

REPORT TO: POLICY & RESOURCES COMMITTEE ON 27 MAY 2008

SUBJECT: BLOOD DONOR AWARDS CEREMONIES

BY: CHIEF LEGAL OFFICER

1. REASON FOR REPORT

- 1.1 To invite the Committee to consider a request from the North East of Scotland Blood Transfusion Service for financial assistance to host annual civic receptions to recognise the achievement of blood donors in Moray.
- 1.2 This report is submitted to Committee in terms of Section A (47) of the Council's Administrative Scheme relating to the advancement wellbeing under the Local Government in Scotland Act 2003.

2. RECOMMENDATION

2.1 It is recommended that the Committee considers:-

- (i) **a request from the North East of Scotland Blood Transfusion Service for financial assistance to host an annual civic reception in the Elgin Town Hall on the 24th March 2009;**
- (ii) **delegating authority to the Chief Executive in consultation with the Chair and Deputy of the Policy & Resources Committee along with the Chief Financial Officer and Chief Legal Officer to approve future years civic receptions, and in the event of any changes in circumstances that a report will be brought back to Committee; and**
- (iii) **the use of the Elgin Town Hall for future ceremonies.**

3. BACKGROUND

- 3.1 The Blood Transfusion Service are organising their annual event to recognise the achievement of blood donors who give not only their time but also of themselves to help save the lives of other people from around the region. They also wish to recognise their achievement at reaching a substantial award level of donations.
- 3.2 In previous years, the Policy & Resources Committee have awarded a financial grant of £1,000 to the Blood Transfusion Service from the Corporate Hospitality Budget and the usage of the town hall for their event.
- 3.3 The Blood Transfusion Service propose to hold next years event on the 24th March 2009 and it is understood that this is to be an annual event.
- 3.4 Members may wish to consider whether to approve support for this event as a standing item with a report only being brought back to Committee if there is a material change in circumstances in the level of support which is sought.

4. SUMMARY OF IMPLICATIONS

(a) Corporate Development Plan/Community Plan/Service Improvement Plan

The presentation of awards and recognition of voluntary effort will support the aims of the corporate plan.

(b) Policy and Legal

There are no Policy and Legal implications.

(c) Resources (Financial, Risks, Staffing and Property)

There is no confirmation of number of guests as yet but in the past the costs of providing tea, coffee and finger buffet are in the region of £1,000 for 150 guests. If agreed the cost would be met from the hospitality budget.

(d) Consultations

Consultations have taken place with the Chief Executive's Department who is in agreement with the contents of the report.

5. CONCLUSION

- 5.1 That the Committee considers the request for financial support and the use of the Elgin Town Hall for a civic event to recognise the contribution of blood donors and volunteers for their service to the Community. It is also recommended that the Committee consider whether this event should be supported as an annual event.**

Author of Report: Cynthia Carswell, Committee Services Officer
Background Papers: Letter dated
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