

APPENDIX 1

Monitoring Report on Requests received by The Moray Council under Freedom Information (Scotland) Act, Data Protection Act and Environmental Information (Scotland) Regulations

1 April – 30 September 2007		
Total number of requests received	206	
Number of Requests received under Freedom of Information (Scotland) Act FOI(S)A	186	
Number of FOI(S)A Requests answered on or before time limit	172	92%
Instances where time limit for reply has been exceeded	14	8%
Reasons why time limit exceeded		
Problems with Siebel – need to reopen the enquiry to add attachments e.g letters which means that Siebel reopens the enquiry and over-rides the original date answered.		
Number of reviews under sections 20 & 21 (reviews by the local authority)	2	
<ul style="list-style-type: none"> • Original decisions upheld in both cases 		
Number of appeals to Office of the Scottish Information Commissioner	3	
<ul style="list-style-type: none"> • All 3 appeals are pending 		
Number of Data Protection Act (DPA) Requests	14	
Number of DPA requests answered on or before time limit	14	100%
Number of Environmental Information (Scotland) Regulations Requests	1	
Number of EISRs answered on or before time limit	1	100%
Number of requests completely fulfilled	167	
Number not fulfilled (information not held)	16	
Refusal - exemptions	3	
<ul style="list-style-type: none"> • Vexatious x 1 • Fee limit x 2 		
Number of fees charged under sections 9,12,& 13 FOI(S)A	0	

1 April – 30 September 2007			
Department	No of Requests	No answered within legislation deadlines	Percentages
Central Services	20	19	95%
Corporate Services	28	24	86%
Education	21	19	90%
Environmental - Development	19	16	84%
Environmental - Direct	16	15	94%
Finance & ICT	13	13	100%
Housing	9	8	88%
Social Work	13	12	92%
Multi departmental	47	46	98%
Total	186	172	92%

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Number of enquiries by department and type of enquirer	1 April – 30 September 2007
Press/Journalist	
Central Services	0
Corporate Services	8
Education	9
Environmental services – Development	0
Environmental services – Direct	5
Finance and ICT	3
Housing	3
Social Work	3
Total	31
Business - other	
Central Services	1
Corporate Services	4
Education	0
Environmental services – Development	8
Environmental services – Direct	0
Finance and ICT	2
Housing	0
Social Work	3
Total	18
Member of the public	
Central Services	3
Corporate Services	7
Education	8
Environmental services – Development	5
Environmental services – Direct	5
Finance and ICT	4
Housing	3
Social Work	5
Total	40
Legal - solicitor	
Central Services	0
Corporate Services	0
Education	1
Environmental services – Development	1
Environmental services – Direct	2
Finance and ICT	0
Housing	0
Social Work	1
Total	5
Employee	
Central Services	10
Corporate Services	0
Education	1
Environmental services – Development	0
Environmental services – Direct	0
Finance and ICT	0
Housing	0
Social Work	0
Total	11
Research/Marketing	
Central Services	2
Corporate Services	2
Education	2
Environmental services – Development	0
Environmental services – Direct	0
Finance and ICT	0
Housing	1
Social Work	0
Total	7

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Other government	
Central Services	0
Corporate Services	1
Education	1
Environmental services – Development	0
Environmental services – Direct	0
Finance and ICT	0
Housing	0
Social Work	0
Total	2
Voluntary Sector	
Central Services	0
Corporate Services	0
Education	0
Environmental services – Development	0
Environmental services – Direct	0
Finance and ICT	0
Housing	0
Social Work	0
Total	0