training schedule is one of three elements within Priority 1.2 and the others are complete.	Lead Officer – Principal Accountant (Training and ICT)
This priority is linked to Corporate Development Plan - Working Principle 4 - Sound Management of Resources.	Priority 1.3 Improve Accountancy Support to Financial Planning Process	Develop the Capital Strategy and Corporate Asset Management Plan for 2009-2014.	February 2008	Timetable revised because of significant changes in method of government funding. Revised target September 2008. Capital strategy drafted and will go to Council for approval on 14 May with draft Capital Programme.	Lead Officer – Principal Accountant (Financial)

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This priority is linked to Corporate Development Plan – Working Principle 4 – Sound Management of Resources.	Priority 2.3 Efficient Government.	Report on achievements for Financial year 2006-07 and produce work plan for 2007-08 in relation to Efficient Government	March 2008	Efficient government no longer with Internal Audit - now that Deliver Better Services (DBS) project is underway and new targets have been set for audit and risk.	Lead Officer – Team Leader Audit

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This priority is linked to Corporate Development Plan - Working Principle 4 - Sound Management of Resources.	Priority 5.3 Extend access to Cash Payment Service and Reduce cost of Cash Collection Council has approved, in principle, extending access to cash services but reducing the cost to the Council taxpayer by closing cash collection offices. This project takes this decision forward.	Implement the plan to reduce Cost of Cash Collection.	December 2007 Later revised to April 2008	New service provision live from mid March 2008 with Council facilities closing from 2 nd May 2008. Project carried forward to 2008/9 to finalise staffing and accommodation arrangements and monitor efficiencies.	Lead Officer – Revenues Manger

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This priority is linked to Corporate Development Plan - Working Principle 4 - Sound Management of Resources	Priority 5.5 Review Service Delivery Methods. Project will promote self-service options for Council tax and Non Domestic rates and participate in the North of Scotland Local Authorities (NOSLA) Shared Service initiative.	Increase in take up of self service options. Complete NOSLA feasibility study.	March 2008 December 2007. Later revised to June 2008	Work still on-going in relation to Developing on-line services and extending ability to gather information via the telephone contact centre. This project has been carried forward in 2008/2009 plan. Tendering for consultant services and appointment of a project manager has been complete. The feasibility study will now commence with an estimated completion date of 31 st October 2008. Item carried forward on new plan.	Lead Officers – Revenues Manager, Tax Manager and Customer Services Manager
This priority is linked to Corporate Development Plan - Working Principle 4 - Sound Management of Resources	Priority 5.6 Implementation of Local Housing Allowance (LHA)	Increase number of customers paid by BACS March 2008	Oct 2007	All elements of this project have been completed apart from implementing the ability to pay claimants by BACS. Software is installed for testing in this respect and will be introduced during 2008.	Lead Officers – Revenues Manager and Assistant Benefits Manager

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