



17 December 2009

Dear Colleague



INVITATION TO A LONDON 2012 TORCH RELAYS WORKSHOP

We are delighted to invite you to a meeting to introduce and discuss the planning for the London 2012 Olympic and Paralympic Torch Relays.

The Torch and the Flame are two of the most potent symbols of Olympism. The Relays are the curtain raiser for the Games and spread a message of peace, unity and friendship. Most importantly, they provide an opportunity for the whole of the UK to engage with the values and the excitement of the Olympic and Paralympic Games.

Our aim at London 2012 is to engage as many people as possible in these early stages of planning, preparation and celebration of the Torch Relays.

This initial high level meeting, which will be held at **The Hub**, Castlehill, Edinburgh EH1 2NE (see www.thehub-edinburgh.com/contact for map and directions) on **Monday 25 January 2010 from 12:30 – 5:00 pm** is our first opportunity to present the vision for both of the Torch Relays and to discuss how we can work with you. We hope to send out a full agenda for the event in early January.

We will present an overview of the Torch Relays, the scope, scale and delivery model and the opportunities and issues. We will explain our process of operations and the milestones to be overcome in delivering this programme.

We want to work with you to understand the opportunities for your Nation and how they can be delivered through your existing planning, social and cultural programme structures.

We very much hope that you will be able to attend this event. Please send your reply to Joanne Howie at the Scottish Government, who are helping us to organise this event and co-ordinate the Torch Relay in Scotland.

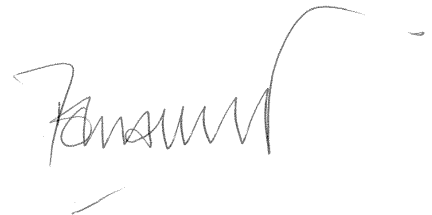
Joanne Howie can be contacted by email at joanne.howie@scotland.gsi.gov.uk, on 0131 244 4085 or at: Scottish Government, Area 2J (North), Victoria Quay, Edinburgh EH6 6QQ.

We look forward to meeting you in January.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Martin Green', with a small 'L' at the end of the signature.

Martin Green
Head of Ceremonies

A handwritten signature in black ink, appearing to read 'Deborah Hale', with a small 'L' at the end of the signature.

Deborah Hale
Producer, Torch Relays