

**REPORT TO: POLICY & RESOURCES COMMITTEE ON TUESDAY 27 MAY 2008**

**SUBJECT: COUNCIL CHAMBERS: SUPPLY AND INSTALLATION OF WATER DISPENSER**

**BY: CHIEF LEGAL OFFICER**

**1. REASON FOR REPORT**

- 1.1 To consider whether to install a chilled water dispenser in the Council Chamber.
- 1.2 This report is submitted to Committee in terms of Section (III)(A)(25) of the Council's Administrative Scheme relating to Common Services.

**2. RECOMMENDATION**

- 2.1 **That the Committee consider whether or not to proceed with the supply and installation of a chilled water dispenser for the Council Chambers.**

**3. BACKGROUND**

- 3.1 Members of the Council have from time to time raised the issue of the sustainability and therefore the appropriateness of the use of bottled water in the Council Chamber.

**4. REPORT**

- 4.1 Existing arrangements are that approximately 12 cases of 12 bottles are used every fortnight. Each case of 12 x 330 ml bottles costs £1.33. The annual cost to the Council is therefore £400.00 approximately.
- 4.2 The cost of alternative bottle type dispensers has also been looked at. Rental is approximately £160.00 per annum plus £40.00 for sanitation. In addition 19 litre bottle costs £24.00.
- 4.3 The cost for the supply and installation of a chilled water dispenser has been estimated previously at £1,750 approximately.
- 4.4 Were a fixed supply to be installed the cost would be recovered over say a 4 year period.

**5. SUMMARY OF CONCLUSIONS**

**(a) Corporate Development Plan/Community Plan/Service Improvement Plan**

None.

**(b) Policy and Legal**

None.

**(c) Resources (Financial, Risks, Staffing and Property)**

The financial implications are as detailed in paragraph 4 above.

**(d) Consultations**

None.

**6. CONCLUSION**

- 6.1 Members of the Committee have before them sufficient information to consider the sustainability of the current arrangements for the supply of water and whether to proceed with an alternative and arguably more sustainable arrangement on a 'spend to save' basis.

Author of Report: Roddy Burns, Chief Legal Officer

Background Papers:

Ref: RDB/CS